

MINUTES OF THE SPECIAL MEETING OF THE BOARD OF DIRECTORS
RUNNING SPRINGS WATER DISTRICT
COUNTY OF SAN BERNARDINO, STATE OF CALIFORNIA
November 29, 2023

A Special Meeting of the Board of Directors of the Running Springs Water District was held on Wednesday, November 29, 2023, at the hour of 10:00 A.M. at the District office located at 31242 Hilltop Boulevard, Running Springs, California, and through teleconference.

The following Directors were present at the District:

Tony Grabow, President
Bill Conrad, Vice-President
Mike Terry, Director
Mark Acciani, Director
Laura Dyberg, Director

The following were present at the District:

Ryan Gross, General Manager
Rick Ellsberry, Battalion Fire Chief
Amie R. Crowder, Board Secretary/Treasurer/Administration Supervisor

MEETING MINUTES

AGENDA ITEMS

1. Call Meeting to Order and Pledge of Allegiance

The Running Springs Water District Special Board Meeting was called to order at 10:00 A.M. A.M. by President Tony Grabow and he led the assembly in the Pledge of Allegiance.

2. Recognize and Hear from Visitors/Public Comment

No visitors present.

3. Approval of Consent Items

A. Approve Meeting Minutes

Upon **motion** by Director Dyberg, **second** by Director Acciani and **carried by a 5 to 0 vote**, the Consent Items were approved.

4. Action Items – The following action items will be considered individually, and each action item will be considered individually, and each **require a motion** by the Board of Directors for action.

A. Consider Approving Parking Area Lease Agreement Near Fire Station #50 and Find that the Project is Categorically Exempt from California Environmental Quality Act (CEQA) Pursuant to CEQA Guidelines Sections 15061(b)(3) and 15301

Manager Gross reviewed the parking situation for Fire Station #50 and the best location for the employees to park. Director Acciani inquired if the Fire Department will maintain the lot. Manager Gross and Battalion Chief Ellsberry confirmed the portion being used will be maintained.

Upon **motion** by Vice-President Conrad, **second** by Director Acciani and **carried by a 5 to 0 vote**, Authorizing the General Manager, Ryan Gross, to execute the Parking Lease Agreement Near Fire Station #50 and Find that the Project is Categorically Exempt from California Environmental Quality Act (CEQA) Pursuant to CEQA Guidelines Sections 15061(b)(3) and 15301, was approved.

B. Consider Authorizing General Manager to Enter into Negotiations for the Potential Purchase of APN 0295-042-39

Manager Gross informed the Board of the extensive research he conducted pertaining to APN 0295-042-39. The Board commended Manager Gross for his diligence in determining whether or not this was a good business decision for the District. Upon completion of reviewing the research, Manager Gross and the Board of Directors came to a consensus that it is in the best interest of District to not pursue the purchase of this lot.

No Action Taken.

C. Consider Adopting Resolution No. 15-23, Setting the Schedule for 2024 Regular Board Meetings

Upon brief discussion of the current Regular Board Meeting schedule, the Board agreed to maintain the current schedule of the third (3rd) Wednesday of each month at 9:00 A.M.

Upon **motion** by Director Acciani, **second** by Vice-President Conrad and **carried by a 5 to 0 vote**, Resolution No. 15-23, Setting the Schedule for Regular Board Meetings, was adopted.

D. Consider Setting Maximum Calendar Year 2024 District Contribution to Employee Health Insurance Benefit

Manager Gross provided a detailed review of the new medical insurance rates, the percentage change, the employees enrolled in each plan, and the District's Medical

Reimbursement Plan. Manager Gross reviewed the prior year's approval. Minimal discussion ensued.

Upon motion by Vice-President Conrad, second by Director Dyberg and carried by a 5 to 0 vote, a five percent (5%) increase to the District's Contribution for Health Insurance, was approved.

5. General Manager's Report

Secretary Crowder provided an update to the District's 2023 Holiday Luncheon.

Manager Gross reviewed future needs for the Wastewater Treatment Plant that will be presented at the December 20, 2023 Regular Board Meeting. Items reviewed were a washer compactor and additional Watchdog systems for the water system.

Manager Gross also introduced two new Water Department employees, Mario Lopez, Operator 2 and Michael Wright, Operator-in-Training.

Fire Chief Grzywa is currently assisting with the Fire Marshal State Testing.

6. Board Member Comments/Meetings

Director Dyberg provided an update on the Mountain Rim Fire Safe Council. Items reviewed included critical infrastructure/critical space, hazardous dead trees, defensible space, homeowners' insurance, and various outreach, projects, and grants.


7. Meeting Adjourned

Upon motion by President Grabow, second by Director Terry, and carried by a 5 to 0 vote, the meeting was adjourned at 10:45 A.M.

Respectfully Submitted,



President, Board of Directors
Running Springs Water District



Secretary of the Board of Directors
Running Springs Water District