

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS  
RUNNING SPRINGS WATER DISTRICT  
COUNTY OF SAN BERNARDINO, STATE OF CALIFORNIA  
July 19, 2023**

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A Regular Meeting of the Board of Directors of the Running Springs Water District was held on Wednesday, July 19, 2023, at the hour of 9:00 A.M. at the District office located at 31242 Hilltop Boulevard, Running Springs, California, and through teleconference.

The following Directors were present at the District:

Tony Grabow, President  
Bill Conrad, Vice-President  
Mark Acciani, Director  
Laura Dyberg, Director

The following Directors were absent:

Mike Terry, Director

Also present at the District were the following:

Ryan Gross, General Manager  
Andrew Grzywa, Fire Chief  
Amie R. Crowder, Secretary to the Board/Administration Supervisor

No visitors were present at the District

**MEETING MINUTES**

**AGENDA ITEMS**

**1. Call Meeting to Order and Pledge of Allegiance**

The Running Springs Water District Board Meeting was called to order at 9:00 A.M. by President Grabow. Director Acciani led the assembly in the Pledge of Allegiance.

**2. Recognize and Hear from Visitors/Public Comment**

No Public Comment

**3. Approval of Consent Items**

**A. Approve Meeting Minutes**

**B. Ratify Expenditures**

- C. **Receive and File the Fiscal Year Ending 2023 Annual Board and Employee Expense Report**
- D. **Consider Adopting Resolution No. 10-23, Finding that Certain Properties Located in the District Constitute a Public Nuisance and Ordering Notification to Property Owners and Setting a Public Hearing**
- E. **Consider Adopting Resolution No. 11-23, Certifying Delinquent Charges to be Placed on the Tax Roll for Fiscal Year Ending 2024**

Vice-President Conrad inquired about the Don's Auto, EideBailly, and Mountain Auto Service & Towing payables on page 11, and Tek-Collect on page 13 of the Board Packet. Manager Gross and Supervisor Crowder provided details regarding these expenses.

Upon **motion** by Vice-President Conrad, **second** by Director Acciani and **carried by a 4 to 0 vote**, the Consent Items were approved (Resolution No. 10-23 and 11-23 are on file in the District office).

#### 4. Action Items

The following action items will be considered individually, and each **require a motion** by the Board of Directors for action.

##### A. **Consider Request from Property Owner for Lease or Purchase of Property Near Fire Station #50**

Manager Gross presented the request from the property owner beginning on page 69 of the Board Packet. Various discussion regarding potential options and costs ensued. The Board tabled this action item until additional information is available.

No action taken.

##### B. **Consider Authorizing Staff to Accept a Grant Award from the Firehouse Subs Public Safety Foundation in the Amount of \$24,998.11 for New Fire Hoses**

Chief Grzywa presented the Firehouse Subs Public Safety Foundation grant in the amount of \$24,998.11. President Grabow and Chief Grzywa discussed the details, specifically pertaining to the type and size of hose.

Upon **motion** by Director Dyberg, **second** by Director Acciani and **carried by a 4 to 0 vote**, Authorizing Staff to Accept a Grant Award from the Firehouse Subs Public Safety Foundation in the amount of \$24,998.11 for New Fire Hoses, was approved.

**C. Consider Offer to Lease or Purchase District Owned Parcel 328-09-171**

Manager Gross presented the verbal request from the property owner adjacent to the District owned lot. Options of leasing and selling the property, and details of the property location and zoning were discussed. The Board tabled this action item until additional information is available.

No action taken.

5. Information Items – The following information items do not require any action by the Board of Directors and are for informational purposes only.

**A. Quarterly Operations Reports**

Manager Gross reviewed the operations reports and shared that the customer demand for water is still down. Vice-President Conrad and Manager Gross reviewed the Water Accounting Report beginning on page 81 of the Board Packet and the difference between the quarterly percentages and the end of year percentages.

Manager Gross also informed the Board that the District was able to not purchase any water from the Crestline-Lake Arrowhead Water Agency or Arrowbear Park County Water, until the Brulte Field and Hootman Center & Running Springs Ball Field needed irrigating.

**B. Quarterly Investment Report**

Manager gross reviewed the LAIF quarterly report and the MBS CD maturing. Manager Gross also reviewed the process of when a CD matures and renews. Director Acciani asked about the terms of the CD we are currently in. Manager Gross provided explanation and shared that Crestline-Lake Arrowhead Water Agency has recently joined MBS as well.

**6. General Manager's Report**

Manager Gross provided an update on the Green Valley Lake generator and the benefit the SmartCovers provided. Future monitoring of the GVL sewer laterals were discussed.

Snow Valley Mountain Resort is obtaining an inspection of their lateral in the near future.

The Collection Department is anticipating the arrival of the Vactor Truck in February.

The Wastwater Treatment Plant's new membrane modules are being shipped from Texas, later this month. Most work needing to be done will be completed in-house.

Manager Gross reported that the Fire Department's Engine 50, returned from a Riverside coverage assignment.

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A review of the Valley View Project and the current well statuses throughout the District were provided.

The District has requested design proposals for the Harris Property storage building. Various details regarding dimensions and type of structure were discussed.

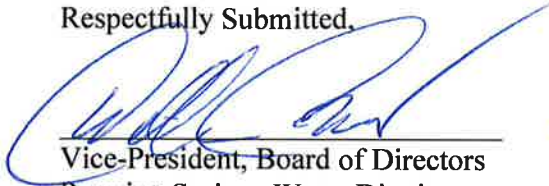
**7. Board Member Comments/Meetings**

Director Dyberg provided an update regarding the Critical Infrastructure Grant to the Board.


**8. Meeting Adjourned**

Upon motion by President Grabow and second by Director Acciani, the meeting was adjourned at 10:11 A.M.

Respectfully Submitted,



Vice-President, Board of Directors  
Running Springs Water District



Secretary of the Board of Directors  
Running Springs Water District