

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS**  
**RUNNING SPRINGS WATER DISTRICT**  
**COUNTY OF SAN BERNARDINO, STATE OF CALIFORNIA**  
**March 16, 2022**

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A Regular Meeting of the Board of Directors of the Running Springs Water District was held on Wednesday, March 16, 2022, at the hour of 9:00 A.M. at the District office located at 31242 Hilltop Boulevard, Running Springs, California, and through teleconference.

The following Directors were present at the District:

Errol Mackzum, President  
Mark Acciani, Director  
Laura Dyberg, Director  
Bill Conrad, Director

Also present at the District were the following:

Ryan Gross, General Manager  
Tony Grabow, Interim Fire Chief  
Cindy Strebels, Battalion Chief  
Amie R. Crowder, Secretary to the Board/Administration Supervisor

The following Directors were absent:

Mike Terry, Vice-President

The following were present through teleconference:

Kevin Kenley, Cucamonga Valley Water District (left at 9:12 A.M.)

The following Visitors were present:

Gerhard Hilgenfeldt, Running Springs Resident (left at 9:42 A.M.)

**MEETING MINUTES**

**AGENDA ITEMS**

**1. Call Meeting to Order and Pledge of Allegiance**

The Running Springs Water District Board Meeting was called to order at 9:00 A.M. by President Errol Mackzum and Director Bill Conrad led the assembly in the Pledge of Allegiance.

**2. Recognize and Hear from Visitors/Public Comment**

Gerhard Hilgenfeldt introduced himself for the record.

**3. Approval of Consent Items**

- A. Approve Meeting Minutes**
- B. Ratify Expenditures and Cash Summary**
- C. Consider Reaffirming Resolution No. 11-21 and Authorizing Virtual Board and Committee Meetings Pursuant to AB 361**
- D. Consider Adopting Resolution No. 04-22, Fixing and Levying Fire Suppression Availability Charges for Fiscal Year Ending 2023**
- E. Consider Adopting Resolution No. 05-22, Fixing Sewer Standby or Availability Charges for Fiscal Year Ending 2023**
- F. Consider Adopting Resolution No. 06-22, Fixing Water Standby or Availability Charges for Fiscal Year Ending 2023**

Upon **motion** by Director Dyberg, **second** by Director Conrad and **carried by a 4 to 0 vote**, the Consent Items were approved.

**4. Action Items**

The following action items will be considered individually, and each **require a motion** by the Board of Directors for action.

- A. Consider Vote for Regular Special District Member and Alternate Special District Member of the Local Agency Formation Commission for San Bernardino County**

Manager Gross informed the Board the Local Agency Formation Commission (LAFCO) official voting process for the Regular and Alternative Special District Members has commenced, and the deadline is April 18, 2022. Each District may vote for one candidate for each position, and the vote shall be cast as directed by the Board of Directors of the District through consideration at a Board Hearing.

Upon **motion** by Director Conrad, **second** by Director Dyberg and **carried by a 4 to 0 vote**, the candidate Steve Farrell, for Regular Special District Member of the Local Agency Formation Commission, was approved.

Upon **motion** by Director Dyberg, **second** by Director Acciani and **carried by a 4 to 0 vote**, the candidate Kevin Henley for Alternate Special District Member of the Local Agency Formation Commission, was approved.

**B. Consider Resolution No. 07-22, Adopting Sewer System Management Plan (SSMP) Self-Audit**

Manager Gross presented Resolution No. 07-22 and stated this is a requirement for the California State Water Resources Control Board (SWRCB). President Mackzum questioned data on page 42. Manager Gross clarified a correction to be made and stated the 2020 Census will be used. Minimal discussion continued.

Upon **motion** by Director Conrad, **second** by Director Acciani and **carried by a 4 to 0 vote**, Resolution No. 07-22, Adopting Sewer System Management Plan (SSMP) Self-Audit, was approved. (Resolution No. 07-22 on file in the District office).

**5. Information Items – The following information items do not require any action by the Board of Directors and are for informational purposes only.**

**A. Status of Proposals for Contract Fire Service**

Interim Chief Grabow provided an update on the status of proposals for contract fire service. The District expects to have proposals available for review in the next month or two.

**6. Closed Session**

The Board went into Closed Session at 9:42 A.M.

**7. Open Session**

The Board came out of Closed Session at 10:42 A.M. Manager Gross reported that there was no reportable action.

**8. General Manager's Report**

Manager Gross reported on several capital improvement projects that are currently in the planning and design phases.

The WWTP access road improvement project will be divided into multiple phases: 1.) Approximately 100-feet of slope area will be rebuilt and/or repaired, 2.) Underground conduit to fiber internet service, 2.) Lower access road and in-plant paving, and 3.) Upper access road paving.

Manager Gross reported the CLAWA Avian turnout improvements consist of extending approximately 100-feet of 8-inch PVC pipeline to connect the turnout to the ROWCO pressure zone. This will allow additional flexibility in moving CLAWA water throughout the District.

Lastly, the relocation of the ROWCO pump station and water storage tank replacement projects were reviewed. Manager Gross confirmed all projects have been budgeted for.

**9. Board Member Comments/Meetings**

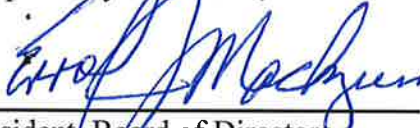
Director Dyberg reported on a grant application for fuel reduction that the District is a part of.

President Mackzum asked for staff to follow-up on the availability of a potential Critical Nurse program in the District's service area.

**10. Meeting Adjourned**

The meeting was adjourned at 11:07 A.M.

Respectfully Submitted,

  
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President, Board of Directors  
Running Springs Water District

  
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Secretary of the Board of Directors  
Running Springs Water District