



RUNNING SPRINGS WATER DISTRICT
A MULTI-SERVICE INDEPENDENT SPECIAL DISTRICT

31242 Hilltop Boulevard • P.O. Box 2206
Running Springs, CA 92382

TO: BOARD OF DIRECTORS DATE POSTED: MARCH 12, 2021
RE: REGULAR BOARD MEETING FROM: BOARD SECRETARY

The Regular Meeting of the Board of Directors of the Running Springs Water District will be held on Wednesday, March 17, 2021, at the hour of 9:00 am at the District Office located at 31242 Hilltop Boulevard, Running Springs, California. This agenda was posted prior to 5:00 pm on March 12, 2021 at the Running Springs Water District Office and Website.

Consistent with the Governor's Executive Order in response to the COVID-19 emergency and suspension of certain provisions of the Brown Act, Running Springs Water District Board meetings will be held remotely via teleconference only.

To join the meeting:

<https://us02web.zoom.us/j/82961909518?pwd=dmFDd0RlYlZzMG1JVUVMZHIYQW1tUT09>

Meeting ID: 829 6190 9518
Passcode: 913625

Dial:
669 900 6833
253 215 8782
346 248 7799
929 205 6099
301 715 8592
312 626 6799

Meeting ID: 829 6190 9518
Passcode: 913625

The Board may take action on any item on the agenda, whether listed as an action item or as an information item.

Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities, as required by Section 202 of the Americans with Disabilities Act of 1990. Any person with a disability who requires a modification or accommodation in order to participate in a meeting should direct such request to Amie Crowder, Board Secretary at (909) 867-2766 at least 48 hours before the meeting, if possible.

Copies of documents provided to members of the Board for discussion in open session may be obtained from the District at the address indicated above.

AGENDA

1. Call Meeting to Order and Pledge of Allegiance
2. Recognize and Hear from Visitors / Public Comment - This portion of the agenda is reserved for the public to make comments on matters within the jurisdiction of the Running Springs Water District that are **not on the agenda**. The Board, except to refer the matter to staff and/or place it on a future agenda, may take no action. It is in the best interest of the person speaking to the Board to be concise and to the point. A time limit of five minutes per individual will be allowed. Any person wishing to comment on an item that is on the agenda is requested to complete a request to speak form prior to the item being called for consideration or to raise their hand and be recognized by the Board President.
3. Approval of Consent Items – The following consent items are expected to be routine and non-controversial and will be acted on at one time without discussion unless an item is withdrawn by a Board Member for questions or discussion. Any person wishing to speak on the consent agenda may do so by raising his/her hand and being recognized by the Board President.
 - A. Approve Meeting Minutes **Page 4**
 - B. Ratify Expenditures **Page 9**
 - C. Consider Adopting Resolution No. 01-21, Fixing and Levying Fire Suppression Availability Charges for Fiscal Year 2021-2022 **Page 17**
 - D. Consider Adopting Resolution No. 02-21, Fixing Sewer Standby or Availability Charges for Fiscal Year 2021-2022 **Page 18**
 - E. Consider Adopting Resolution No. 03-21, Fixing Water Standby or Availability Charges for Fiscal Year 2021-2022 **Page 20**
4. Action Items – The following action items will be considered individually and each **require a motion** by the Board of Directors for action.
 - A. Consider Authorizing Additional Transfer of Funds in the Amount of \$151,789 for Intergovernmental Transfer (IGT) Program (Presenter: Mike Vasquez) **Page 22**
 - B. Consider Approving Limited Term Firefighter Positions and Issuing Request for Proposals (Presenter: Mike Vasquez) **Page 42**

March 17, 2021 Regular Board Meeting Agenda
Posted March 12, 2021

- C. Consider Authorizing Expenditure for Replacement of Water Heater at Fire Station #50
(Presenter: Mike Vasquez) **Page 48**
- D. Consider Providing Any Additional Direction to Staff in Preparation for Fiscal Year 2021-2022 and 2022-2023 Budgets
(Presenter: Ryan Gross, General Manager) **Page 52**
- E. Consider Proposed Cost of Living Adjustment and Wage Scales
(Presenter: Ryan Gross, General Manager) **Page 70**
- 5. General Manager's Report
- 6. Report from Legal Counsel
- 7. Board Member Comments/Meetings
- 8. Meeting Adjournment

Upcoming Meetings: Finance Committee Meeting, April 7, 2021 at TBD
Regular Board Meeting, April 21, 2021 at 9:00 am

RUNNING SPRINGS WATER DISTRICT

MEMORANDUM

DATE: March 17, 2021
TO: Board of Directors
FROM: Ryan Gross, General Manager
SUBJECT: CONSIDER APPROVING MEETING MINUTES

RECOMMENDATION

It is recommended that the Board of Directors review and approve the attached meeting minutes.

REASON FOR RECOMMENDATION

Approval of meeting minutes.

BACKGROUND INFORMATION

The attached draft meeting minutes are from the Regular Board Meeting held on February 17, 2021.

ATTACHMENTS

Attachment 1 – Draft Meeting Minutes

**MINUTES – February 17, 2021
PAGE 1 OF 4**

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS
RUNNING SPRINGS WATER DISTRICT
COUNTY OF SAN BERNARDINO, STATE OF CALIFORNIA
February 17, 2021**

A Regular Meeting of the Board of Directors of the Running Springs Water District was held on Wednesday, February 17, 2021 at the hour of 9:00 A.M. at the District office located at 31242 Hilltop Boulevard, Running Springs, California, and through teleconference.

The following Directors were present at the District:

Tony Grabow, President
Errol Mackzum, Vice-President
Mike Terry, Director
Bill Conrad, Director
Mark Acciani, Director

Vice-President Errol Mackzum arrived at 9:02 A.M.

Also present at the District were the following:

Ryan Gross, General Manager
Amie R. Crowder, Board Secretary/Treasurer/Administration Supervisor
Trevor Miller, Operations Manager
Mike Vasquez, Fire Chief
Cindy Strebels, Battalion Fire Chief

The following were present through teleconference:

Ward Simmons, Legal Counsel, Best, Best & Krieger
Mike Scotti, President, Running Springs Professional Firefighters, Local 5308

MEETING MINUTES

AGENDA ITEMS

1. Call Meeting to Order and Pledge of Allegiance

The Running Springs Water District Regular Board Meeting was called to order at 9:00 A.M. by President Tony Grabow. Pledge of Allegiance was led by President Grabow.

2. Recognize and Hear from Visitors/Public Comment

No public comment.

3. Approval of Consent Items

A. Approve Meeting Minutes

B. Ratify Expenditures and Cash Summary

Vice-President Mackzum requested clarification on the County of San Bernardino Administration Fees located on page 12 of the Board Packet. Board Secretary Amie R. Crowder provided explanation.

C. Consider Granting the Running Springs Area Chamber of Commerce Permission to Utilize the Running Springs Water District's Downtown Property for their 2021 Events

Upon **motion** by Director Terry, **second** by Director Acciani and **carried by a 5 to 0 vote**, the Consent Items were approved.

4. Action Items

The following action items will be considered individually, and each **require a motion** by the Board of Directors for action.

A. Consider Authorizing Additional Expenditures for Groundwater Well Improvements

Operations Manager, Trevor Miller, outlined the details of Sidewinder Canyon and Luring Pines groundwater wells needing to be videoed, brushed and bailed. Trevor continued to share that the pumps failed after 25-years of being installed. Details of this process were discussed, in addition to the standard process the District will implement going forward when a well pump fails.

Upon **motion** by Director Acciani, **second** by Vice-President Mackzum and **carried by a 5 to 0 vote**, Authorizing Additional Expenditures for Groundwater Well Improvements, not to exceed \$15,900 was approved.

B. Consider Authorizing Expenditure for Wastewater Treatment Plant Membrane Replacements

Operations Manager, Trevor Miller, outlined the original process of the Membrane Bio-Reactors (MBRs) at the wastewater treatment plant, the details of how they work, the maintenance they require, and the need to replace them. Details of the membrane blocks located on page 38 and 39 of the Board Packet were discussed. Clarification was provided by both Manager Gross and Operations Supervisor Trevor Miller on the Upstream billing cost share allocations.

Upon **motion** by Director Conrad, **second** by Director Terry and **carried by a 5 to 0 vote**, Authorizing Expenditure for Wastewater Treatment Plant Membrane Replacements, in the amount of \$455,286 was approved.

C. Consider Providing Additional Direction to Staff on Potential Joint Powers Authority/Agreement for Fire Protection

Fire Chief, Mike Vasquez, provided an update regarding the Joint Powers Authority/Agreement (JPA) proposal with Arrowbear Park County Water District on January 21, 2021. Chief Vasquez reviewed the General Manager of Arrowbear Park County Water District's e-mail, located on page 50 of the Board Packet. Various discussions took place. A future joint Board Meeting was suggested to be arranged at the Hootman Center.

No Action Taken.

D. Consider Preliminary Fire Department Staffing Plan for the Fiscal Years Ending 2022 and 2023

Fire Chief, Mike Vasquez, outlined the staffing issues the Running Springs Fire Department is currently experiencing, specifically within the Paid Call Firefighter ranks. Chief Vasquez is requesting to incorporate a limited-term staffing model. Various discussions occurred. This request is being tabled and an Ad Hoc Committee meeting will be scheduled. The Ad Hoc Committee will include President Tony Grabow and Director Mike Terry.

No Action Taken.

5. Information Items

A. Quarterly Budget/Financial Update

General Manager Gross presented the financial summary for the 2nd quarter of the fiscal year.

B. Quarterly Investment Report

General Manager Gross presented the Quarterly Investment Report.

C. Quarterly Operations Reports

General Manager Gross presented the Quarterly Operations Report. Vice-President Mackzum had questions regarding the Fire Operating Fund and the Administration Fund. Manager Gross provided explanation.

6. General Manager’s Report

General Manager Gross reported the District has hired three new employees: Jacob Black, Adrian Perez, and Matthew Zeledon. Vice-President Mackzum requested clarification regarding the large leak on West Drive. Operations Manager, Trevor Miller, provided explanation.

7. Report from Legal Counsel

Legal Counsel, Ward Simmons, reported the case in San Francisco allowed for voter initiative to pass for 51% rather than two-thirds vote. The City of Fresno also agreed with this voter initiative of 51% vs. two-thirds vote. Ward stated that we should see a 3rd voter initiative from the City of Oakland.

8. Board Member Comments/Meetings

Director Terry inquired about the Ayers Acres well. Manager Gross confirmed the well is producing consistently at 20-25 gallons per minute. Vice-President Mackzum requested information regarding the property lines of the downtown District Property. Manager Gross made referenced to the 2013 Geological Survey that contains this information and will be providing this to Vice-President Mackzum.

9. Meeting Adjourned

The meeting was adjourned at 10:52 A.M.

Respectfully Submitted,

President, Board of Directors
Running Springs Water District

Secretary of the Board of Directors
Running Springs Water District

RUNNING SPRINGS WATER DISTRICT

MEMORANDUM

DATE: March 17, 2021
TO: Board of Directors
FROM: Ryan Gross, General Manager
SUBJECT: RATIFY EXPENDITURES

RECOMMENDED BOARD ACTION

It is recommended that the Board of Directors review the attached accounts payable check register and ratify the District's February 2021 expenditures.

A copy of the District's Cash Reserve Fund Summary as of February 28, 2021, the Pooled Cash Balance History and Fire Department Operating Reserve Fund History is also included for review and information.

REASON FOR RECOMMENDATION

Each month staff presents the monthly check register and recommends that the Board of Directors ratify the District's expenditures.

FISCAL INFORMATION

Refer to attachments.

ATTACHMENTS

- Attachment 1 – Accounts Payable Check Register
- Attachment 2 – Cash Summary
- Attachment 3 – Pooled Cash Balance History
- Attachment 4 – Fire Department Operating Reserve Fund History

Running Springs Water District Accounts Payable Checks February 2021

Vendor Name	Description	Date	Invoice Amount	Check Number	Check Amount
2 Hot Uniforms inc	Flexfit Brigade Hat	02/19/21	21.70	105638	21.70
Action Auto Repair Inc	Belt and Pulley System Repair- Plow Truck	02/10/21	422.71	105609	422.71
	Plow Truck Maintenance	02/19/21	414.92	105639	414.92
Adrian Perez	Cold Weather Gear Reimbursement	02/02/21	484.84	105586	484.84
Airgas Inc.	Miscellaneous supplies	02/02/21	94.53	105587	94.53
	Large Helium	02/10/21	55.00	105610	55.00
Allstar Fire Equipment	Water Rescue Gear	02/25/21	446.33	105661	1,496.57
	Water Rescue Gear	02/25/21	1,050.24	105661	
American Family Life Assurance Company of Colun	Additional Insurance February 2021	02/26/21	143.26	DFT0001452	143.26
Amie Crowder	Reimbursement Claim	02/10/21	20.00	105611	20.00
	Reimbursement Claim	02/19/21	1,482.10	105640	1,792.10
	Reimbursement Claim	02/19/21	310.00	105640	
Aramark	Cleaning Supplies	02/10/21	335.60	105612	335.60
Arrowbear Park County Water District	Purchased Water January 2021	02/02/21	6,385.44	105588	6,385.44
	Purchased Water for February 2021	02/25/21	5,545.13	105662	5,545.13
Bacon/Wagner Excavating, Inc.	Snow Removal Collections Building and LS2	02/10/21	241.00	105613	241.00
	Hauling loads to On Stop	02/25/21	2,920.00	105663	2,920.00
Best, Best & Krieger LLP	Legal Services January 2021	02/10/21	1,222.30	105614	1,222.30
Boot Barn Inc.	Uniform Purchases for Zeledon/Shoopman	02/25/21	612.27	105664	612.27
BURR Group Inc.	Trash Service Station 50	02/02/21	73.25	105589	609.36
	Trash Service Office/Station 51	02/02/21	192.43	105589	
	Trash Service Treatment Plant	02/02/21	343.68	105589	
California Computer Options Inc	Network Maintenance and Monitoring Feb 21	02/10/21	3,023.25	105615	3,148.95
	Windows 10 Upgrade	02/10/21	125.70	105615	
	Telephone Charges Dec 2020-Feb 2021	02/19/21	1,258.85	105641	1,258.85
	Telephone monthly Charges Feb-Mar 2021	02/25/21	1,893.17	105665	1,893.17
California Underground Facilities Safe Excavation E	Regulatory Costs for 2020	02/25/21	0.57	105666	0.57
California Water Environment Association	Collections System Maintenance 3 -Hannay	02/10/21	210.00	105616	405.00
	Mechanical Tech Grde certification-Hannay	02/10/21	195.00	105616	
CalPERS	Health Insurance Premiums February 2021	02/02/21	15,208.28	DFT0001438	15,208.28
	Employer Contrib PPE 2/8/21 Class/Pepra Safety/	02/11/21	21,581.77	DFT0001445	21,581.77
	Employer Contribu Class/Prepra Safe/Misc PPE 2-2	02/25/21	24,071.28	DFT0001451	24,071.28
Canon	Contract and Usage Fee January 2021	02/19/21	425.46	105642	425.46
Charter Communications	Internet Feb-March 2021 Collections Building	02/25/21	81.97	105667	269.10
	Internet Feb-Mar 2021 Dist Off and Sta 51	02/25/21	187.13	105667	
Citibank, N.A.	Miscellaneous Parts and Supplies	02/10/21	524.65	105617	524.65
	Miscellaneous Office Supplies	02/19/21	217.14	105643	659.30
	Staples -Office Supplies	02/19/21	442.16	105643	
	STAPLES -OFFICE SUPPLIES FIRE	02/25/21	411.96	105668	411.96
Clinical Laboratory of San Bernardino	Water Samples December 2020	02/02/21	972.00	105590	1,189.00
	Wastewater Samples December 2020	02/02/21	217.00	105590	
Cody Snow	Company Officer Training Reimbursement	02/19/21	900.00	105644	900.00
County of San Bernardino	EOA 19 Admin Fees 3rd Qrter Jan-Mar 2021	02/02/21	612.00	105591	612.00
	Lien Release x2	02/10/21	40.00	105618	40.00
	Lien Releases x2	02/19/21	40.00	105645	40.00

Vendor Name	Description	Date	Invoice Amount	Check Number	Check Amount
County of San Bernardino	Dump Loads for Trash and Construction Debris	02/25/21	40.60	105669	40.60
Crestline-Lake Arrowhead Water Agency	Purchased Water January 2021	02/02/21	10,810.80	105592	10,810.80
Cypress Ancillary Benefits	Dental Insurance Premiums March 2021	02/25/21	1,006.23	105670	1,006.23
Dixi Willemse	Reimbursement Claim	02/10/21	146.86	105619	146.86
	Reimbursement Claim	02/19/21	738.30	105646	738.30
Don's Auto Inc	Rear Brake Pads and Turn of Rotors	02/19/21	176.80	105647	176.80
Don's Auto Supply 2 Inc.	Miscellaneous parts and Supplies	02/02/21	71.94	105593	71.94
Fire Fighters Association	FFAD Dues February 2021	02/25/21	680.00	105671	680.00
Frontier Communications	Telephone/Internet for LS's and Booster 9	02/19/21	963.39	105648	963.39
	SCADA Line Feb-Mar 2021	02/25/21	76.18	105672	76.18
HD Supply Facilities Maintenance LTD	Trash pump for auger & screen wash water	02/25/21	2,136.62	105673	2,136.62
Heritage Well Service, LLC	Video Luring Pines Well	02/25/21	1,500.00	105674	1,500.00
Inland Desert Security & Communications	Answering Service February 2021	02/19/21	125.00	105649	125.00
Inland Water Works Supply Company	Blanket PO for Inventory Inland water works	02/02/21	130.72	105594	331.60
	Miscellaneous Parts and Supplies	02/02/21	200.88	105594	
Liberty Composting Inc	Tipping Fees January 2021	02/19/21	503.00	105650	503.00
Life-Assist, Inc	Ambulance Supplies	02/02/21	235.58	105595	235.58
	Ambulance Supplies	02/10/21	75.91	105620	621.40
	Ambulance Supplies	02/10/21	545.49	105620	
	Ambulance Supplies Return	02/25/21	-793.99	105675	106.26
	Ambulance Supplies	02/25/21	87.28	105675	
	Ambulance Supplies	02/25/21	212.76	105675	
	Ambulance Supplies	02/25/21	600.21	105675	
Linda Mayfield	Reimbursement Claim	02/19/21	434.00	105651	434.00
MCI	Long Distance January 2021	02/02/21	54.12	105596	54.12
McMaster-Carr Supply Company	Treatment plant maintenance	02/02/21	56.84	105597	145.05
	Treatment plant maintenance	02/02/21	88.21	105597	
	Treatment plant maintenance	02/10/21	66.72	105621	66.72
NAPA Auto Parts	Miscellaneous parts and supplies	02/10/21	1,555.70	105622	2,168.00
	Miscellaneous Parts and Supplies	02/10/21	612.30	105622	
Nationwide	Employee Contributions PPE 2/8/21	02/11/21	1,925.00	DFT0001444	1,925.00
	Employee Contributions PPE 2/22/21	02/26/21	1,925.00	DFT0001450	1,925.00
Nestle Waters North America	Drinking Water for Treatment Plant	02/25/21	74.75	105676	74.75
Nick Nikas	Reimbursement Claim	02/10/21	348.46	105623	348.46
Nierman Industrial Materials	Stnls Plate REMS and Alum Bar REMS	02/10/21	42.50	105624	42.50
Nuckles Oil Company, Inc	Diesel Fuel Purchase	02/25/21	3,543.06	105677	3,543.06
One Stop Landscape Supply	Biosolids Disposal	02/10/21	3,075.00	105625	3,075.00
Parkhouse Tire Inc	Loader chains	02/19/21	1,232.39	105652	1,232.39
Patricia A. Monical	Industrial Paper Towels	02/19/21	50.51	105653	124.03
	Cleaning Supplies and Soap	02/19/21	73.52	105653	
Patrick R. Morin	Garage Door Upgrades Station 50	02/25/21	3,610.00	105678	3,610.00
Phillips Steel Company	Vulcan Washpress Trough Material	02/10/21	2,585.77	105626	2,585.77
Polydyne Inc.	Polymer for Biosolids dewatering	02/19/21	702.58	105654	702.58
	Clarifloc Drum	02/25/21	702.58	105679	702.58
Principal Life Insurance Company	Vision Insurance Premiums March 2021	02/25/21	147.47	105680	147.47
Quadient Leasing USA, Inc.	Postage for Postage Machine	02/19/21	1,000.00	105655	1,000.00
Ray Gayk	Testing Reimbursement	02/25/21	175.00	105681	175.00
Reliance Standard Life Insurance Company	Life Insurance Premiums March 2021	02/25/21	1,086.53	105682	1,086.53
Rim Forest Lumber Company, Inc.	Miscellaneous Parts and Supplies	02/02/21	55.44	105598	55.44
Rocio Silva	Janitorial Services January 2021	02/10/21	485.00	105627	1,085.00

Vendor Name	Description	Date	Invoice Amount	Check Number	Check Amount
Rocio Silva	Sanitization Services January 2021	02/10/21	600.00	105627	1,085.00
Roger E. Fox, M.D.	DOT exams x4	02/10/21	200.00	105628	200.00
Rogers Anderson Malody & Scott LLP	Consultant Costs January 2021	02/25/21	330.00	105683	330.00
Running Springs Professional Firefighters	Union Dues February 2021	02/25/21	600.00	105684	600.00
Ryan Gross	Reimbursement Claim	02/10/21	137.26	105629	137.26
Samantha M. Yee	Fire Department work shirts	02/19/21	814.59	105656	814.59
	Uniform Shirts-Remaining Balance of Corrected inv	02/25/21	11.64	105685	11.64
San Bernardino County Special Districts Department	2021 Regular Membership Dues	02/19/21	375.00	105657	375.00
Southern California Edison Company	Electricity January 2021	02/02/21	752.47	105599	10,101.67
	Electricity January 2021	02/02/21	18.21	105599	
	Electricity January 2021	02/02/21	327.73	105599	
	Electricity January 2021	02/02/21	213.25	105599	
	Electricity January 2021	02/02/21	591.18	105599	
	Electricity January 2021	02/02/21	624.81	105599	
	Electricity January 2021	02/02/21	532.64	105599	
	Electricity January 2021	02/02/21	15.00	105599	
	Electricity January 2021	02/02/21	221.98	105599	
	Electricity January 2021	02/02/21	1,606.51	105599	
	Electricity January 2021	02/02/21	272.29	105599	
	Electricity January 2021	02/02/21	146.34	105599	
	Electricity January 2021	02/02/21	220.38	105599	
	Electricity January 2021	02/02/21	86.64	105599	
	Electricity January 2021	02/02/21	1,223.79	105599	
	Electricity Jan 2021	02/02/21	497.66	105599	
	Electricity Jan 2021	02/02/21	406.71	105599	
	Electricity January 2021	02/02/21	98.78	105599	
	Electricity January 2021	02/02/21	427.77	105599	
	Electricity January 2021	02/02/21	112.75	105599	
	Electricity January 2021	02/02/21	156.81	105599	
	Electricity January 2021	02/02/21	304.53	105599	
	Electricity January 2021	02/02/21	136.91	105599	
	Electricity January 2021	02/02/21	84.17	105599	
	Electricity January 2021	02/02/21	424.91	105599	
	Electricity January 2021	02/02/21	597.45	105599	
	Electricity January 2021	02/10/21	12.25	105630	174.47
	Electricity January 2021	02/10/21	162.22	105630	
	Electricity January 2021	02/19/21	11,073.24	105658	11,073.24
Southern California Emergency Medicine	3 New Hire Examinations	02/02/21	285.00	105601	285.00
Southern California Gas Company	Gas usage January 2021	02/10/21	670.19	105631	2,072.35
	Gas Usage January 2021	02/10/21	338.68	105631	
	Gas Usage January 2021	02/10/21	462.38	105631	
	Gas Usage January 2021	02/10/21	585.30	105631	
	Gas Usage January 2021	02/10/21	15.80	105631	
State of California - Department of Forestry & Fire	State Certifications for Cody Snow	02/10/21	100.00	105632	100.00
	State Certifications for Cody Snow	02/10/21	200.00	105637	200.00
The Standard Insurance Company	Disability Insurance Premiums March 2021	02/25/21	232.00	105686	232.00
Turnout Maintenance Company	Turnout Cleaning and Alterations	02/19/21	560.40	105659	560.40
Tyler Technologies, Inc	Utility Billing Online Annual Fee/Incode Annual Fe	02/19/21	2,790.33	105660	2,790.33
	Insite Trans Fees Auto/IVR/UB Billing	02/25/21	3,595.00	105687	3,724.40
	UB Notification Calls and SMS	02/25/21	129.40	105687	

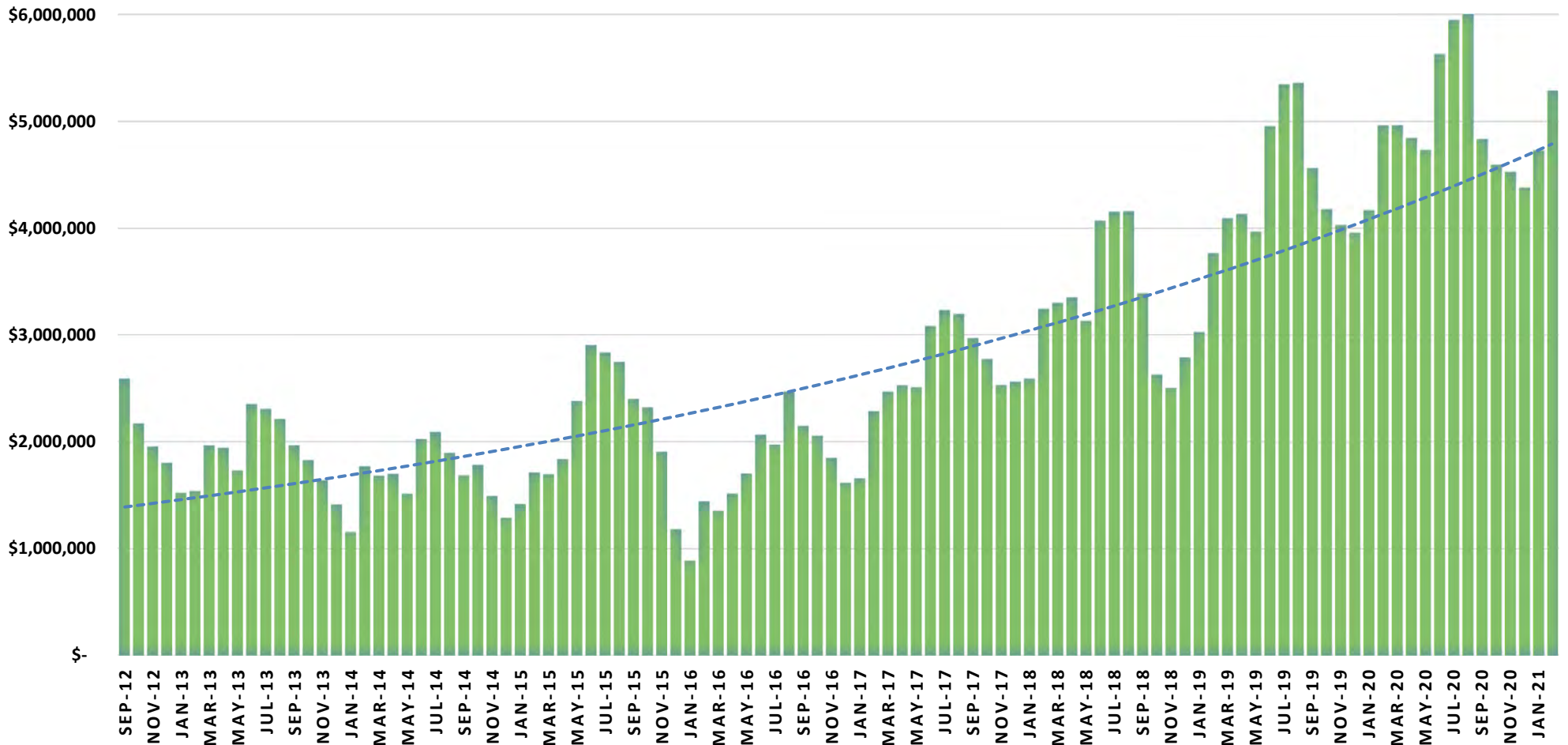
Vendor Name	Description	Date	Invoice Amount	Check Number	Check Amount
Uline	Station supplies	02/02/21	196.79	105602	196.79
Underground Service Alert of Southern California	New Tickets and Maintenance Fee February 2021	02/02/21	21.55	105603	21.55
US Jetting, Inc	Brass Vent Fluids Cap	02/10/21	96.71	105633	96.71
Valic	Employee Contributions PPE 2/8/21	02/10/21	1,200.00	DFT0001443	1,200.00
	Employee Contributions PPE 2/22/21	02/23/21	1,200.00	DFT0001449	1,200.00
Verizon Wireless Services LLC	Cell Phone Billing February 2021	02/10/21	163.24	105634	163.24
Victor J Puglisi Jr	District Uniform Shirts	02/25/21	2,094.47	105688	2,094.47
Visa	Aberg-E50 Light replacement	02/10/21	100.10	105635	5,178.40
	Crowder- Education Cert courses and laser checks	02/10/21	2,522.77	105635	
	rain gear for new hires	02/10/21	565.62	105635	
	Ellsberry- Postage, Filters, Mirrors & Paint	02/10/21	240.00	105635	
	Gross-Spectrum and Miscellaneous Supplies	02/10/21	280.93	105635	
	Miller-Miscellaneous Parts & Supplie/ Filters	02/10/21	494.54	105635	
	Strebel- Station Supplies and Training	02/10/21	289.40	105635	
	Station Supplies	02/10/21	442.07	105635	
	Vasquez- Memberships Adobe/NFPA	02/10/21	242.97	105635	
York Risk Services Group, Inc	Worker Comp Admin Fee January 2021	02/02/21	112.00	105604	112.00

Totals

Payment Type	Payable Count	Payment Count	Payment
Regular Checks	154	97	118,826.00
Manual Checks	0	0	0.00
Voided Checks	0	2	0.00
Bank Drafts	8	8	67,254.59
EFT's	0	0	0.00
Totals	162	107	186,080.59

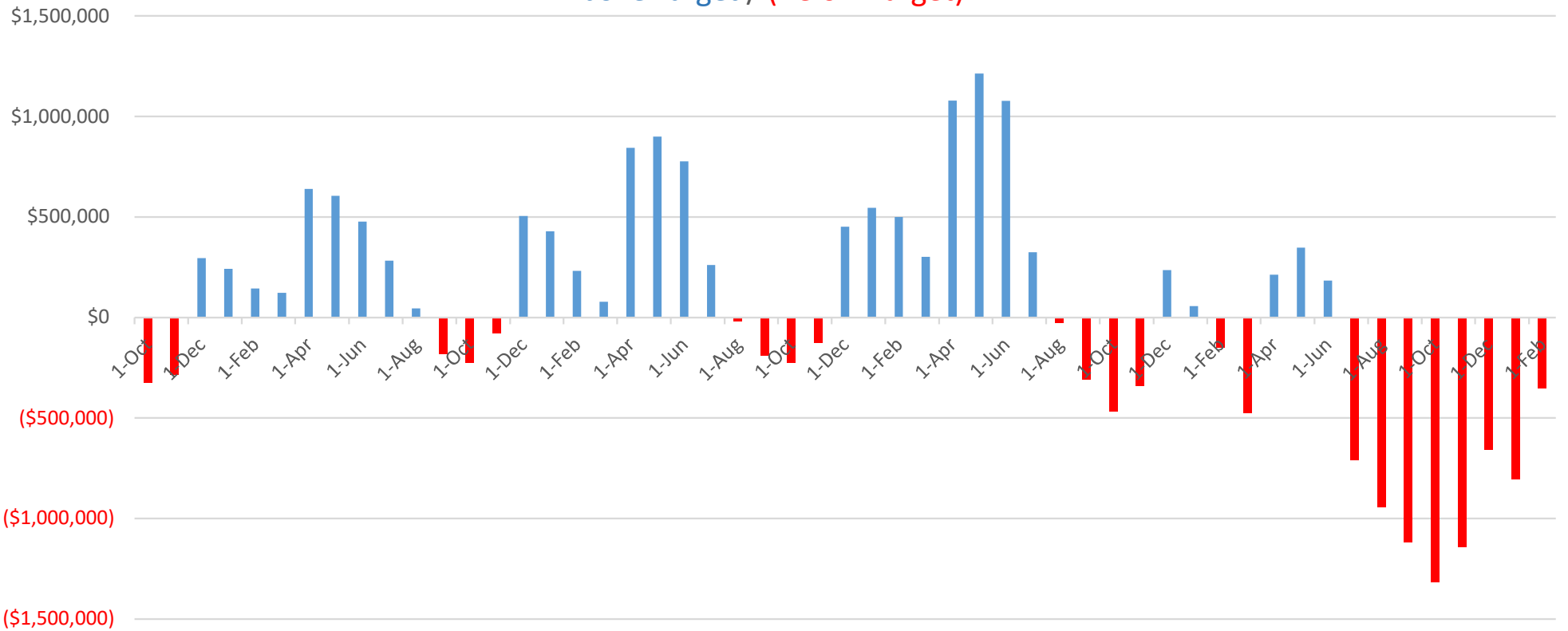
Fund Balances as of February 28, 2021	
Fire & Ambulance Department	
Fire Department Operating Reserve	1,069,896
Ambulance Department Operating Reserve	40,545
Subtotal Fire & Ambulance Department Operating Reserve Funds	1,110,441
Recommended Operating Reserve Fund Target (6 Months Operating Expenses)	1,463,305
Fire & Ambulance Department Operating Reserve, Above Target / (Below Target)	(352,864)
Wastewater Division	
Wastewater Capital Improvement Project Reserve	1,030,537
Wastewater System Connection & Capacity Charges	297,470
CWSRF Loan Agreement 14-813 Debt Reserve (Restricted for SLS 1-3 Debt Service)	171,537
Wastewater Operating Reserve Fund	559,340
Recommended Operating Reserve Fund Target (4 Months Operating Expenses)	559,340
Wastewater Operating Reserve, Above Target / (Below Target)	-
Water Division	
Water Capital Improvement Project Reserve	1,725,616
Water System Connection & Capacity Charges	106,608
Water Infrastructure R&R Reserve (MFC & AMR SRF Debt Reserve)	89,334
Water Operating Reserve	527,365
Recommended Operating Reserve Fund Target (4 Months Operating Expenses)	527,365
Water Operating Reserve, Above Target / (Below Target)	-
Assessment Districts Restricted Funds	
Water Assessment District No. 9 Construction Funds	8,637
Water Assessment District No. 10 Construction Funds	26,421
Water Assessment District No. 10 O&M	116,751
Water Assessment District No. 10 Bond Reserve Fund	116,470
Subtotal Assessment Districts	268,280
Total District Designated & Operating Reserve Funds	5,618,247
Assessment District Funds	268,280
Combined Pooled Cash	5,886,527
Checking Account (General)	316,879
LAIF	5,437,561
York Insurance Deposit	14,617
BNY Mellon (AD #10 Bond Reserve)	116,470
Petty Cash	1,000
Combined Pooled Cash	5,886,527
	-

COMBINED POOLED CASH BALANCE



Fire Department Operating Reserve Policy Target is 6 Months of Budgeted Operating Expenses or \$1,463,305

Above Target / (Below Target)



RESOLUTION NO. 01-21**RESOLUTION OF THE BOARD OF DIRECTORS OF THE RUNNING SPRINGS
WATER DISTRICT FIXING AND LEVYING FIRE SUPPRESSION AVAILABILITY
CHARGES FOR FISCAL YEAR 2021-22**

WHEREAS, on March 11, 1980, this Board of Directors adopted Ordinance No. 9 determining and proposing for approval by the voters of this District an annual tax, called an availability charge, for fire suppression service in an amount not to exceed \$65.00 per unit of benefit, beginning in fiscal year 1980-81, pursuant to Sections 53970-53980 of the California Government Code as those sections then existed; and

WHEREAS, on November 4, 1980, more than two-thirds of the voters of Running Springs Water District who voted on the proposition approved the District's Ordinance No. 9, establishing the annual fire suppression availability charge beginning in fiscal year 1980-81; and

WHEREAS, the Board finds it necessary to set the amount at the maximum of \$65.00; and

WHEREAS, pursuant to Section 53977 of the California Government Code as it then existed, this Board may levy fire suppression availability charges only in an amount which does not exceed the estimated annual cost of fire suppression services; and

NOW THEREFORE, BE IT RESOLVED by the Board of Directors of the Running Springs Water District as follows:

1. This Board of Directors does hereby affix and levy fire suppression availability charges for fiscal year 2021-22 in the amount of \$65.00 per unit of benefit.
2. Units of benefit assigned to each improved lot or parcel within the District shall be determined in accordance with the District's Ordinance No. 9.
3. Fire suppression availability charges for fiscal year 2021-22 shall be billed on the San Bernardino County tax roll.
4. Said availability charge is due and payable in two installments on the same due dates as the San Bernardino County property tax bill installments.

ADOPTED this 17th day of March 2021.

Ayes:

Noes:

Abstentions:

Absent:

ATTEST:

President, Board of Directors
Running Springs Water District

Secretary of the Board of Directors
Running Springs Water District

RESOLUTION NO. 02-21**RESOLUTION OF THE BOARD OF DIRECTORS OF THE RUNNING SPRINGS WATER DISTRICT FIXING SEWER STANDBY OR AVAILABILITY CHARGES FOR FISCAL YEAR 2021-22**

WHEREAS, Section 31104 of the California Water Code authorizes the Running Springs Water District to fix, on or before the first day of July of each year, a sewer standby or availability charge not to exceed ten dollars (\$10) per acre per year for each parcel of land in the District that is larger than one acre, and ten dollars (\$10) per year for each parcel of land in the District that is smaller in size than one acre, whether sewer service is used or not;

NOW THEREFORE, BE IT RESOLVED by the Board of Directors of the Running Springs Water District as follows:

1. This Board of Directors finds and determines that sewer is made available by the District to all lots and parcels of land within the District, as shown by the County Assessor's Parcel Map Books, provided that:

1.01 Lots that have been determined by the County to be unbuildable, as documented by written verification from the County to the District, will be exempt from availability charges.

1.02 Certain half (½) lots that have been combined, for the purpose of assessment, into a maximum equivalent of one and one-half (1½) lots by the County of San Bernardino Assessor's Office will be treated as a single lot or parcel for purposes of availability charges.

1.03 Certain improved property where lots/parcels have been combined, by County lot merger, into one (1) assessor parcel number, and where a single structure that is connected to and using the District's sewer system is built across lot lines, and where the remaining portions of land do not meet the County of San Bernardino's building site requirements, will be treated as a single lot or parcel for the purposes of availability charges. Request(s) for this exemption must be made in writing to the District prior to July 1, 2021. A surveyed plot map showing the relationship of the structure to the lot lines or lot merger documents from the County must also be submitted with the request.

2. This Board of Directors does hereby fix sewer standby or availability charges for the fiscal year 2021-22 as follows:

2.01 For unimproved parcels of land one acre or larger in size, such charges shall be in the amount of ten dollars (\$10) for the first acre, and a prorated amount for any additional acreage rounded to the nearest one-tenth of an acre, if any portion of the parcel is within 200 feet of a sewer main of the District's sewer system; and in the amount of four dollars (\$4) for the first acre, and a prorated amount for any additional acreage rounded to the nearest one-tenth of an acre, if no portion of the parcel is within 200 feet from such sewer main.

2.02 For unimproved lots or parcels of land smaller in size than one acre, such charges shall be in the amount of ten dollars (\$10) for each lot or parcel if any portion thereof is within 200 feet of a sewer main of the District's system, and in the amount of four dollars (\$4) for each such parcel or lot if no portion thereof is within 200 feet from such sewer main.

2.03 For parcels of land within the District that are connected to the District's public sewer system, and each connected improvement is receiving the monthly unit sewer service charge, no availability charge will be levied.

2.04 For parcels of land within the District that are not connected to and using the District's public sewer system, and where each connected improvement is not receiving the monthly unit sewer service charge at the time the sewer availability charge invoices are mailed, such parcels shall be considered unimproved and shall be subject to the availability charge.

3. Availability charges shall be due and payable immediately and if not paid by July 1, 2021, a six percent (6%) late payment charge shall be added to the delinquent amount. The amount of any unpaid availability charge plus late payment charge shall be added to the tax roll, and shall constitute a lien on that land.

On or before August 1, 2021, the Secretary of the Board of Directors shall furnish in writing to the County Auditor a description of each and every parcel of land within the District upon which an availability charge remains unpaid, together with the amount of said unpaid charges plus late payment charge on each said parcel of land.

ADOPTED this 17th day of March 2021.

Ayes:
Noes:
Abstentions:
Absent:

ATTEST:

President, Board of Directors
Running Springs Water District

Secretary of the Board of Directors
Running Springs Water District

RESOLUTION NO. 03-21**RESOLUTION OF THE BOARD OF DIRECTORS OF THE RUNNING SPRINGS WATER DISTRICT FIXING WATER STANDBY OR AVAILABILITY CHARGES FOR FISCAL YEAR 2021-22**

WHEREAS, Section 31032.1 of the California Water Code authorizes the Running Springs Water District to fix, on or before the first day of July of each year, a water standby or availability charge not to exceed thirty dollars (\$30) per acre per year for each parcel of land in the District larger than one acre, and thirty dollars (\$30) per year for each parcel of land in the District smaller in size than one acre, to which water is made available for any purpose by the District, whether the water is actually used or not;

NOW THEREFORE, BE IT RESOLVED by the Board of Directors of the Running Springs Water District as follows:

1. This Board of Directors finds and determines that water is made available by the District to all lots and parcels of land within the District, as shown by the County Assessor's Map Book, provided that:

1.01 Lots that have been determined by the County to be unbuildable, as documented by written verification from the County to the District, will be exempt from availability charges.

1.02 Certain half (½) lots that have been combined, for the purpose of assessment, into a maximum equivalent of one and one-half (1½) lots by the County of San Bernardino Assessor's Office will be treated as a single lot or parcel for purposes of availability charges.

1.03 Certain improved property where lots/parcels have been combined, by County lot merger, into one (1) assessor parcel number, and where a single structure that is connected to and using the District's water and sewer system is built across lot lines, and where the remaining portions of land do not meet the County of San Bernardino's minimum building site requirements, will be treated as a single lot or parcel for the purposes of availability charges. Request(s) for this exemption must be made in writing to the District prior to July 1, 2021. A surveyed plot map showing the relationship of the structure to the lot lines or lot merger documents from the County must also be submitted with the request.

2. This Board of Directors does hereby fix water standby or availability charges for the fiscal year 2021-22 as follows:

2.01 For unimproved parcels of land one acre or larger in size, such charges shall be in the amount of thirty dollars (\$30) for the first acre, and a prorated amount for any additional acreage rounded to the nearest one-tenth of an acre, if any portion of the parcel is within 200 feet of a water main of the District's water system; and in the amount of twelve dollars (\$12) for the first acre, and a prorated amount for any additional acreage rounded to the nearest one-tenth of an acre, if no portion of the parcel is within 200 feet from such water main.

2.02 For unimproved lots or parcels of land smaller in size than one acre, such charges shall be in the amount of thirty dollars (\$30) for each lot or parcel, if any portion thereof is within 200 feet of a water main of the District's system, and in the amount of twelve dollars (\$12) for each such parcel or lot, if no portion thereof is within 200 feet from such a water main.

2.03 For parcels of land within the District that have a water service connection from the District, no water availability charge will be levied provided that the service has not been disconnected at the time the availability charge invoices have been mailed.

2.04 For parcels of land within the District that do not have a water service connection from the District, or where the service is disconnected at the time the availability charge invoices are mailed, such parcels shall be considered unimproved and shall be subject to the availability charge.

3. Availability charges shall be due and payable immediately and if not paid by July 1, 2021, a six percent (6%) late payment charge shall be added to the delinquent amount. The amount of any unpaid availability charge plus late payment charge shall be added to the tax roll, and shall constitute a lien on that land.

On or before August 1, 2021, the Secretary of the Board of Directors shall furnish in writing to the County Auditor a description of each and every parcel of land within the District upon which an availability charge remains unpaid, together with the amount of said unpaid charges plus late payment charge on each said parcel of land.

ADOPTED this 17th day of March 2021.

Ayes:
Noes:
Abstentions:
Absent:

ATTEST:

Secretary of the Board of Directors
Running Springs Water District

President, Board of Directors
Running Springs Water District

RUNNING SPRINGS WATER DISTRICT

MEMORANDUM

DATE: March 17, 2021

TO: Board of Directors

FROM: Mike Vasquez, Fire Chief
Ryan Gross, General Manager

SUBJECT: INTERGOVERNMENTAL TRANSFER (IGT) PROGRAM - FEDERAL MATCHING FUNDS FOR EMERGENCY MEDICAL TRANSPORT SERVICES

RECOMMENDED BOARD ACTION

Consider authorizing additional transfer of funds in the amount of \$151,789 to allow the Running Springs Fire Department to participate in a voluntary rate range Intergovernmental Transfer (IGT) program with the California Department of Health Care Services (DHCS) to increase reimbursements for emergency medical ambulance transport services provided to Molina Healthcare of California and Inland Empire Health Plan (IEHP) members.

REASON FOR RECOMMENDATION

To increase reimbursement to the Running Springs Fire Department for services provided to Medi-Cal Managed Care Health Plan Members. This IGT program will allow the Fire Department to access funding which will offset the loss in cost recovery under the Medi-Cal Managed Care Programs as a result of significantly reduced regular reimbursement rates.

BACKGROUND INFORMATION

On May 20, 2020, the Board of Directors authorized participation in the IGT program.

The DHCS has offered public healthcare providers the opportunity to participate in a program that increases reimbursement for services provided to Medi-Cal managed care plan members. The DHCS program, called a voluntary rate range IGT program (Welfare and Institutions Code §§ 14164, 14301.4) provides a way for Medi-Cal Managed Care Health Plan Providers to gain access to federal matching funds for Medi-Cal reimbursements. Recently this program has been expanded to include public Emergency Medical Service (EMS) providers, like the Running Springs Fire Department, who provides health care services to Medi-Cal managed care enrollees making them eligible to receive increased reimbursements from Medi-Cal Managed Care Health Plan Providers.

Under the IGT program, counties and other political subdivisions or governmental entities in the State may elect to transfer funds to the State in support of the Medi-Cal program. These funds are used as a match for federal funds, which are eventually returned to the EMS providers through their respective Medi-Cal Managed Care Health Plan Providers. In San Bernardino County, the Medi-Cal Managed Care Health Plan Providers Inland Empire Health Plan (IEHP) and Molina Healthcare of California Partner Plan, Inc. (Molina). Both IEHP and Molina have agreed this year to participate in the IGT program along with its regional partners, including the Running Springs Fire Department.

The IGT program requires the transfer of eligible local dollars from the Running Springs Fire Department to the DHCS. DHCS in turn uses transferred funds from local governments to increase the monthly capitation rates it paid Medi-Cal Managed Care Health Plan Providers in the prior fiscal year, thus allowing DHCS to receive additional federal funding from the Centers for Medicare and Medicaid Services (CMS) for payment to the Medi-Cal Managed Care Health Plan Providers. The Medi-Cal Managed Care Health Plan Providers then pay most of their IGT funded rate increases to the local governments that transferred the funds. Ultimately, each local government participant receives back the funding it provided, plus the federal match in return.

The following is a summary of the IGT process and approximate transfer amounts for the Running Springs Fire Department, based upon current information from the State DHCS:

State DHCS Rate Increase Contract: Based on the participating agencies' signed contracts to transfer funds to DHCS, the state will contact Molina and IEHP to increase their per member, per month capitation rates. The Plan's rate will be increased to the highest actuarially sound rate.

Transfer from the Department to the State: Once the CMS has approved the entire IGT transaction and the Plan rate contracts have been signed by DHCS and the Medi-Cal Managed Care Health Plans throughout the State, DHCS will submit a request to participating agencies to transfer funds to the State. With the Running Springs Water District Board approval, the Fire Department will transfer \$151,789 to DHCS. This amount includes \$25,280 (20%) to DHCS as authorized in Welfare and Institutions Code Section 14301.4, to cover the administrative costs (assessment fee) of operating the IGT program. If the State is unable to use all of the transferred funds to increase Plan rates, it will return any used funds and the associated 20% administrative fee.

Payment to the Fire Department: After receipt of the IGT funds as well as the assessment fee, the State will draw down federal funds from CMS. Upon receipt of the District funds as well as the new federal match, DHCS will increase Molina's rate payments. Upon the receipt of the increased payments Molina will increase payments made to local health providers who provide service to their Medi-Cal plan beneficiaries. Running Springs Fire Department should receive approximately \$278,298, which is comprised of the original contribution of \$151,789 and the federal matched funds in the amount of \$151,789 less the 20% prepaid administrative fee of \$25,280. **The resulting net revenue received by the Fire Department will be approximately, \$126,509.**

The rate range IGT will be implemented through execution of three contracts; one with the DHCS, one with IEHP and one with Molina. These documents spell out the obligations of each entity in regard to the transfer of local government funds, the use of funds by DHCS, the payment of funds to Molina, and the treatment of payments by Molina. Before any funds are transferred, all the contracts must be signed by the participating agencies and the Plan rate increases must be approved by the federal government. The specific contract documents are included as Attachment 1.

FISCAL INFORMATION

IEHP Estimated Non-Federal Share*	\$118,997
Molina Estimated Non-Federal Share*	\$7,402
RSFD Transfer to DHCS	\$126,399
DHCS Assessment Fee (20%)	\$25,280
2018-19 (Contract #18-95673) Reconciliation	\$110
Total RSFD Transfer to DHCS	\$151,789
Amount Returned to RSFD	\$278,298
Net Additional Funds to RSFD	\$126,509

*Refer to Attachment 1, Exhibit 1:

DHCS has stated an estimated additional share of \$53,723 is being finalized for service period July 1, 2020 through December 31, 2020 and will occur in Fall 2021.

In the Fiscal Year Ending 2020, the Fire Department received net additional funding in the amount of \$239,889 from this program.

In the Fiscal Year Ending 2019, the Fire Department received net additional funding in the amount of \$129,033 from this program.

In the Fiscal Year Ending 2018, the Fire Department received net additional funding in the amount of \$77,649 from this program.

ATTACHMENTS

Attachment 1 – Agreement California Department Health Care Services (DHCS)



WILL LIGHTBOURNE
DIRECTOR

State of California—Health and Human Services Agency
Department of Health Care Services



GAVIN NEWSOM
GOVERNOR

February 19, 2021

Michael R. Vasquez, Fire Chief
Running Springs Fire Department
P.O. Box 2206
31250 Hilltop Blvd.
Running Springs, CA 92382

Dear Mr. Michael R. Vasquez:

The Department of Health Care Services (DHCS) has completed its calculation of the following:

1. 2019-20 Rate Range Program (service period of July 1, 2019 through June 30, 2020) wire transfer amounts for the Intergovernmental Agreement Regarding Transfer of Public Funds (Agreement), No. 19-96459. The executed Agreement is enclosed. As stated in Section 1.3 of the Agreement, the enrollment reconciliations will occur on an ongoing basis as updated enrollment figures become available. Actual enrollment for the service period of July 1, 2019 through June 30, 2020 will not be considered final until two years after June 30, 2020. The timing for the Rate Range Program's initial wires for the service period of July 1, 2020 through December 31, 2020 has not yet been finalized but will occur in Fall 2021.
2. 2018-19 Rate Range Program wire transfer amounts for the Intergovernmental Agreement Regarding Transfer of Public Funds, No. 18-95673. The initial wire, which is shown in Exhibit 1, was made during the first calendar quarter of 2020. As stated in Section 1.3 of the Agreement, the enrollment reconciliations will occur on an ongoing basis as updated enrollment figures become available. Actual enrollment will not be considered final until two years after June 30, 2019.

Based on the above calculations, and as provided in the above referenced Agreements, DHCS is requesting that Running Springs Fire Department (Governmental Funding Entity) transfer funds in the amount of \$151,789 (Total Wire Transfer Amount) to DHCS by no later than April 23, 2021. Exhibit 1 contains the invoice.

Michael R. Vasquez
Page 2

Please transfer the above Total Wire Transfer Amount to the following:

Bank of America Sacramento Main
555 Capitol Mall, Suite 1555
Sacramento, CA 95814

For Credit to State of California Account #01482-80005
ABA# 0260-0959-3

For Further Credit to: Department of Health Care Services
Reference: 19-96459

We request that the Governmental Funding Entity provide a 48-hour advance notice via e-mail prior to the wiring of any requested funds. As requested by the State Treasurer's Office, all wires must be transmitted prior to 10:00 a.m. on the wiring date. Once the Governmental Funding Entity has transferred funds to the specified account, please email Sandra Dixon at Sandra.Dixon@dhcs.ca.gov and Vivian Beeck at Vivian.Beeck@dhcs.ca.gov with the completed transaction information.

If you have any questions regarding the Intergovernmental Transfer Agreement, please contact Sandra Dixon at (916) 420-5730.

Sincerely,

DocuSigned by:

5AA717EBC57749D...

Beau Bouchard
Staff Services Manager II
Financial Management Section B
Capitated Rates Development Division

February 17, 2021

Enclosures

Michael R. Vasquez
Page 3

cc: Ryan Gross, General Manager
Running Springs Water District
P.O. Box 2206
Running Springs, CA 92382

Sandra Dixon
Capitated Rates Development Division
Department of Health Care Services
P.O. Box 997413, MS 4413
Sacramento, CA 95899-7413

Exhibit 1 - Wire Request Invoice

Running Springs Fire Department
Agreement No. 19-96459

2019-20 (July 2019 - June 2020) Section 1 Amount under the Agreement:

Health Plan:		Inland Empire Health Plan		
Rating Region:		San Bernardino		
Service Period		7/2019-12/2019		
Rate Category	Contribution PMPM	Estimated Member Months as of 1/2021	Estimated Contribution (Non-Federal Share)	
Child - non MCHIP	\$ 0.01	1,271,107	\$ 12,711	
Child - MCHIP	\$ 0.01	395,508	\$ 3,955	
Adult - non MCHIP (non-CCI)	\$ 0.03	569,123	\$ 17,074	
Adult - MCHIP (non-CCI)	\$ 0.01	10,644	\$ 106	
ACA Optional Expansion	\$ -	1,029,481	\$ -	
SPD	\$ 0.08	242,749	\$ 19,420	
SPD/Full-Dual (non-CCI)	\$ 0.01	7,470	\$ 75	
BCCTP	\$ 0.08	218	\$ 17	
LTC	\$ 0.61	7,279	\$ 4,440	
Estimated Total		3,533,579	\$ 57,798	

Health Plan:		Inland Empire Health Plan		
Rating Region:		San Bernardino		
Service Period		1/2020-6/2020		
Rate Category	Contribution PMPM	Estimated Member Months as of 1/2021	Estimated Contribution (Non-Federal Share)	
Child - non MCHIP	\$ 0.01	1,260,127	\$ 12,601	
Child - MCHIP	\$ -	402,880	\$ -	
Adult - non MCHIP (non-CCI)	\$ 0.03	565,278	\$ 16,958	
Adult - MCHIP (non-CCI)	\$ 0.01	12,293	\$ 123	
ACA Optional Expansion	\$ 0.01	1,019,250	\$ 10,193	
SPD	\$ 0.07	243,671	\$ 17,057	
SPD/Full-Dual (non-CCI)	\$ 0.01	8,866	\$ 89	
BCCTP	\$ 0.07	197	\$ 14	
LTC	\$ 0.54	7,711	\$ 4,164	
Estimated Total		3,520,273	\$ 61,199	

Health Plan:		Molina Healthcare of California Partner Plan, Inc.		
Rating Region:		San Bernardino		
Service Period		7/2019-12/2019		
Rate Category	Contribution PMPM	Estimated Member Months as of 1/2021	Estimated Contribution (Non-Federal Share)	
Child - non MCHIP	\$ 0.01	121,623	\$ 1,216	
Adult - non MCHIP (non-CCI)	\$ 0.02	52,610	\$ 1,052	
Adult - MCHIP (non-CCI)	\$ 0.02	1,661	\$ 33	
SPD	\$ 0.05	26,503	\$ 1,325	
SPD/Full-Dual (non-CCI)	\$ 0.02	734	\$ 15	
BCCTP	\$ 0.05	10	\$ 1	
LTC - non MCHIP	\$ 0.45	476	\$ 214	
LTC - MCHIP	\$ 0.18	-	\$ -	
Estimated Total		203,617	\$ 3,856	

Exhibit 1 - Wire Request Invoice

Health Plan:	Molina Healthcare of California Partner Plan, Inc.		
Rating Region:	San Bernardino		
Rating Region:	1/2020-6/2020		
Rate Category	Contribution PMPM	Estimated Member Months as of 1/2021	Estimated Contribution (Non-Federal Share)
Child - non MCHIP	\$ 0.01	116,266	\$ 1,163
Adult - non MCHIP (non-CCI)	\$ 0.02	54,587	\$ 1,092
Adult - MCHIP (non-CCI)	\$ 0.02	1,897	\$ 38
SPD	\$ 0.04	25,680	\$ 1,027
SPD/Full-Dual (non-CCI)	\$ 0.02	925	\$ 19
BCCTP	\$ 0.05	15	\$ 1
LTC - non MCHIP	\$ 0.41	503	\$ 206
LTC - MCHIP	\$ 0.18	-	\$ -
Estimated Total		199,873	\$ 3,546

Total 2019-20 (July 2019 - June 2020) Section 1 Amount \$ 126,399

2019-20 (July 2019 - June 2020) Section 3 Amount under the Agreement:

Total 2019-20 (July 2019-June 2020) Section 1 Amount (above)	\$ 126,399
Less amount not subject to fee (Section 3.2)	\$ -
Basis for 20% Assessment Fee	\$ 126,399
20% Assessment Fee (Basis * 20%)	\$ 25,280
Total 2019-20 (July 2019 - June 2020) as of 1/2021 Estimated Member Months	\$ 151,679
2018-19 (Contract #18-95673)	\$ 110
Total Wire Transfer Amount	\$ 151,789

Exhibit 1 - Wire Request Invoice

Running Springs Fire Department
Agreement No. 18-95673

2018-19 Section 1 Amount under the Agreement:

Health Plan:	Inland Empire Health Plan		
Rating Region:	San Bernardino		
Rate Category	Contribution PMPM	Estimated Member Months as of 1/2021	Estimated Contribution (Non-Federal Share)
Child - non MCHIP	\$ 0.01	2,552,226	\$ 25,522
Child - MCHIP	\$ 0.01	770,855	\$ 7,709
Adult - non MCHIP	\$ 0.03	1,164,308	\$ 34,929
Adult - MCHIP	\$ 0.03	22,171	\$ 665
SPD	\$ 0.10	476,582	\$ 47,658
SPD/Full-Dual (age 0-20)	\$ 0.04	18,322	\$ 733
BCCTP	\$ 0.14	466	\$ 65
Long Term Care	\$ 0.80	13,757	\$ 11,006
Estimated Total		5,018,687	\$ 128,287

Health Plan:	Molina Healthcare		
Rating Region:	San Bernardino		
Rate Category	Contribution PMPM	Estimated Member Months as of 1/2021	Estimated Contribution (Non-Federal Share)
Child - non MCHIP	\$ 0.01	266,685	\$ 2,667
Adult - non MCHIP	\$ 0.02	110,898	\$ 2,218
SPD	\$ 0.03	58,134	\$ 1,744
SPD/Full-Dual (age 0-20)	\$ 0.01	2,011	\$ 20
BCCTP	\$ 0.06	4	\$ -
Long Term Care	\$ 0.47	853	\$ 401
Estimated Total		438,585	\$ 7,050

Total 2018-19 Section 1 Amount \$ 135,337

2018-19 Section 3 Amount under the Agreement:

Total 2018-19 Section 1 Amount (above)	\$ 135,337
Less amount not subject to fee (Section 3.2)	\$ -
Basis for 20% Assessment Fee	\$ 135,337
20% Assessment Fee (Basis * 20%)	\$ 27,067
Total 2018-19 as of 1/2021 Estimated Member Months	\$ 162,404
Less: Initial Wire Transfer (letter dated 1/31/2020)	\$ 162,294
Total Wire Transfer Amount (included on 2019-20 invoice)	\$ 110

**INTERGOVERNMENTAL AGREEMENT REGARDING
TRANSFER OF PUBLIC FUNDS**

This Agreement is entered into between the CALIFORNIA DEPARTMENT OF HEALTH CARE SERVICES (“DHCS”) and the RUNNING SPRINGS FIRE DEPARTMENT (GOVERNMENTAL FUNDING ENTITY) with respect to the matters set forth below.

The parties agree as follows:

AGREEMENT

1. Transfer of Public Funds

1.1 The GOVERNMENTAL FUNDING ENTITY agrees to make a transfer of funds to DHCS pursuant to sections 14164 and 14301.4 of the Welfare and Institutions Code. The amount transferred shall be based on the sum of the applicable rate category per member per month (PMPM) contribution increments multiplied by member months, as reflected in Exhibit 1. The GOVERNMENTAL FUNDING ENTITY agrees to initially transfer amounts that are calculated using the Estimated Member Months in Exhibit 1, which will be reconciled to actual enrollment for the service periods of July 1, 2019 through June 30, 2020, and July 1, 2020 through December 31, 2020, and reconciled to actual PMPMs for the service period of July 1, 2020 through December 31, 2020 in accordance with Sub-Section 1.3 of this Agreement. The funds transferred shall be used as described in Sub-Section 2.2 of this Agreement. The funds shall be transferred in accordance with the terms and conditions, including schedule and amount, established by DHCS.

1.2 The GOVERNMENTAL FUNDING ENTITY shall certify that the funds transferred qualify for Federal Financial Participation pursuant to 42 C.F.R. part 433, subpart B,

and are not derived from impermissible sources such as recycled Medicaid payments, Federal money excluded from use as State match, impermissible taxes, and non-bona fide provider-related donations. Impermissible sources do not include patient care or other revenue received from programs such as Medicare or Medicaid to the extent that the program revenue is not obligated to the State as the source of funding.

1.3 DHCS shall reconcile the "Estimated Member Months," in Exhibit 1, to actual enrollment in HEALTH PLAN(S) for the service periods of July 1, 2019 through June 30, 2020, and July 1, 2020 through December 31, 2020 using actual enrollment figures taken from DHCS records. Enrollment reconciliation will occur on an ongoing basis as updated enrollment figures become available. Actual enrollment figures will be considered final two years after June 30, 2020 and December 31, 2020, respectively. DHCS shall reconcile the "Projected Contribution PMPM," in Exhibit 1(b), to actual PMPM for HEALTH PLAN(S) for the service period of July 1, 2020 through December 31, 2020 using actual PMPMs that result from the risk adjustment process as reflected in figures taken from DHCS records. PMPM reconciliation will occur on an ongoing basis as the risk adjustment process is finalized. Actual PMPM amounts will be considered final two years after December 31, 2020. If reconciliation results in an increase to the total amount necessary to fund the nonfederal share of the payments described in Sub-Section 2.2, the GOVERNMENTAL FUNDING ENTITY agrees to transfer any additional funds necessary to cover the difference. If reconciliation results in a decrease to the total amount necessary to fund the nonfederal share of the payments described in Sub-Section 2.2, DHCS agrees to return the unexpended funds to the GOVERNMENTAL FUNDING ENTITY. If DHCS and the GOVERNMENTAL FUNDING ENTITY mutually agree, amounts due to or owed by the GOVERNMENTAL FUNDING ENTITY may be offset against future transfers.

2. Acceptance and Use of Transferred Funds

2.1 DHCS shall exercise its authority under section 14164 of the Welfare and Institutions Code to accept funds transferred by the GOVERNMENTAL FUNDING ENTITY pursuant to this Agreement as IGTs, to use for the purpose set forth in Sub-Section 2.2.

2.2 The funds transferred by the GOVERNMENTAL FUNDING ENTITY pursuant to Section 1 and Exhibit 1 of this Agreement shall be used to fund the non-federal share of Medi-Cal Managed Care actuarially sound capitation rates described in section 14301.4(b)(4) of the Welfare and Institutions Code as reflected in the contribution PMPM and rate categories reflected in Exhibit 1. The funds transferred shall be paid, together with the related Federal Financial Participation, by DHCS to HEALTH PLAN(S) as part of HEALTH PLAN(S)' capitation rates for the service periods of July 1, 2019 through June 30, 2020, and July 1, 2020 through December 31, 2020, in accordance with section 14301.4 of the Welfare and Institutions Code.

2.3 DHCS shall seek Federal Financial Participation for the capitation rates specified in Sub-Section 2.2 to the full extent permitted by federal law.

2.4 The parties acknowledge that DHCS will obtain any necessary approvals from the Centers for Medicare and Medicaid Services.

2.5 DHCS shall not direct HEALTH PLAN(S)' expenditure of the payments received pursuant to Sub-Section 2.2.

3. Assessment Fee

3.1 DHCS shall exercise its authority under section 14301.4 of the Welfare and Institutions Code to assess a 20 percent fee related to the amounts transferred pursuant to Section 1 of this Agreement, except as provided in Sub-Section 3.2. GOVERNMENTAL

FUNDING ENTITY agrees to pay the full amount of that assessment in addition to the funds transferred pursuant to Section 1 of this Agreement.

3.2 The 20-percent assessment fee shall not be applied to any portion of funds transferred pursuant to Section 1 that are exempt in accordance with sections 14301.4(d) or 14301.5(b)(4) of the Welfare and Institutions Code. DHCS shall have sole discretion to determine the amount of the funds transferred pursuant to Section 1 that will not be subject to a 20 percent fee. DHCS has determined that \$0.00 of the transfer amounts will not be assessed a 20 percent fee, subject to Sub-Section 3.3.

3.3 The 20-percent assessment fee pursuant to this Agreement is non-refundable and shall be wired to DHCS separately from, and simultaneous to, the transfer amounts made under Section 1 of this Agreement. If, at the time of the reconciliation performed pursuant to Sub-Section 1.3 of this Agreement, there is a change in the amount transferred that is subject to the 20-percent assessment in accordance with Sub-Section 3.1, then a proportional adjustment to the assessment fee will be made.

4. Amendments

4.1 No amendment or modification to this Agreement shall be binding on either party unless made in writing and executed by both parties.

4.2 The parties shall negotiate in good faith to amend this Agreement as necessary and appropriate to implement the requirements set forth in Section 2 of this Agreement.

5. Notices. Any and all notices required, permitted or desired to be given hereunder by one party to the other shall be in writing and shall be delivered to the other party personally or

by United States First Class, Certified or Registered mail with postage prepaid, addressed to the other party at the address set forth below:

To the GOVERNMENTAL FUNDING ENTITY:

Michael R. Vasquez, Fire Chief
Running Springs Fire Department
P.O. Box 2206
31250 Hilltop Blvd.
Running Springs, CA 92382
m.vasquez@runningspringsfd.org

With copies to:

Ryan Gross, General Manager
Running Springs Water District
P.O. Box 2206
Running Springs, CA 92382
rgross@runningspringswd.com

To DHCS:

Sandra Dixon
California Department of Health Care Services
Capitated Rates Development Division
1501 Capitol Ave., Suite 71-4002
MS 4413
Sacramento, CA 95814
Sandra.Dixon@dhcs.ca.gov

6. Other Provisions

6.1 This Agreement contains the entire Agreement between the parties with respect to the Medi-Cal payments described in Sub-Section 2.2 of this Agreement that are funded by the GOVERNMENTAL FUNDING ENTITY, and supersedes any previous or contemporaneous oral or written proposals, statements, discussions, negotiations or other agreements between the GOVERNMENTAL FUNDING ENTITY and DHCS relating to the

subject matter of this Agreement. This Agreement is not, however, intended to be the sole agreement between the parties on matters relating to the funding and administration of the Medical program. This Agreement shall not modify the terms of any other agreement, existing or entered into in the future, between the parties.

6.2 The non-enforcement or other waiver of any provision of this Agreement shall not be construed as a continuing waiver or as a waiver of any other provision of this Agreement.

6.3 Sections 2 and 3 of this Agreement shall survive the expiration or termination of this Agreement.

6.4 Nothing in this Agreement is intended to confer any rights or remedies on any third party, including, without limitation, any provider(s) or groups of providers, or any right to medical services for any individual(s) or groups of individuals. Accordingly, there shall be no third party beneficiary of this Agreement.

6.5 Time is of the essence in this Agreement.

6.6 Each party hereby represents that the person(s) executing this Agreement on its behalf is duly authorized to do so.

7. State Authority. Except as expressly provided herein, nothing in this Agreement shall be construed to limit, restrict, or modify the DHCS' powers, authorities, and duties under Federal and State law and regulations.

8. Approval. This Agreement is of no force and effect until signed by the parties.

9. Term. This Agreement shall be effective as of July 1, 2019 and shall expire as of June 30, 2023 unless terminated earlier by mutual agreement of the parties.

SIGNATURES

IN WITNESS WHEREOF, the parties hereto have executed this Agreement, on the date of the last signature below.

THE RUNNING SPRINGS FIRE DEPARTMENT:

By:  Date: September 2, 2020

Michael R. Vasquez, Fire Chief, Running Springs Fire Department

THE STATE OF CALIFORNIA, DEPARTMENT OF HEALTH CARE SERVICES:

By:  Date: September 26, 2020

Rafael Davtian, Division Chief, Capitated Rates Development Division

Exhibit 1

Health Plan:	Inland Empire Health Plan		
Rating Region:	San Bernardino		
Service Period	7/2019-12/2019		
		Estimated Member	Estimated
Rate Category	Contribution PMPM	Months*	Contribution (Non-Federal Share)
Child - non MCHIP	\$ 0.01	1,271,190	\$ 12,712
Child - MCHIP	\$ 0.01	395,571	\$ 3,956
Adult - non MCHIP (non-CCI)	\$ 0.03	569,155	\$ 17,075
Adult - MCHIP (non-CCI)	\$ 0.01	10,667	\$ 107
ACA Optional Expansion	\$ -	1,030,213	\$ -
SPD	\$ 0.08	241,751	\$ 19,340
SPD/Full-Dual (non-CCI)	\$ 0.01	7,432	\$ 74
BCCTP	\$ 0.08	218	\$ 17
LTC	\$ 0.61	7,568	\$ 4,616
Estimated Total		3,533,765	\$ 57,897

Health Plan:	Molina Healthcare of California Partner Plan, Inc.		
Rating Region:	San Bernardino		
Service Period	7/2019-12/2019		
		Estimated Member	Estimated
Rate Category	Contribution PMPM	Months*	Contribution (Non-Federal Share)
Child - non MCHIP	\$ 0.01	121,615	\$ 1,216
Adult - non MCHIP (non-CCI)	\$ 0.02	52,600	\$ 1,052
Adult - MCHIP (non-CCI)	\$ 0.02	1,661	\$ 33
SPD	\$ 0.05	26,461	\$ 1,323
SPD/Full-Dual (non-CCI)	\$ 0.02	724	\$ 14
BCCTP	\$ 0.05	10	\$ 1
LTC - non MCHIP	\$ 0.45	478	\$ 215
LTC - MCHIP	\$ 0.18	4	\$ 1
Estimated Total		203,553	\$ 3,855

Health Plan:	Inland Empire Health Plan		
Rating Region:	San Bernardino		
Rating Region:	1/2020-6/2020		
		Estimated Member	Estimated
Rate Category	Contribution PMPM	Months*	Contribution (Non-Federal Share)
Child - non MCHIP	\$ 0.01	1,309,979	\$ 13,100
Child - MCHIP	\$ -	407,642	\$ -
Adult - non MCHIP (non-CCI)	\$ 0.03	582,204	\$ 17,466
Adult - MCHIP (non-CCI)	\$ 0.01	10,912	\$ 109
ACA Optional Expansion	\$ 0.01	1,046,045	\$ 10,460
SPD	\$ 0.07	249,947	\$ 17,496
SPD/Full-Dual (non-CCI)	\$ 0.01	10,342	\$ 103
BCCTP	\$ 0.07	233	\$ 16
LTC	\$ 0.54	7,988	\$ 4,314
Estimated Total		3,625,292	\$ 63,064

Health Plan:	Molina Healthcare of California Partner Plan, Inc.		
Rating Region:	San Bernardino		
Rating Region:	1/2020-6/2020		
		Estimated Member	Estimated
Rate Category	Contribution PMPM	Months*	Contribution (Non-Federal Share)
Child - non MCHIP	\$ 0.01	116,672	\$ 1,167
Adult - non MCHIP (non-CCI)	\$ 0.02	54,941	\$ 1,099
Adult - MCHIP (non-CCI)	\$ 0.02	1,735	\$ 35
SPD	\$ 0.04	25,693	\$ 1,028
SPD/Full-Dual (non-CCI)	\$ 0.02	1,008	\$ 20
BCCTP	\$ 0.05	12	\$ 1
LTC - non MCHIP	\$ 0.41	497	\$ 204
LTC - MCHIP	\$ 0.18	4	\$ 1
Estimated Total		200,562	\$ 3,555

Exhibit 1(b)

Health Plan:	Inland Empire Health Plan		
Rating Region:	San Bernardino		
Rating Region:	7/2020 - 12/2020		
Rate Category	Projected Contribution PMPM**	Estimated Member Months*	Estimated Contribution (Non-Federal Share)
Child - non MCHIP	\$ 0.01	1,431,410	\$ 14,314
Child - MCHIP	\$ 0.01	445,428	\$ 4,454
Adult - non MCHIP (non-CCI)	\$ 0.03	641,526	\$ 19,246
Adult - MCHIP (non-CCI)	\$ 0.02	12,023	\$ 240
ACA Optional Expansion	\$ 0.01	1,170,989	\$ 11,710
SPD	\$ 0.07	260,309	\$ 18,222
SPD/Full-Dual (non-CCI)	\$ 0.01	11,181	\$ 112
BCCTP	\$ 0.08	258	\$ 21
LTC	\$ 0.56	8,399	\$ 4,703
Estimated Total		3,981,523	\$ 73,022

Health Plan:	Molina Healthcare of California Partner Plan, Inc.		
Rating Region:	San Bernardino		
Rating Region:	7/2020 - 12/2020		
Rate Category	Projected Contribution PMPM**	Estimated Member Months*	Estimated Contribution (Non-Federal Share)
Child - non MCHIP	\$ 0.01	127,487	\$ 1,275
Adult - non MCHIP (non-CCI)	\$ 0.02	60,539	\$ 1,211
Adult - MCHIP (non-CCI)	\$ 0.03	1,912	\$ 57
SPD	\$ 0.05	26,759	\$ 1,338
SPD/Full-Dual (non-CCI)	\$ 0.02	1,090	\$ 22
BCCTP	\$ 0.05	12	\$ 1
LTC - non MCHIP	\$ 0.41	522	\$ 214
LTC - MCHIP	\$ 0.26	4	\$ 1
Estimated Total		218,325	\$ 4,119

* Note that Estimated Member Months are subject to variation, and the actual total Contribution (Non-Federal Share) may differ from the amount listed here.

** Note that Projected Contribution PMPMs are subject to change based on the risk adjustment process of rate development, and the actual total Contribution (Non-Federal Share) may differ from the amount listed here.

C. Consider Authorizing Participation in the Intergovernmental Transfer (IGT) Program Providing Access to Federal Matching Funds for Emergency Medical Transport Services

Fire Chief Mike Vasquez presented the history of the IGT Program and that it will allow the Fire Department to access funding which will offset the loss in cost recovery under the Medi-Cal Managed Care Programs as a result of significantly reducing regular reimbursement rates. Brief discussion continued regarding the IGT Program.

Upon motion by Vice-President Mackzum, second by Director Terry and carried by a 5 to 0 Roll Call vote, Authorizing Participation in the IGT Program Providing Access to Federal Matching Funds for Emergency Medical Transport Services, was approved.

D. Consider Awarding Construction Contract for Wastewater Treatment Plant Headworks and Drying Bed Concrete Work

General Manager Gross presented the details of the construction that needs to be completed at the Wastewater Treatment Plant related to the headworks structure and the biosolids loading area at the solids dewatering building. General Manager Gross explained in detail the importance of installing the rotary drum screen acquired from the County at the Headworks structure and expanding the concrete loading area at the drying bed next to the solids dewatering building and how this and other changes would allow the operations at the Treatment Plant to be conducted more efficiently. General Manager Gross also shared that these changes would be beneficial to the residents near the Treatment Plant by minimizing odor in the area. Minimal discussion continued.

Upon motion by Director Terry, second by Director Acciani and carried by a 5 to 0 Roll Call vote, a Construction Contract for the Wastewater Treatment Plant Headworks and Drying Bed Concrete Work, was awarded to Bacon Wagner Excavating, Inc. for their low bid of \$95,039, the General Manager was authorized to execute the contract and approve change orders, if needed, not to exceed 15% of the original contract amount.

E. Consider Accepting Proposal for Fiscal Year Ending 2020 Financial Audit Services

General Manager Gross presented the proposal for this year's Financial Audit Services from Van Lant & Fankhanel, LLP. General Manager Gross explained that VLF has completed the District's audit for the past several years, and each year a different Partner is conducting the audit. Minimal discussion occurred.

Upon motion by Vice-President Mackzum, second by Director Acciani and carried by a 5 to 0 Roll Call vote, Accepting Proposal for Fiscal Year Ending 2020 Financial Audit Services, was approved.

RUNNING SPRINGS WATER DISTRICT

MEMORANDUM

DATE: March 17, 2021

TO: Board of Directors

FROM: Michael Vasquez, Fire Chief
Ryan Gross, General Manager

SUBJECT: CONSIDER APPROVING LIMITED TERM FIREFIGHTER POSITIONS AND ISSUING A REQUEST FOR PROPOSALS

RECOMMENDED BOARD ACTION

Consider approving three Limited Term (LT) Employment Positions to replace of one of the two Paid Call Firefighter (PCF) positions in the current staffing model.

The second recommendation is regarding the direction to submit a Request for Proposal (RFP) to CalFire and Big Bear Fire Authority to provide fire protection and emergency services to the Running Springs community.

REASON FOR RECOMMENDATION

The recommendation for the LT Program would improve the management and reliability of the third person in our current staffing model. The approval would provide a staffing model of two Full Time Firefighter Paramedics, one LT Firefighter (Paramedic or EMT) and one PCF per shift. The LT Firefighter position will help alleviate some of the challenges with recruitment and retention in our PCF Ranks.

The recommendation for issuing the RFP is to secure an option in the event other alternatives to provide an acceptable level of service become unsuccessful. The Department has been challenged with an increase in operational expenses and regulations that exceed our revenue streams in addition to providing a consistent level of staffing for services. Obtaining proposals for contract services will afford the District a possible contingency if necessary.

BACKGROUND INFORMATION

Limited Term Position

On February 17th, 2021, Fire Chief Michael Vasquez presented the recommendation for the Limited Term Positions for the Fire Department. It was determined by the Running

Springs Board of Directors to establish an ad hoc committee to discuss the terms and conditions of the Limited Term Firefighter Positions in further detail. After the regular Running Springs Water District Board Meeting on February 17th, the ad hoc committee met with Chief Vasquez, Battalion Chief Strelbel and General Manager Gross to discuss the Limited Term Program in detail. The decision was made by the ad hoc committee to recommend to the full Board of Directors to consider approving the LT program based on one-year terms with an option for two years and to terminate the program at any such time, if necessary.

The Draft Conditions of Employment Agreement for the Limited Term Firefighter Positions are provided in Attachment #1.

RFP

On February 17th, 2021, Fire Chief Michael Vasquez presented the recommendation for issuing a RFP to other fire departments to provide fire protection and emergency medical services to the Running Springs community as a contingency measure. The Board tasked Chief Vasquez with inquiring the interest and estimated cost of a proposal from the agencies discussed which were CalFire and Big Bear Fire Authority.

It was determined from both agencies that there would not be an upfront cost for them to prepare a proposal to provide fire protection and emergency medical services to the Running Springs community as a contingency measure.

CalFire was open to the idea of providing a proposal to Running Springs and stated it would be a one-year process to finalize a cost for services.

It was determined that Big Bear Fire Authority was open to the idea but thought more investigation was needed regarding the benefits of a consolidation since the geographic location of both agencies seemed to pose a challenge.

FISCAL INFORMATION

Limited Term Position Cost Analysis

One Limited Term FFPM per day:

Base Wages = \$17 X 2,990 hrs = \$50,830

CalPERS – \$6,650

Medical Benefits - \$1,716 (PEMCHA Minimum is \$143 per month for each LT Employee)

Total Cost = \$59,196 x 3 = \$177,588

Option for funding:

- Utilize 49% of current PCF Budget
- \$354,520 (Current PCF Budget) - \$177,588 (LT Cost) = \$176,932 (PCF Budget)

Benefits:

- Management of personnel
- Secured Staffing for Community
- Greater opportunity for Mutual Aid Assignments
- Safety and Accountability of Personnel
- Secured 3rd Firefighter Paramedic Position
- Utilize PCF Program for selection process

Challenges:

- Recruitment
- Attrition/ Turn Over
- Other Job Opportunities
- Low salary
- Financial Sustainability

ATTACHMENTS

Attachment 1 – Draft Limited Term Agreement

**RUNNING SPRINGS FIRE DEPARTMENT
CONDITIONS OF EMPLOYMENT AGREEMENT
LIMITED TERM FIREFIGHTER**

This agreement is made and entered into this ____ day of _____, 2021, between Running Springs Water District (hereinafter "District") and _____ (hereinafter "Employee").

1. RETENTION OF SERVICES

Commencing _____, _____ is retained by the Running Springs Water District to perform the duties of Limited Term Firefighter and other duties as assigned by the Fire Chief of the District.

2. LIMITED TERM EMPLOYEE STATUS

Employee understands that their employment with the District is in a limited term capacity and that Employee may be terminated from such temporary employment at any time with or without cause or right of appeal. The Employee understands and acknowledges that the maximum term of employment as a Limited Term Firefighter will be for one year from date of limited term employment with a possibility to extend one additional year. **AUTOMATIC TERMINATION OF EMPLOYMENT AS A LIMITED TERM FIREFIGHTER WITH THE RUNNING SPRINGS WATER WILL OCCUR ON _____.** Automatic termination shall not be considered disciplinary, nor shall it affect other employment, current or future, with the District. Employee understands that serving or having served as a Limited Term Firefighter with the District does not automatically entitle them to a regular position with the Running Springs Water District. The Employee also understands that they will not be eligible for reappointment to a limited term position for a period of two years following the conclusion of the current term.

3. WORK HOURS

Typical work hours will be a 24-hour shift, 56-hour workweek schedule, but may be modified at the direction of the Fire Chief. Days and hours to be worked will be assigned by the Fire Chief.

4. COMPENSATION

For the performance of services pursuant to this Agreement, the Employee shall be compensated at a base rate of **\$16** per hour based upon a 56-hour workweek. Employee will be paid on regular District paydays. District will be responsible for deducting appropriate taxes and Medicare from the Employee's paycheck. Employee understands that the District will provide only those benefits as outlined for the position in District Personnel Policies.

5. BENEFITS

The District will contribute the Public Employee Medical and Hospital Care Act (PEMHCA) minimum contribution for health care if the Limited Term Firefighter chooses to enroll in an eligible District CalPERS health plan. The PEMHCA minimum employer contribution for calendar year 2021 is \$143 per month. Each year the PEMHCA minimum is calculated based on the Medical Component of the Consumer Price Index and then rounded to the nearest dollar.

Limited Term Firefighters may also be eligible for Minimum Paid Sick Leave per District policy. However, they are not eligible to receive vacation or holiday accrual and no uniform allowance.

6. SPECIALIZED SKILL PAY

Limited Term Firefighters shall be awarded specialized skill pay for paramedic certification once obtained through ICEMA. Compensation for Limited Term Firefighter/Paramedic shall be an additional **\$1** per hour.

7. TERMINATION OF AGREEMENT

This Agreement may be terminated at any time, with or without cause or right of appeal, by either party and will be deemed terminated upon written notification from one party to the other.

8. DISTRICT POLICIES

Employee agrees to abide by all District policies, regulations, and rules. Employee hereby acknowledges that copies of all District policies, regulations, and rules have been made available to them.

9. ISSUED EQUIPMENT

Clothing, safety equipment, tools, radios, and any other property or equipment issued to the Employee shall be properly maintained by the Employee, with prudent care taken by the Employee with regard to said property or equipment. Upon termination from the District, Employee shall return all District-owned property and/or equipment. In the event Employee fails to return all District-owned property and/or equipment, Employee hereby authorizes the District to deduct the replacement cost of such property and/or equipment from Employee's final paycheck. In the event the Employee resigns before the maximum one-year term of employment is terminated, the Employee hereby authorizes the District to deduct the cost of the initial uniform clothing which includes: Class B Shirt and Pants, Leather Belt and Station Boots.

10. DRIVER'S LICENSE/AUTOMOBILE INSURANCE

Employee shall maintain a valid California Driver's License with Class "C" or Firefighter endorsements. Employee agrees to purchase and maintain property damage and automobile liability insurance for their private vehicle as required by law as long as they are employed by the District.

11. DRUG-FREE WORKPLACE

The employee has been provided a copy of the Personnel Manual, Section 5, Sub-Section F, Drug and Alcohol Use. The employee has read and agrees to abide by said policy. Additionally, the employee agrees to notify the employer in writing of any criminal drug statute conviction no later than five (5) calendar days after any such conviction.

12. GROOMING STANDARDS

The employee has been provided a copy of the Personnel Manual, Section 5, Sub-Section O, Personal Appearance Standards/Dress Code, which covers safety considerations,

general grooming provisions, and general provisions for tattoos. The employee has read and agrees to abide by said policy.

13. EMPLOYEE HARASSMENT

The employee has been provided a copy of the Personnel Manual, Employee Harassment Section 5, Sub-Section B, which covers the unlawful harassment or discrimination on the basis of sex, race, color, creed, national origin, age, handicap, medical condition, religion or marital status. The employee has read and agrees to abide by said policy.

I, _____, have read and understand the terms and conditions of employment described in this document and agree to abide by all said terms and conditions of employment.

By _____ Date _____
 _____, Limited Term Firefighter

By _____ Date _____
 Michael R Vasquez, Fire Chief

RUNNING SPRINGS WATER DISTRICT

MEMORANDUM

DATE: March 17, 2021

TO: Board of Directors

FROM: Mike Vasquez, Fire Chief
Ryan Gross, General Manager

SUBJECT: CONSIDER AUTHORIZING EXPENDITURE FOR FIRE STATION
#50 WATER HEATER

RECOMMENDED BOARD ACTION

Consider authorizing expenditure for replacement of the Fire Station #50 Water Heater in the amount of \$6,000.

REASON FOR RECOMMENDATION

The water heater at Station 50 is no longer operating efficiently, not producing enough hot water for shower use in the fire house.

BACKGROUND INFORMATION

The current water heater is problematic and only allows for one shower which delays the number of showers in a four-person fire house. The proposal is for a tankless water heater which allows for hot water on demand suitable for multiple showers for a fire house, cost efficient over time, energy efficient and better life span than traditional water heaters.

FISCAL INFORMATION

If approved, the funding source for this contract would be from the Fire Department Operating Reserve Fund which had a balance of \$1,110,441 as of February 28, 2021.

ATTACHMENTS

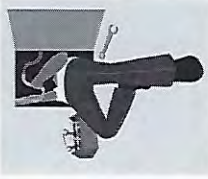
Attachment 1 – Quotes

PLUMBING WORK ORDER / INVOICE

1445

ATTACHMENT 1

Ray's Plumbing
 Cell (909) 501-2593
 rays.plumbing75@yahoo.com
 PO Box 522, Crestline, CA 92325
 CA. Lic. #1048152



QTY.	ITEM OR PART DESCRIPTION	UNIT	AMOUNT
CHECK LIST			
<input type="checkbox"/>	WATER HEATER		
<input type="checkbox"/>	ELEMENTS		
<input type="checkbox"/>	THERMOSTAT		
<input type="checkbox"/>	RELIEF VALVE		
<input type="checkbox"/>	DIP TUBE		
<input type="checkbox"/>	ELECTRICAL CONN		
<input type="checkbox"/>	GAS WATER HEATER		
<input type="checkbox"/>	THERMOCOUPLE		
<input type="checkbox"/>	BURNER		
<input type="checkbox"/>	CONTROL (GAS)		
<input type="checkbox"/>	FLUE PIPE		
<input type="checkbox"/>	RELIEF VALVE		
<input type="checkbox"/>	TOILET		
<input type="checkbox"/>	BALL COCK		
<input type="checkbox"/>	FLAPPER		
<input type="checkbox"/>	SUPPLY LINE		
<input type="checkbox"/>	WAX SEAL & CLOSET BOLTS		
<input type="checkbox"/>	DRAIN CLEANING		
<input type="checkbox"/>	KITCHEN SINK		
<input type="checkbox"/>	WASHER LINE		
<input type="checkbox"/>	MAIN LINE		
<input type="checkbox"/>	LAVATORY LINE		
<input type="checkbox"/>	TUB OR SHOWER		
<input type="checkbox"/>	KITCHEN SINK		
<input type="checkbox"/>	SINK FAUCET		
<input type="checkbox"/>	SINK DRAIN		
<input type="checkbox"/>	GARBAGE DISPOSAL		
<input type="checkbox"/>	AIR GAP		
<input type="checkbox"/>	D/W CONNECTIONS		
<input type="checkbox"/>	TUB & SHOWER		
<input type="checkbox"/>	TUB VALVE		
<input type="checkbox"/>	TRIP LEVER		
<input type="checkbox"/>	SHOWER DIVERTER		
<input type="checkbox"/>	TUB OR SHOWER DRAIN		
<input type="checkbox"/>	NEW CONSTRUCTION		
<input type="checkbox"/>	CRAWL SPACE ROUGH		
<input type="checkbox"/>	DRAINAGE		
<input type="checkbox"/>	PS.I.		
<input type="checkbox"/>	SLAB ROUGH		
<input type="checkbox"/>	DRAINAGE		
<input type="checkbox"/>	PS.I.		
<input type="checkbox"/>	TOP OUT		
<input type="checkbox"/>	DRAINAGE		
<input type="checkbox"/>	PS.I.		
<input type="checkbox"/>	SEWER OR SEPTIC		
<input type="checkbox"/>	DRAINAGE		
<input type="checkbox"/>	WATER		
<input type="checkbox"/>	PS.I.		
<input type="checkbox"/>	PRESSURE REGULATOR		
<input type="checkbox"/>	BOOSTER PUMP		
<input type="checkbox"/>	FINAL		
<input type="checkbox"/>	COMMERCIAL REPAIR		
<input type="checkbox"/>	FLOOR DRAINS		
<input type="checkbox"/>	D/WASHER BOOSTER		
<input type="checkbox"/>	GREASE TRAP		

NAME: Mike
 STREET: 52151
 CITY: Rancho Santa Fe
 STATE: CA
 ZIP: 92078
 MAKE: JDA
 MODEL: JDA
 SERIAL NUMBER: JDA
 PHONE: 909-501-2593
 DATE ORDERED: 3/8/21
 DATE SCHEDULED:
 WARRANTY
 CONTRACT
 SERVICE CONTRACT
 NORMAL
 RES. COMM.

DESCRIPTION OF WORK / SERVICE		AMOUNT
6 Navien 240 15 Commercial Tankless Water Heater 120 Pm To incl Venting Re-Route Gas Service Block Wall w/ use of 5KLB per sq inch Anchors Vent thru exterior wall		6,000
TOTAL MATERIALS		
TOTAL LABOR		
RECOMMENDATIONS		
WORK ORDERED BY: Bob David 90 days		
I hereby acknowledge the satisfactory completion of the above described work.		
SIGNATURE: Thank You		
DATE:		
TAX		
OTHER CHARGES		
TOTAL		6,000



Lic # 375228

J. O'Brien Plumbing, Inc.
 P.O. Box 614 Sky Forest, CA 92385
(909) 337-3743/ 338-8885
 Fax (909) 338-3195

**PROPOSAL AND
ACCEPTANCE**

Proposal Submitted To: Mike Scotti Running Springs Fire	Phone:	email: m.scotti@runningspring sfd.org	Date: 2/9/2021
Billing Address:	Job Address: 32151 Hunsaker Way		
City, State, and Zip Code:	City, State, and Zip Code: Running Springs CA 92382		
<p>We Hereby Submit Specifications And Estimates For: Remove and replace water heater with disposal. The new install will be Noritz NRC 111 DV_NG tankless water heater. New tankless will be installed with proper service kit, and water filter on incoming line. Exiting water piping will be rerouted to accommodate new tankless. New TPR valve and drain line will be installed. Proper 1/2" condensate line will be installed. Existing gas will be modified and rerouted for new tankless, with proper shutoff valve and drip leg. New PVC venting and intake will be installed. New venting will terminate at exterior with proper bird screen. Intake will be taken from mechanical room. Existing water, waste gas and vent piping in mechanical room will be modified and rerouted as needed to accommodate new tankless. After testing for leaks and proper operation tankless will be set to high altitude setting as per manufactures instructions.</p> <p>Exclusions: Plumber is not responsible for any permits needed and or fees involved in obtaining permits. Plumber is not responsible for any drywall and or siding repair from gaining access and or installation.</p>			
<p>We Purpose hereby to furnish material and labor- complete in accordance with above specifications, for the sum of Seven thousand dollars and no/100 (\$7000.00)</p>			
<p>Payment to be made as follows: To be paid in full upon completion of work. An additional 3% charge of \$210.00 will be added to the total amount if payment is made by credit card.</p>			
<p>All Material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents, or delays beyond our control. Owner to carry fire, tornado, and all other, necessary insurance. Our workers are fully covered by workman's compensation insurance.</p>			
Authorized Signature _____		Note: This proposal may be withdrawn if not accepted in 30 days.	
<p>Acceptance of Proposal The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.</p>			
Signature: _____		Date of Acceptance: _____	

Skoda Plumbing
PO Box 2095
Running Springs, CA 92382
License # 882726

PROPOSAL & ACCEPTANCE

Office: 909 867-1001
tonyskoda@verizon.net

Date: 10/12/2020

Mike Scotti Running Springs Fire Department 50 32151 Hunsaker Way Running Springs, CA 92382

We hereby propose to furnish all materials, equipment, labor necessary to complete the following work. Note: Opening of walls, floors of any material may cost extra. Install new commercial tankless water heater to replace existing tank water heater. Install new vent pipe to connect to existing venting in water heater room, connected temp. relief valve drain to existing drain line, move cold and hot water lines to new location for tankless water heater, move existing gas line to new location for tankless water heater, install floor sink and back water valve for condensation drain line, install new pre filter with scale shield for tankless due to existing galvanized piping, install isolation valves, install neutralizer for condensate drain line, install trap primer for floor sink

NOTE: Future routine maintenance of tankless, pre filter with scale shield is not included in bid

NOTE: Permit is included in cost

NOTE: Tankless will be installed on wall that faces West Dr

NOTE: No warranty on existing plumbing above or below ground

Material: Sch 40 PVC, Cast iron, Noritz NCC199CDV, type L&M copper, 1/2 wall foam pipe insulation, Black steel gas piping

NOTE: By my signature below I acknowledge acceptance of this proposal, I am completely satisfied with the materials to be supplied and work to be performed. Material is guaranteed to be specified, and the above work to be performed in a professional and workman like manner. I am aware of the possibility of freezing water piping and accept full responsibility.

\$10,722.88 Payment is due upon completion of scope of work above minus down payment

NOTE: Down payment of \$1,000.00 due upon acceptance of this proposal

Contractors are required by law to be licensed and regulated by the Contractors state license Board which has jurisdiction to investigate complaints against contractors if a complaint regarding a patent act or omission is filed within four years of the date of the alleged violation. A complaint regarding a latent act or omission pertaining to structural defects must be filed within ten years of the date of the alleged violation. Any questions concerning a contractor may be referred to the Registrar, Contractors State License Board PO Box 26000 Sacramento, CA 95826. Failure to pay will result in filling of liens on your real property. Binding arbitration by retired judge. Seventy two hour right of rescission, right of repossession of unpaid materials retained by owner and or contractor, right to terminate project if payments are not made in a timely manner (72 hours). Unforeseen conditions that require extra work in addition to bid will cost extra. We reserve the right to cancel this proposal at any time for any reason at which time all balances are due. Bid is for standard fixtures install only (elaborate, interrogate fixtures that require extra attention for install is extra). We are not responsible for any existing plumbing or plumbing installed by others above or below ground. Any changes after work is installed will cost extra (time & material).

RESPECTFULLY SUBMITTED TO

Owner/Contractor Mike Scotti RSFD 50

Address: m.scotti@runningspringsfd.org

City, State Zip: _____

Phone: 567-1518

Note: This proposal may be withdrawn by us if not accepted within 30 days. If accepted, work will begin on agreed date, time and will be substantially completed in a professional and workman like manner. Conditions beyond our control such as weather etc. will add work days.

ACCEPTANCE

You are hereby authorized to furnish all material, equipment labor required to complete the work described in the above proposal, for which the undersigned agrees to pay the amount stated in said proposal according to the written scope of work above.

Date: _____ Signature: _____ Print: _____

Date: _____ Signature: _____ Print: _____

RUNNING SPRINGS WATER DISTRICT

MEMORANDUM

DATE: March 17, 2021
TO: Board of Directors
FROM: Ryan Gross, General Manager
SUBJECT: FISCAL YEARS ENDING 2022 AND 2023 BUDGET PLANNING

RECOMMENDED BOARD ACTION

Consider Providing Additional Direction to Staff on the Fiscal Years Ending (FYE) 2022 and 2023 Budget Planning Assumptions.

BACKGROUND INFORMATION

Staff has prepared the attached FYE 2022 and 2023 Budget Planning Presentation for review and discussion. The following is a tentative schedule for the upcoming FYE 2022 and 2023 budget development process.

Board Budget Planning and Assumptions	March 17, 2021
Staff Prepares Draft Budgets	February 1 – April 2
Draft Budget Review, Finance Committee	Wednesday, April 7, 2021
Draft Budget Review, Board Meeting	Wednesday, April 21, 2021
District Budget Approval	Wednesday, June 16, 2021

ATTACHMENTS

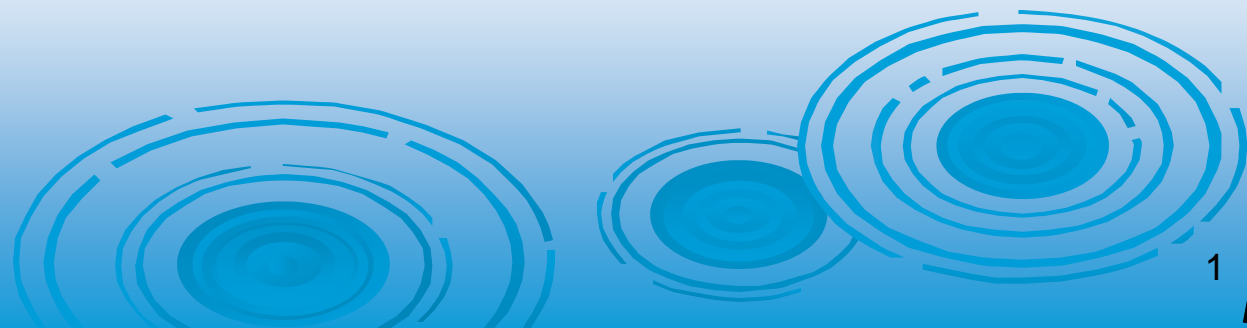
Attachment 1 – FYE 2022 and 2023 Budget Planning Presentation



March 17, 2021

Fiscal Years Ending 2022 and 2023

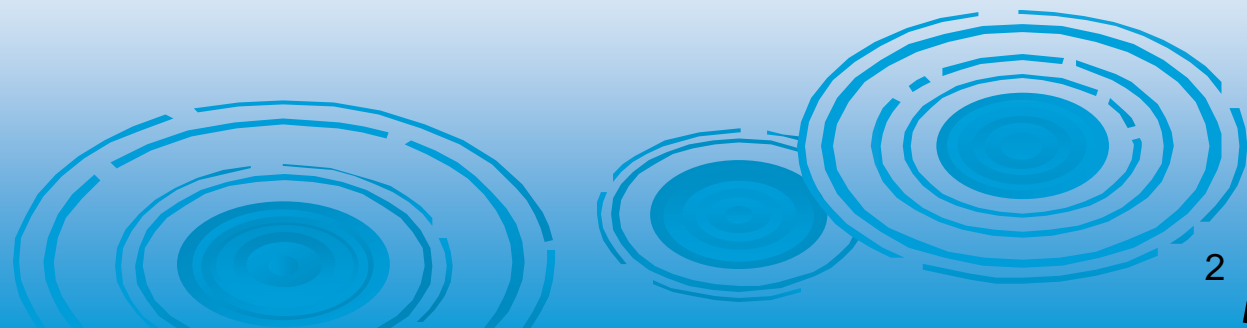
Budget Planning & Assumptions



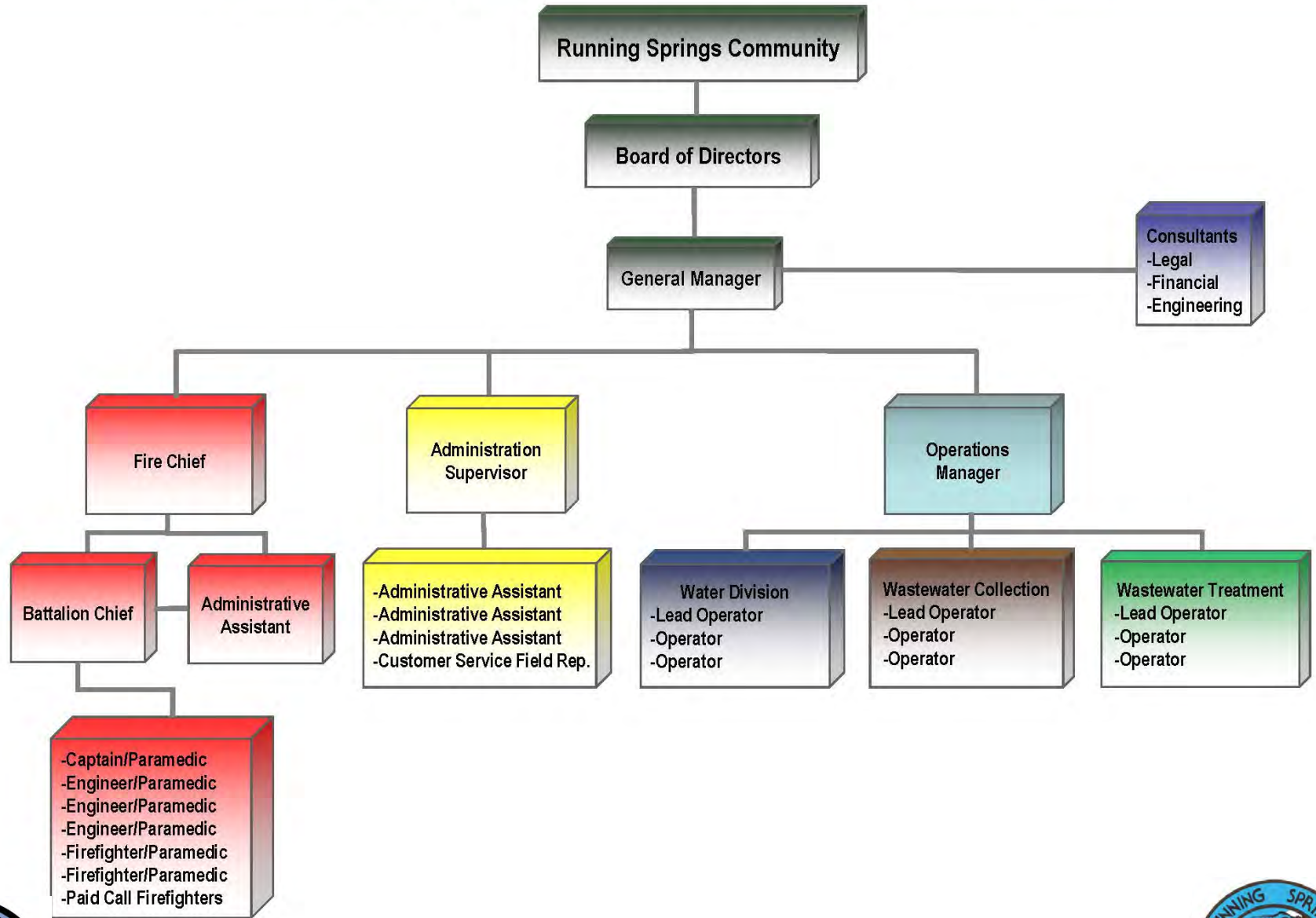
Schedule

The following is a tentative schedule for the upcoming Fiscal Years Ending (FYE) 2022 and 2023 budget development process:

Board Budget Planning	Wednesday, March 17, 2021
Staff Prepares Draft Budgets	February 1 – April 7, 2021
Draft Budget Review, FC	Wednesday, April 7, 2021
Draft Budget Review, Board Meeting	Wednesday, April 21, 2021
Adopt Budget	Wednesday, June 16, 2021



Running Springs Water District Organizational Chart



Total Revenue Summary

	FYE 2021	FYE 2022	% Change From	FYE 2023	% Change
	Budget	Budget	Prior Year	Budget	From Prior
					Year
Water	\$2,304,885	\$2,360,406	2.4%	\$2,432,276	3.0%
Collections	\$1,078,371	\$1,108,675	2.8%	\$1,145,314	3.3%
Treatment	\$1,510,736	\$1,781,836	17.9%	\$1,831,763	2.8%
Ambulance	\$ 898,114	\$ 899,000	0.1%	\$ 914,202	1.7%
Fire	\$1,984,047	\$2,125,000	7.1%	\$2,368,400	11.5%
District Total	\$7,776,153	\$8,274,918	6.4%	\$8,691,956	5.0%

Total Operating Expenses Summary

	FYE 2021	FYE 2022	% Change From	FYE 2023	% Change
	Budget	Budget	Prior Year	Budget	From Prior
					Year
Water	\$1,937,470	\$1,881,617	-2.9%	\$1,934,534	2.8%
Collections	\$ 937,059	\$ 941,890	0.5%	\$ 966,427	2.6%
Treatment	\$1,295,727	\$1,284,827	-0.8%	\$1,320,356	2.8%
Ambulance	\$ 750,679	\$ 802,349	6.9%	\$ 827,746	3.2%
Fire	\$2,299,783	\$2,267,399	-1.4%	\$2,341,623	3.3%
District Total	\$7,220,718	\$7,178,082	-0.6%	\$7,390,686	3.0%

*Includes Depreciation Expense

FYE 2022 Budget

Combined Statement of Revenues, Expenses, and Changes in Net Position

Admin	Water	Wastewater Collection	Wastewater Treatment	Ambulance	Fire	Total	
<u>OPERATING REVENUES</u>							
Service Charges	-	1,383,154	1,126,718	839,631	500,000	-	3,849,503
Usage Charges	-	872,100	-	148,124	-	-	1,020,224
Property Tax	-	-	-	-	-	1,800,000	1,800,000
Arrowbear & CSA 79 Charges	-	-	-	449,125	-	-	449,125
GEMT, IGT & Other Reimbursements	-	-	-	-	395,000	300,000	695,000
Other Revenues	-	47,500	7,224	5,383	4,000	25,000	89,107
Total Operating Revenues	-	2,302,754	1,133,942	1,442,263	899,000	2,125,000	7,902,959
<u>OPERATING EXPENSES</u>							
Salaries and Benefits	753,750	596,487	420,272	525,244	577,618	1,784,041	4,657,414
Operations & Maintenance	309,945	462,845	129,941	339,031	95,677	249,740	1,587,179
Administrative Services	(1,096,695)	528,005	176,002	176,002	77,001	143,001	3,316
Depreciation Expense	-	294,279	215,675	244,549	52,053	90,616	897,173
Total Operating Expenses	(33,000)	1,881,617	941,890	1,284,827	802,349	2,267,399	7,145,082
NET OPERATING INCOME	33,000	421,137	192,052	157,436	96,651	(142,399)	757,877
<u>NON-OPERATING REVENUES</u>							
Availability Charges	-	42,000	8,033	5,987	-	205,000	261,020
Investment Income	-	25,000	10,443	7,783	5,100	20,000	68,326
Miscellaneous Income	-	5,000	862	642	-	-	6,504
Arrowbear & CSA 79 CIP	-	-	-	325,163	-	-	325,163
Leasing Revenue	22,000	0	-	-	-	-	22,000
Interest on Long-term Debt	-	(14,348)	(44,605)	-	-	-	(58,953)
Total Non-operating Revenue	22,000	57,652	(25,266)	339,574	5,100	225,000	624,059
NET INCOME (LOSS)	55,000	478,789	166,785	497,010	101,751	82,601	1,381,936
<u>TOTAL REVENUES</u>							
	22,000	2,360,406	1,108,675	1,781,836	904,100	2,350,000	8,527,018
<u>TOTAL EXPENSES</u>							
	(33,000)	1,881,617	941,890	1,284,827	802,349	2,267,399	7,145,082
<u>CHANGE IN NET POSITION</u>							
	55,000	478,789	166,785	497,010	101,751	82,601	1,381,936
<u>CASH CONSIDERATIONS</u>							
Depreciation Non-Cash Expense	-	294,279	215,675	244,549	52,053	90,616	897,173
Principal Loan Payments	-	(74,986)	(126,932)	-	-	-	(201,918)
Capital Projects & Fixed Assets	(36,316)	(585,000)	(113,000)	(747,500)	-	(44,257)	(1,526,073)
CHANGE IN CASH BALANCE	18,684	113,083	142,528	(5,941)	153,804	128,960	551,118

FYE 2022 and 2023 Budget

Comparative Statement of Revenues, Expenses, and Changes in Net Position

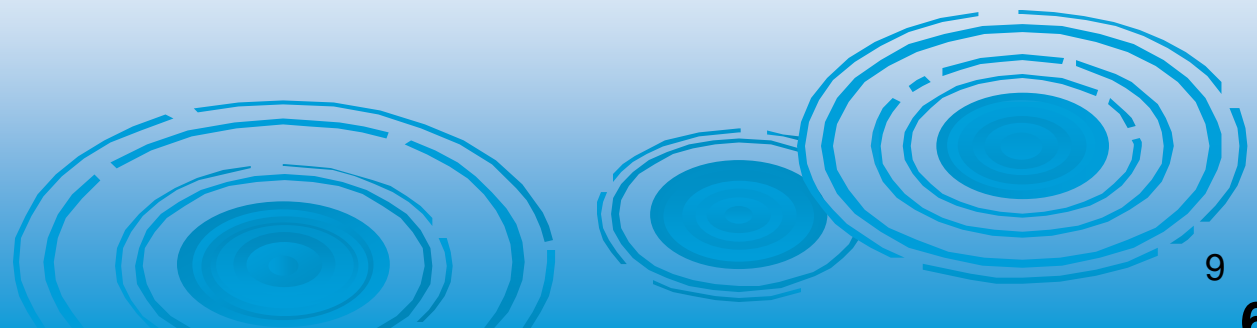
DISTRICT TOTAL	FYE 2019 Actual	FYE 2020 Actual	FYE 2021 Budget	FYE 2022 Budget	FYE 2023 Budget	FYE 2022 vs. FYE 2021 Budget	FYE 2023 vs. FYE 2022 Budget
<u>OPERATING REVENUES</u>							
Service Charges	3,285,238	3,543,347	3,806,104	3,849,503	3,959,988	43,399	110,485
Usage Charges	888,147	953,929	982,045	1,020,224	1,050,831	38,179	30,607
Property Tax	1,700,578	1,798,692	1,754,047	1,800,000	1,818,000	45,953	18,000
Arrowbear & CSA 79 Charges	383,554	419,847	376,540	449,125	462,598	72,585	13,474
GEMT, IGT & Other Reimbursements	341,063	205,924	447,614	695,000	695,000	247,386	-
Other Revenues	745,412	205,178	150,196	89,107	90,910	(61,089)	1,803
Total Operating Revenues	7,343,992	7,126,917	7,516,546	7,902,959	8,077,327	386,413	174,369
						5.1%	2.2%
<u>OPERATING EXPENSES</u>							
Salaries and Benefits	4,037,635	4,161,636	3,938,970	3,903,664	4,040,292	(35,306)	136,628
Operations & Maintenance	1,305,098	1,247,580	1,257,190	1,277,234	1,320,210	20,044	42,976
Administrative Services*	952,857	1,038,188	1,080,208	1,100,011	1,133,012	19,803	33,000
Depreciation Expense	857,013	898,167	944,350	897,173	897,173	(47,177)	-
Total Operating Expenses	7,152,603	7,345,571	7,220,718	7,178,082	7,390,686	(42,636)	212,605
NET OPERATING INCOME	191,389	(218,654)	295,828	724,877	686,641	429,049	(38,236)
						-0.6%	3.0%
<u>NON-OPERATING REVENUES</u>							
Availability Charges	254,916	253,310	252,987	261,020	261,020	8,033	-
Investment Income	83,648	87,607	54,858	68,326	69,693	13,468	1,367
Miscellaneous Income	14,567	9,565	642	1,504	1,504	862	-
Arrowbear & CSA 79 CIP	67,169	27,887	147,717	325,163	331,666	177,446	6,503
Leasing Revenue	11,060	17,350	11,204	-	-	(11,204)	-
Gain/(Loss) on Disposal of Assets	-	-	-	-	-	-	-
Interest on Long-term Debt	(64,936)	(67,563)	(63,537)	(58,953)	(54,254)	4,583	4,699
Total Non-operating Revenue	366,424	328,156	403,871	597,059	609,629	193,188	12,569
NET INCOME (LOSS)	557,813	109,502	699,699	1,321,936	1,296,270	622,237	(25,667)
<u>TOTAL REVENUES</u>							
	7,710,416	7,455,073	7,920,417	8,500,018	8,686,956	579,601	186,938
<u>TOTAL EXPENSES</u>							
	7,152,603	7,345,571	7,220,718	7,178,082	7,390,686	(42,636)	212,605
CHANGE IN NET POSITION	557,813	109,502	699,699	1,321,936	1,296,270	622,237	(25,667)
<u>CASH CONSIDERATIONS</u>							
Depreciation Non-Cash Expense	857,013	898,167	944,350	897,173	897,173	(47,177)	-
Principal Loan Payments	(193,730)	(193,505)	(197,334)	(201,918)	(206,617)	(4,583)	(4,699)
Capital Projects & Fixed Assets	(645,273)	(587,006)	(920,000)	(1,489,757)	(1,301,000)	(569,757)	188,757
CHANGE IN CASH BALANCE	575,823	227,158	526,715	527,434	685,825	720	158,391

Debt Service Costs

- CWSRF loan for \$400,000 at 1.8% interest for 20 years with AMR Technology Upgrade (**\$0.68 / month per customer**)
 - **Repayment began 10/1/2019 (\$23,993 per year)**
- CWSRF loan for \$2.8M at 1.9% interest for 20 years SLS 1-3 Improvements (**\$4.75 / month per customer**)
 - **Repayment began 10/29/2017 (\$170,000 per year)**
- Municipal Finance Corporation Loan for \$550K at 3.4% interest for 10 years for AA GW Well Project (**\$1.88 per month per customer**)
 - **Two Payments of \$32,670 per year**



Currently Proposed 5-Year CIP Plan (subject to change)



Fire & Ambulance Capital Expenses

Fire Department 5-Year CIP Plan

Project Description	2022	2023	2024	2025	2026	TOTAL
Radios 800mhz - 2x Radios FY20 HSGP Grant	\$ 12,457					\$ 12,457
Radios 800mhz 5 x Radios - AFG Grant match cost	\$ 5,685					\$ 5,685
Radios VHF Digital 6 x Radios- RFC Grant	\$ 20,000					\$ 20,000
Plymovent Project - AFG Grant match cost	\$ 6,115					\$ 6,115
Replace Water & Fire 50Kw Generator shared cost 50%		\$ 25,000				\$ 25,000
Replace Air Conditioning Unit at Station 51		\$ 6,000				\$ 6,000
Kitchen Remodel Station 50			\$ 6,000			\$ 6,000
Replace Concrete Aprons at Station 50 and Station 51			\$60,000			\$ 60,000
Vehicle & Equipment Storage Building at Harris Property			\$ 60,000			\$ 60,000
Brush Engine 51				\$ 600,000		\$ 600,000
Replace (2005 Chevrolet Staff Vehicle - BC3602)					\$60,000	\$ 60,000
Replace 1999 Type 1 KME Engine (E-51)		\$785,000				\$ 785,000
Replace 2003 KME Pumper					\$ 785,000	\$ 785,000
Fire Department Subtotal	\$ 44,257	\$ 816,000	\$ 126,000	\$ 600,000	\$ 845,000	\$2,431,257

Ambulance Division 5-Year CIP Plan

Project Description	2022	2023	2024	2025	2026	TOTAL
Replace MA51 (2007 Chevrolet)			\$210,000			\$210,000
3 x Stair Chairs		\$9,000		\$ 4,500		
Oxygen Generator				\$40,000		\$ 40,000
Replace MA50A (2016 FORD)					\$250,000	\$250,000
Ambulance Department Subtotal	\$ -	\$9,000	\$210,000	\$44,500	\$250,000	\$500,000

Water Division 5-Year CIP Plan

Project Description	2021	2022	2023	2024	2025	TOTAL
Replace Nob Hill Hydropneumatic Pumping System	\$ 350,000					\$ 350,000
Nob Hill & CLAWA Tank Interconnection Improvements						\$ -
SCADA Communications Improvements	\$ 12,000					\$ 12,000
Groundwater Pumping Equipment Replacements	\$ 20,000					\$ 20,000
Relocate Back Lot Meters (80 Total) 27 / year		\$ 40,000	\$ 40,000	\$ 40,000		\$ 120,000
Replace 4X4 Vehicle Unit # 60 with 1 Ton Service Truck						\$ -
Replace Water & Fire 50kw Generator shared cost 50%		\$ 35,000				\$ 35,000
Replace Rowco Booster's and Building		\$425,000				\$ 425,000
Replace 4X4 Vehicle Unit # 68						\$ -
Nob Hill 0.133 MG Tank Rehabilitation			\$ 80,000			\$ 80,000
Purchase New Backhoe Tractor Shared Cost 50%			\$ 60,000			\$ 60,000
Vehicle & Equipment Storage Building at Harris Property			\$ 60,000			\$ 60,000
Replace 4X4 Vehicle Unit # 58 Flatbed Snowplow		\$ 60,000				\$ 60,000
Rowco 0.3 MG Tank Rehabilitation				\$ 90,000		\$ 90,000
Replace 4X4 Vehicle Unit # 76				\$ 50,000		\$ 50,000
Replace Dump Truck (shared cost 1/3 each division)				\$ 25,000		\$ 25,000
Replace Rowco 0.1 MG Tanks with one 0.5 MG Tank					\$650,000	\$ 650,000
Nob Hill 1 MG Tank Rehabilitation					\$167,000	\$ 167,000
SCADA Computer Upgrade		\$ 25,000			\$ 50,000	\$ 75,000
Replace Portable 50Kw Generator					\$ 40,000	\$ 40,000
Replace Portable Compressor and Jackhammer					\$ 25,000	\$ 25,000
Water Division Improvements Subtotal	\$382,000	\$585,000	\$240,000	\$205,000	\$932,000	\$2,344,000

Collections Division 5-Year CIP Plan

Project Description	2021	2022	2023	2024	2025	TOTAL
Collection System Improvements - I&I Reduction						
Purchase Smoke Testing Equipment	\$ 25,000					\$ 25,000
Seal Coat Sewer Manholes 5 per year at \$2,000 each	\$ 7,500	\$ 10,000	\$ 7,500	\$ 7,500	\$ 7,500	\$ 40,000
Point Repairs Utilizing Pipe Liner 5 per year at \$2,000 each	\$ 7,500	\$ 10,000	\$ 7,500	\$ 7,500	\$ 7,500	\$ 40,000
Point Repairs (in house) 10 per year at \$500 each O&M	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 25,000
Purchase Sewer Manhole Lids 20 per year at \$400 each				\$ 8,000	\$ 8,000	\$ 16,000
Collection System - I&I Improvements Subtotal	\$ 45,000	\$ 25,000	\$ 20,000	\$ 28,000	\$ 28,000	\$ 146,000
Pump Stations						
Upgrade Control Panels & SCADA Screens at Sewer Lift Stations Nos. 7, 8 & 9		\$ 15,000				\$ 15,000
SCADA Computer Improvements		\$ 25,000				\$ 25,000
Install Flow Meter & Vault at Sewer Lift Station 7			\$ 35,000			\$ 35,000
Pump Stations Subtotal	\$ -	\$ 40,000	\$ 35,000	\$ -	\$ -	\$ 75,000
Pipeline Rehab & Replacement						
Wagon Wheel Easement E-W between MH's 108 and 109				\$ 150,000		\$ 150,000
Increase 120' of mainline from 10" to 15" on school trunk MH 52-51			\$ 20,000			\$ 20,000
Pipeline Rehab & Replacement Subtotal	\$ -	\$ -	\$ 20,000	\$ 150,000		\$ 170,000
Other Wastewater System Improvements						
Purchase New Bypass Pump Equipment		\$ 20,000				\$ 20,000
Purchase Service Bed & Crane for Utility Truck		\$ 28,000		\$ 30,000		\$ 58,000
Replace Unit 70 Light Utility Service Truck				\$ 30,000		\$ 30,000
Replace Dump Truck (shared cost 1/3 each division)				\$ 25,000		\$ 25,000
Replace Unit 77 Light Utility Service Truck					\$ 30,000	\$ 30,000
Replace Unit 75 Medium Utility / Snow Plow / Jetter Tow / Service Truck					\$ 50,000	\$ 50,000
Replace Unit 84 Light Utility Service Truck					\$ 30,000	\$ 30,000
Replace Collection Building Generator					\$ 5,000	\$ 5,000
Vehicle & Equipment Storage Building at Harris Property			\$ 60,000			\$ 60,000
Purchase New Backhoe Tractor Shared Cost 50%			\$ 60,000			\$ 60,000
Other Wastewater System Improvements Subtotal	\$ -	\$ 48,000	\$ 120,000	\$ 85,000	\$ 115,000	\$ 368,000
Collections Division Improvements Subtotal	\$ 45,000	\$ 113,000	\$ 195,000	\$ 263,000	\$ 143,000	\$ 759,000

Treatment Division 5-Year CIP Plan

Project Description	2021	2022	2023	2024	2025	TOTAL
MBR 2 SMU Replacement	\$ 230,000	\$ 230,000				\$ 460,000
Upgrade Screenings Conditioning Equipment at Headworks	\$ 120,000					\$ 120,000
Upgrade Grit Removal System at Headworks		\$ 185,000				\$ 185,000
Mixer & Submersible Pump Rebuilds	\$ 20,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 140,000
Upgrade, R&R Treatment SCADA, Pumps, Mixers, Etc.	\$ 40,000	\$ 40,000				\$ 80,000
Solids Handling Loading Area Improvements	\$ 15,000					\$ 15,000
Plant Road Paving (54,000 SF)	\$ 1,000	\$ 250,000				\$ 251,000
Replacement of Disposal Ponds Piping & Valve Structures			\$ 150,000			\$ 150,000
Snow Blower Attachment for Bobcat		\$ 7,500				\$ 7,500
Replace UV System					\$ 350,000	\$ 350,000
MCC Replacement Buckets		\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 20,000
Utility Truck Unit 67 Replacement				\$ 35,000		\$ 35,000
Replace Dump Truck (shared cost 1/3 each division)				\$ 25,000		\$ 25,000
Utility Truck Unit 80 Replacement					\$ 35,000	\$ 35,000
Wheel Loader Replacement					\$ 150,000	\$ 150,000
Generator & ATS Replacement					\$ 150,000	\$ 150,000
Treatment Plant Improvements Subtotal	\$ 426,000	\$ 747,500	\$ 185,000	\$ 95,000	\$ 720,000	\$ 2,173,500
Net Cost to RS Rate Payers (56.5%):	\$ 240,690	\$ 422,338	\$ 104,525	\$ 53,675	\$ 406,800	\$ 1,228,028

Administration Division 5-Year CIP Plan

Project Description	2022	2023	2024	2025	2026	TOTAL
EOL Computer Workstation Replacements	\$11,616					\$11,616
Tyler/Incode Server Replacement		\$20,750				\$20,750
Miscellaneous Information Technology	\$2,700	\$ 2,700				\$5,400
Security Camera System Maintenace	\$2,000	\$ 2,000				\$4,000
Paint Interior of Administration Building	\$5,000					\$5,000
Paint Exterior of Administration Building	\$10,000					\$10,000
Replace Administration Building Carpet		\$15,000				\$15,000
Replace Administration Building Windows			\$20,000			\$20,000
Replace Paper Shredder	\$ 5,000					\$5,000
Administration Projects Subtotal	\$36,316	\$40,450	\$20,000	\$0	\$0	\$96,766

FYE 2022 Project Summary

Capital Expenditures

• Administration	\$ 36,316
• Fire Department	\$ 44,257
• Water Division	\$ 585,000
• Collection Division	\$ 113,000
• Treatment Division	\$ 747,500
• TOTAL	\$1,526,073

Funding Sources*

• Fire Department Reserves	\$ 51,520
• Water CIP Reserve	\$ 602,432
• Wastewater CIP Reserve	\$ 872,121
• TOTAL	\$1,528,000

*Includes share of Admin CIP



FYE 2020 Budget Assumptions

- Cost of Living Adjustment (COLA)
 - Consumer Price Index for All Urban Consumers (CPI-U) for Riverside-San Bernardino-Ontario for Year Ending January 2021 is **2.2%**
- COLA floor of 0% and cap of 3% was approved by Board of Directors in 2019
- CalPERS Additional Lump Sum UAL Payment:
 - \$100,000 Miscellaneous
 - \$0 Safety



Conclusion

- Recommendation is to Consider Adopting the two-year Budget on June 21, 2021 that continues to work towards the goals set out in the Cash Reserve Policy and provides funding for deferred projects
- FYE 2023 budget will assume inflationary increases to revenues and expenses based on 2019 Raftelis Rate Study (3% - 5%)
- We are expected to provide our ratepayers with reliable, safe drinking water, fire protection, emergency medical, wastewater collection, treatment and disposal services **24/7**



**RUNNING SPRINGS WATER DISTRICT
MEMORANDUM**

DATE: March 17, 2021

TO: Board of Directors

FROM: Personnel Committee
Ryan Gross, General Manager

SUBJECT: CONSIDER COST OF LIVING ADJUSTMENT AND PROPOSED WAGE SCALES FOR FISCAL YEAR ENDING 2022

RECOMMENDATION

It is recommended that the Board of Directors consider providing direction to staff on a Cost of Living Adjustment (COLA) and proposed wage scales for the fiscal year ending (FYE) 2022.

REASON FOR RECOMMENDATION

To determine if adjustments need to be made to salary schedules for the FYE 2022.

BACKGROUND INFORMATION

For FYE 2020, the Board of Directors approved using the newer and more localized Consumer Price Index for All Urban Consumers (CPI-U) for Riverside-San Bernardino-Ontario for the 12-month period from January 2018 to January 2019 which was 3.0%. The Board approved the full 3% COLA for Non-Exempt staff and 1.5% for Exempt staff.

For the current FYE 2021, the CPI-U for Riverside-San Bernardino-Ontario for the 12-month period from January 2019 to January 2020 was 3.0%. In May 2020, the Board of Directors voted to not to include a COLA for FYE 2021.

The CPI-U for Riverside-San Bernardino-Ontario for the 12-month period from January 2020 to January 2021 was 2.2%. The next CPI-U for Riverside-San Bernardino-Ontario is released on April 13, 2021 for 12-month period from March 2020 to March 2021.

Proposed FYE 2022 wage scales including the 2.2% proposed COLA are included in Attachment 2. A recent salary comparison was conducted and we are proposing an adjustment to the Administration Department wages to bring them back in line with the other neighboring water Districts (Refer to Attachment 2).

The Personnel Committee met on Tuesday, March 9, 2021 to discuss these matters and the committee recommendation is for the Board of Directors to consider approving the proposed 2.2% COLA and the Administration Department wage scale adjustments.

The Running Springs Professional Firefighters Local 5308 has also submitted a letter requesting that the 3% COLA that was not given in 2020 be reinstated at 1% per year for three years (Refer to Attachment 3).

FISCAL INFORMATION

Assuming that the Board approves the 2.2% COLA for all positions, the resulting total change in base wages including expected merit increases would be an increase of approximately \$131,500 or 5.4% from FYE 2021. This also includes the vacant positions that were recently filled and other organization structure changes.

ATTACHMENTS

Attachment 1 – News Release Bureau of Labor Statistics

Attachment 2 – Proposed Wage Scales

Attachment 3 – Running Springs Professional Firefighters Local 5308 Letter

NEWS RELEASE

BUREAU OF LABOR STATISTICS

U. S. D E P A R T M E N T O F L A B O R



For Release: Wednesday, February 10, 2021

21-241-SAN

WESTERN INFORMATION OFFICE: San Francisco, Calif.

Technical information: (415) 625-2270 BLSinfoSF@bls.gov www.bls.gov/regions/west

Media contact: (415) 625-2270

Consumer Price Index, Riverside Area – January 2021

Area prices were up 0.9 percent over the past two months, up 2.2 percent from a year ago

Prices in the Riverside area, as measured by the Consumer Price Index for All Urban Consumers (CPI-U), advanced 0.9 percent for the two months ending in January 2021, the U.S. Bureau of Labor Statistics reported today. Assistant Commissioner for Regional Operations Richard Holden noted that the January increase was influenced by higher prices for household furnishings and operations, gasoline, and apparel. (Data in this report are not seasonally adjusted. Accordingly, bi-monthly changes may reflect seasonal influences.)

Over the last 12 months, the CPI-U rose 2.2 percent. The index for all items less food and energy rose 2.0 percent over the year. Food prices increased 6.0 percent. Energy prices declined 1.1 percent, largely the result of a decrease in the price of gasoline. (See [table 1](#).)

Food

Food prices advanced 1.1 percent for the two months ending in January. (See [table 1](#).) Prices for food at home increased 1.1 percent, led by higher prices for dairy and related products (6.3 percent) and cereals and bakery products (6.2 percent). Prices for food away from home rose 1.1 percent for the same period.

Over the year, food prices increased 6.0 percent. Prices for food at home increased 9.0 percent since a year ago, led by fruits and vegetables (14.8 percent). Prices for food away from home increased 2.7 percent.

Energy

The energy index rose 2.6 percent for the two months ending in January. The increase was mainly due to higher prices for gasoline (4.4 percent). Prices for natural gas service rose 3.7 percent, while prices for electricity were unchanged for the same period.

Energy prices declined 1.1 percent over the year, largely due to lower prices for gasoline (-8.3 percent). Prices paid for electricity jumped 11.2 percent, and prices for natural gas service rose 6.8 percent during the past year.

All items less food and energy

The index for all items less food and energy increased 0.6 percent in the latest two-month period. Higher prices for apparel (6.9 percent) and household furnishings and operations (5.8 percent) were partially offset by lower prices for recreation (-2.1 percent) and education and communication (-1.0 percent).

Over the year, the index for all items less food and energy rose 2.0 percent. Components contributing to the increase included apparel (8.7 percent), medical care (3.9 percent), and shelter (1.5 percent).

The March 2021 Consumer Price Index for the Riverside area is scheduled to be released on April 13, 2021.

Coronavirus (COVID-19) Pandemic Impact on January 2021 Consumer Price Index Data

Data collection by personal visit for the Consumer Price Index (CPI) program has been suspended since March 16, 2020. When possible, data normally collected by personal visit were collected either online or by phone. Additionally, data collection in January was affected by the temporary closing or limited operations of certain types of establishments. These factors resulted in an increase in the number of prices considered temporarily unavailable and imputed.

While the CPI program attempted to collect as much data as possible, many indexes are based on smaller amounts of collected prices than usual, and a small number of indexes that are normally published were not published this month. Additional information is available at <https://www.bls.gov/covid19/effects-of-covid-19-pandemic-on-consumer-price-index.htm>.

Technical Note

The Consumer Price Index (CPI) is a measure of the average change in prices over time in a fixed market basket of goods and services. The Bureau of Labor Statistics publishes CPIs for two population groups: (1) a CPI for All Urban Consumers (CPI-U) which covers approximately 93 percent of the total U.S. population and (2) a CPI for Urban Wage Earners and Clerical Workers (CPI-W) which covers approximately 29 percent of the total U.S. population. The CPI-U includes, in addition to wage earners and clerical workers, groups such as professional, managerial, and technical workers, the self-employed, short-term workers, the unemployed, and retirees and others not in the labor force.

The CPI is based on prices of food, clothing, shelter, and fuels, transportation fares, charges for doctors' and dentists' services, drugs, and the other goods and services that people buy for day-to-day living. Each month, prices are collected in 75 urban areas across the country from about 6,000 housing units and approximately 22,000 retail establishments—department stores, supermarkets, hospitals, filling stations, and other types of stores and service establishments. All taxes directly associated with the purchase and use of items are included in the index.

The index measures price changes from a designated reference date; for most of the CPI-U the reference base is 1982-84 equals 100. An increase of 7 percent from the reference base, for example, is shown as 107.000. Alternatively, that relationship can also be expressed as the price of a base period market basket of goods and services rising from \$100 to \$107. For further details see the CPI home page on the Internet at www.bls.gov/cpi and the CPI section of the BLS Handbook of Methods available on the internet at www.bls.gov/opub/hom/cpi/.

In calculating the index, price changes for the various items in each location are averaged together with weights that represent their importance in the spending of the appropriate population group. Local data are then combined to obtain a U.S. city average. Because the sample size of a local area is smaller, the local area index is subject to substantially more sampling and other measurement error than the national index. In addition, local indexes are not adjusted for seasonal influences. As a result, local area indexes show greater

volatility than the national index, although their long-term trends are quite similar. **NOTE: Area indexes do not measure differences in the level of prices between cities; they only measure the average change in prices for each area since the base period.**

The Riverside-San Bernardino-Ontario, CA metropolitan area includes Riverside and San Bernardino Counties in California.

Information in this release will be made available to sensory impaired individuals upon request. Voice phone: (202) 691-5200; Federal Relay Service: (800) 877-8339.

Table 1. Consumer Price Index for All Urban Consumers (CPI-U): Indexes and percent changes for selected periods Riverside-San Bernardino-Ontario (December 2017=100 unless otherwise noted)

Item and Group	Indexes			Percent change from-		
	Nov. 2020	Dec. 2020	Jan. 2021	Jan. 2020	Nov. 2020	Dec. 2020
Expenditure category						
All items.....	108.626	-	109.550	2.2	0.9	-
Food and beverages	111.702	-	112.682	5.8	0.9	-
Food	112.011	-	113.231	6.0	1.1	-
Food at home	110.756	110.914	111.921	9.0	1.1	0.9
Cereals and bakery products	111.660	-	118.631	13.1	6.2	-
Meats, poultry, fish, and eggs.....	108.492	-	107.611	6.3	-0.8	-
Dairy and related products	106.197	-	112.929	6.8	6.3	-
Fruits and vegetables	119.733	-	119.763	14.8	0.0	-
Nonalcoholic beverages and beverage materials.....	111.989	-	112.955	4.6	0.9	-
Other food at home	107.674	-	106.640	8.6	-1.0	-
Food away from home.....	112.942	-	114.220	2.7	1.1	-
Alcoholic beverages	106.567	-	102.904	3.1	-3.4	-
Housing	111.284	-	112.236	2.1	0.9	-
Shelter	111.167	111.311	111.547	1.5	0.3	0.2
Rent of primary residence	111.942	112.367	112.558	2.3	0.6	0.2
Owners' equiv. rent of residences	111.476	111.809	112.058	1.6	0.5	0.2
Owners' equiv. rent of primary residence.....	111.476	111.809	112.058	1.6	0.5	0.2
Fuels and utilities.....	120.042	-	121.191	7.5	1.0	-
Household energy	121.251	121.632	121.681	9.8	0.4	0.0
Energy services.....	121.575	121.870	122.426	10.3	0.7	0.5
Electricity	120.854	120.854	120.826	11.2	0.0	0.0
Utility (piped) gas service	123.532	125.058	128.050	6.8	3.7	2.4
Household furnishings and operations.....	100.924	-	106.755	1.6	5.8	-
Apparel	95.030	-	101.618	8.7	6.9	-
Transportation	101.899	-	103.615	-2.9	1.7	-
Private transportation	102.962	-	105.221	-1.3	2.2	-
New and used motor vehicles	99.440	-	100.281	1.8	0.8	-
New vehicles	103.167	-	103.404	1.5	0.2	-
Used cars and trucks.....	110.233	-	108.366	9.1	-1.7	-
Motor fuel	101.159	101.623	105.705	-8.4	4.5	4.0
Gasoline (all types).....	101.343	101.669	105.773	-8.3	4.4	4.0
Gasoline, unleaded regular(1).....	101.159	101.504	105.676	-8.4	4.5	4.1
Gasoline, unleaded midgrade(1).....	104.612	104.400	107.680	-7.2	2.9	3.1
Gasoline, unleaded premium(1).....	101.678	101.991	105.872	-8.1	4.1	3.8
Motor vehicle insurance	116.013	-	121.221	6.7	4.5	-
Medical care	109.482	-	109.847	3.9	0.3	-
Recreation	105.481	-	103.310	4.0	-2.1	-
Education and communication	108.483	-	107.433	2.6	-1.0	-
Tuition, other school fees, and child care.....	119.282	-	118.503	2.0	-0.7	-
Other goods and services	109.019	-	110.704	2.8	1.5	-
Commodity and service group						
All items.....	108.626	-	109.550	2.2	0.9	-
Commodities	105.460	-	107.516	3.0	1.9	-
Commodities less food & beverages.....	101.765	-	104.452	1.2	2.6	-
Nondurables less food & beverages	98.740	-	102.445	-1.6	3.8	-
Durables	104.478	-	106.067	4.3	1.5	-
Services.....	110.576	-	110.837	1.8	0.2	-
Special aggregate indexes						

Note: See footnotes at end of table.

Table 1. Consumer Price Index for All Urban Consumers (CPI-U): Indexes and percent changes for selected periods Riverside-San Bernardino-Ontario (December 2017=100 unless otherwise noted) - Continued

Item and Group	Indexes			Percent change from-		
	Nov. 2020	Dec. 2020	Jan. 2021	Jan. 2020	Nov. 2020	Dec. 2020
All items less medical care	108.568	-	109.530	2.1	0.9	-
All items less shelter.....	107.224	-	108.468	2.7	1.2	-
Commodities less food	101.862	-	104.370	1.3	2.5	-
Nondurables	105.624	-	107.882	2.4	2.1	-
Nondurables less food.....	99.112	-	102.428	-1.4	3.3	-
Services less rent of shelter	109.723	-	109.816	2.4	0.1	-
Services less medical care services.....	110.376	-	110.648	1.6	0.2	-
Energy	109.916	110.349	112.794	-1.1	2.6	2.2
All items less energy	108.490	-	109.243	2.6	0.7	-
All items less food and energy	107.950	-	108.628	2.0	0.6	-

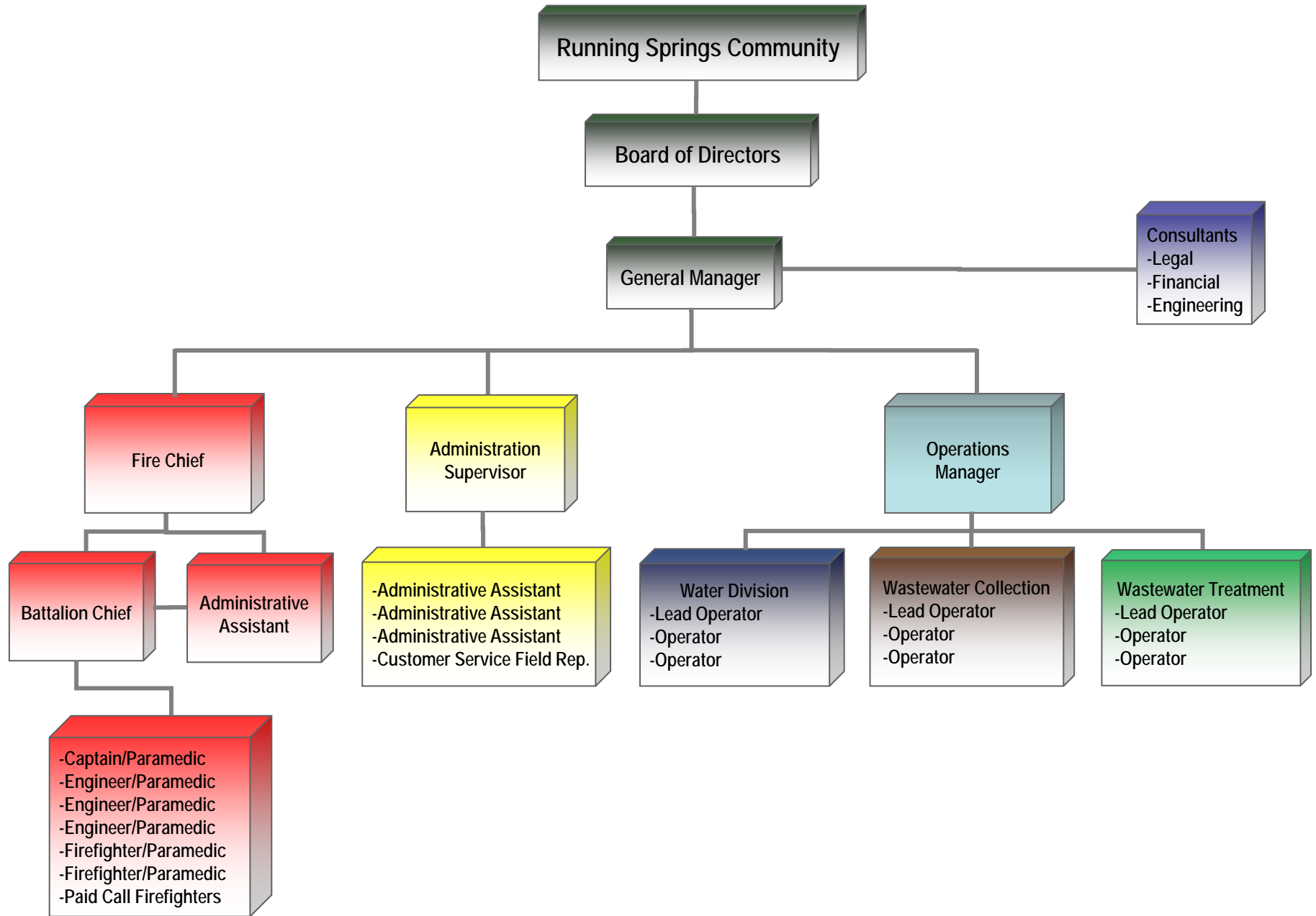
Footnotes

(1) Special index based on a substantially smaller sample.

- Data not available

NOTE: Index applies to a month as a whole, not to any specific date.

Running Springs Water District Organizational Chart



RUNNING SPRINGS WATER DISTRICT
FIRE DEPARTMENT
 FYE 2022 HOURLY WAGE SCHEDULE
 Non-Exempt Positions (Hired Prior to July 1, 2019)

CLASSIFICATION		STEP											
		A	A-1	B	B-1	C	C-1	D	D-1	E	E-1	F	F-1
CAPTAIN/PARAMEDIC (56 Hour Work Week)	Hourly	\$30.84	\$31.61	\$32.40	\$33.20	\$34.03	\$34.88	\$35.75	\$36.64	\$37.56	\$38.50	\$39.46	\$40.45
	Monthly	\$7,684	\$7,876	\$8,073	\$8,272	\$8,479	\$8,691	\$8,908	\$9,129	\$9,359	\$9,593	\$9,832	\$10,079
	Annual	\$92,212	\$94,514	\$96,876	\$99,268	\$101,750	\$104,291	\$106,893	\$109,554	\$112,304	\$115,115	\$117,985	\$120,946
ENGINEER/PARAMEDIC (56 Hour Work Week)	Hourly	\$27.71	\$28.40	\$29.12	\$29.84	\$30.59	\$31.35	\$32.14	\$32.95	\$33.78	\$34.63	\$35.49	\$36.38
	Monthly	\$6,904	\$7,076	\$7,256	\$7,435	\$7,622	\$7,811	\$8,008	\$8,210	\$8,417	\$8,629	\$8,843	\$9,065
	Annual	\$82,853	\$84,916	\$87,069	\$89,222	\$91,464	\$93,737	\$96,099	\$98,521	\$101,002	\$103,544	\$106,115	\$108,776
FIREFIGHTER/PARAMEDIC (56 Hour Work Week)	Hourly	\$25.45	\$26.08	\$26.74	\$27.38	\$28.06	\$28.78	\$29.49	\$30.23	\$30.99	\$31.76	\$32.56	\$33.38
	Monthly	\$6,341	\$6,498	\$6,663	\$6,822	\$6,992	\$7,171	\$7,348	\$7,532	\$7,722	\$7,914	\$8,113	\$8,317
	Annual	\$76,096	\$77,979	\$79,953	\$81,866	\$83,899	\$86,052	\$88,175	\$90,388	\$92,660	\$94,962	\$97,354	\$99,806
ADMINISTRATIVE ASSISTANT (40-hr Work Week)	Hourly	\$30.37	\$31.13	\$31.91	\$32.70	\$33.52	\$34.36	\$35.22	\$36.10	\$37.00	\$37.92	\$38.87	\$39.84
	Monthly	\$5,264	\$5,396	\$5,531	\$5,668	\$5,810	\$5,956	\$6,105	\$6,257	\$6,413	\$6,573	\$6,737	\$6,905.60
	Annual	\$63,170	\$64,750	\$66,373	\$68,016	\$69,722	\$71,469	\$73,258	\$75,088	\$76,960	\$78,874	\$80,850	\$82,867

Cost of Living Adjustment (COLA): 2.2%
 Yearly hours for 56 hour week = 2,990 (53 hours X 52 weeks plus 234 hours FLSA overtime (6 x 26 x 1.5 = 234))
 Yearly hours for 40 hour week = 2,080

Exempt Positions						
CLASSIFICATION		STEP				
		A	B	C	D	E
CHIEF (40-hr Work Week)	Hourly	\$68.63	\$70.34	\$72.10	\$73.90	\$75.75
	Monthly	\$11,896	\$12,192	\$12,497	\$12,809	\$13,130
	Annual	\$142,750	\$146,307	\$149,968	\$153,712	\$157,560
BATTALION CHIEF (40-hr Work Week)		STEP				
		A	B	C	D	E
BATTALION CHIEF (40-hr Work Week)	Hourly	\$60.65	\$62.17	\$63.72	\$65.32	\$66.95
	Monthly	\$10,513	\$10,776	\$11,045	\$11,322	\$11,605
	Annual	\$126,152	\$129,314	\$132,538	\$135,866	\$139,256

Cost of Living Adjustment (COLA): 2.2%
 Yearly hours for 40 hour week = 2,080

**FIRE DEPARTMENT
FYE 2022 HOURLY WAGE SCHEDULE
Non-Exempt Positions (NEW HIRES in FYE 2020)**

CLASSIFICATION		STEP				
		A	B	C	D	E
CAPTAIN/PARAMEDIC (56 Hour Work Week)	Hourly	\$33.07	\$33.90	\$34.75	\$35.62	\$36.51
	Monthly	\$8,240	\$8,447	\$8,659	\$8,875	\$9,097
	Annual	\$98,879	\$101,361	\$103,903	\$106,504	\$109,165
ENGINEER/PARAMEDIC (56 Hour Work Week)	Hourly	\$28.53	\$29.25	\$29.98	\$30.73	\$31.50
	Monthly	\$7,109	\$7,288	\$7,470	\$7,657	\$7,849
	Annual	\$85,305	\$87,458	\$89,640	\$91,883	\$94,185
FIREFIGHTER/PARAMEDIC (56 Hour Work Week)	Hourly	\$24.62	\$25.23	\$25.87	\$26.51	\$27.17
	Monthly	\$6,134	\$6,286	\$6,446	\$6,605	\$6,770
	Annual	\$73,614	\$75,438	\$77,351	\$79,265	\$81,238
Cost of Living Adjustment (COLA):		2.2%				

NEW HIRES BEGINNING JULY 1, 2020 HOURLY WAGE SCALE

NON-EXEMPT POSITIONS/ NEW HIRES

Classification		A	B	C	D	E	F	G
Captain/Paramedic (56 Hour Work Week)	Hourly	\$31.27	\$32.05	\$32.85	\$33.68	\$34.52	\$35.38	\$36.26
	Monthly	\$7,792	\$7,986	\$8,186	\$8,391	\$8,601	\$8,816	\$9,036
	Annual	\$93,500	\$95,838	\$98,234	\$100,690	\$103,207	\$105,787	\$108,432
Engineer/Paramedic (56 Hour Work Week)	Hourly	\$25.68	\$26.32	\$26.98	\$27.66	\$28.35	\$29.06	\$29.78
	Annual	\$76,786	\$78,705	\$80,673	\$82,690	\$84,757	\$86,876	\$89,048
Firefighter/Paramedic (56 Hour Work Week)	Hourly	\$21.09	\$21.62	\$22.16	\$22.71	\$23.28	\$23.86	\$24.46
	Monthly	\$5,255	\$5,386	\$5,521	\$5,659	\$5,800	\$5,945	\$6,094
	Annual	\$63,059	\$64,636	\$66,251	\$67,908	\$69,605	\$71,346	\$73,129

No COLA Increase for the first 3 yrs of implementation. After three years will adjust to the COLA

Except for promotions all step advancements shall be based upon one (1) step increment in the base salary range

**Merit Advancement refer to policy manual Section 4 (B)

Paid Call Firefighters	EMT	Paramedic
Ambulance Operator / Entry Level Firefighter	\$15.00	\$16.00
Shift Qualified	\$16.00	\$17.00

		Minimum	Maximum	Median
RSWD - EXISTING	Administrative Assistant	\$ 37,690	\$ 63,960	\$ 50,825
RSWD - PROPOSED 7%	Administrative Assistant (A2-A5)	\$ 42,640	\$ 68,162	\$ 55,401
CLAWA	Office Assistant/Sr. Acct/Customer Service Rep.	\$ 30,035	\$ 82,493	\$ 56,264
RSWD - PROPOSED 10%	Administrative Assistant (A2-A5)	\$ 44,013	\$ 70,325	\$ 57,169
Crestline SD	Accounting Clerk	\$ 39,728	\$ 78,707	\$ 59,218
East Valley	Administrative Assistant/Acct Tech/Customer Service Rep.	\$ 41,600	\$ 80,829	\$ 61,214
RSWD - PROPOSED 7%	Administrative Assistant (Incumbents)	\$ 57,346	\$ 68,162	\$ 62,754
LACSD	Administrative Assistant/Acct Tech	\$ 51,896	\$ 76,690	\$ 64,293
RSWD - PROPOSED 10%	Administrative Assistant (Incumbents)	\$ 59,176	\$ 70,325	\$ 64,751
Arrowbear	Admin. Secretary/Acct. Clerk	\$ 35,194	\$ 94,370	\$ 64,782
Big Bear CSD	Sr. Billing Specialist/Customer Service Rep.	\$ 41,850	\$ 88,712	\$ 65,281
Crestline Village	Customer Service Rep.	\$ 53,269	\$ 89,253	\$ 71,261
Big Bear WW	Administrative Assistant	\$ 52,104	\$ 111,592	\$ 81,848
		Minimum	Maximum	Median
Arrowbear	Admin. Secretart 2-3	\$ 55,474	\$ 94,370	\$ 74,922
RSWD - EXISTING	Administration Supervisor	\$ 68,099	\$ 85,051	\$ 76,575
Big Bear WW	Board Secretary/HR Analyst	\$ 69,893	\$ 84,955	\$ 77,424
RSWD - PROPOSED 7%	Administration Supervisor	\$ 74,693	\$ 93,288	\$ 83,991
RSWD - PROPOSED 10%	Administration Supervisor	\$ 76,773	\$ 95,867	\$ 86,320
RSWD - PROPOSED 15% over A5 Top Step	Administration Supervisor	\$ 78,395	\$ 97,885	\$ 88,140
Big Bear CSD	Amin. Manager	\$ 82,659	\$ 101,650	\$ 92,154
CLAWA	Office Manager	\$ 86,902	\$ 122,429	\$ 104,666
Crestline Village	Office Manager	\$ 83,075	\$ 139,214	\$ 111,145
LACSD	HR Manager	\$ 96,782	\$ 129,667	\$ 113,225
East Valley	Business Services Manager/Director anf Admin Services/HR C	\$ 84,906	\$ 173,784	\$ 129,345

**RUNNING SPRINGS WATER DISTRICT
ADMINISTRATION DIVISION
FYE 2022 HOURLY WAGE SCHEDULE
Exempt Positions**

CLASSIFICATION		A	B	STEP C	D	E
AS2	Hourly	\$42.64	\$43.70	\$44.79	\$45.91	\$47.06
Administration Supervisor,	Monthly	\$7,391	\$7,575	\$7,764	\$7,958	\$8,157
Board Secretary, Treasurer	Annual	\$88,691	\$90,896	\$93,163	\$95,493	\$97,885
AS1	Hourly	\$37.69	\$38.63	\$39.59	\$40.58	\$41.60
Administration Supervisor,	Monthly	\$6,533	\$6,696	\$6,862	\$7,034	\$7,211
Board Secretary, Treasurer	Annual	\$78,395	\$80,350	\$82,347	\$84,406	\$86,528

Non-Exempt Positions

CLASSIFICATION		A	B	STEP C	D	E
A5	Hourly	\$29.69	\$30.43	\$31.19	\$31.97	\$32.77
Customer Account Specialist (Billing)	Monthly	\$5,146	\$5,275	\$5,406	\$5,541	\$5,680
Accounts Payable/Payroll Specialist	Annual	\$61,755	\$63,294	\$64,875	\$66,498	\$68,162
A4	Hourly	\$26.24	\$26.90	\$27.57	\$28.26	\$28.97
Customer Service Specialist	Monthly	\$4,548	\$4,663	\$4,779	\$4,898	\$5,021
	Annual	\$54,579	\$55,952	\$57,346	\$58,781	\$60,258
A3	Hourly	\$23.20	\$23.78	\$24.37	\$24.98	\$25.60
Administrative Assistant	Monthly	\$4,021	\$4,122	\$4,224	\$4,330	\$4,437
	Annual	\$48,256	\$49,462	\$50,690	\$51,958	\$53,248
A2	Hourly	\$20.50	\$21.01	\$21.54	\$22.08	\$22.63
Administrative Assistant	Monthly	\$3,553	\$3,642	\$3,734	\$3,827	\$3,923
	Annual	\$42,640	\$43,701	\$44,803	\$45,926	\$47,070
A1	Hourly	\$18.52	\$18.98	\$19.45	\$19.94	\$20.44
Customer Service Field Representative	Monthly	\$3,210	\$3,290	\$3,371	\$3,456	\$3,543
	Annual	\$38,522	\$39,478	\$40,456	\$41,475	\$42,515

RUNNING SPRINGS WATER DISTRICT
WATER DIVISION
FYE 2022 HOURLY WAGE SCHEDULE
Non-Exempt Positions

CLASSIFICATION*		STEP				
		A	B	C	D	E
LEAD OPERATOR	Hourly	\$37.52	\$38.46	\$39.42	\$40.40	\$41.41
Water Distribution Grade 3	Monthly	\$6,503	\$6,666	\$6,833	\$7,003	\$7,178
Water Treatment Grade 2	Annual	\$78,042	\$79,997	\$81,994	\$84,032	\$86,133
Collection System Maintenance Grade 1						
OPERATOR 3	Hourly	\$33.16	\$33.99	\$34.84	\$35.71	\$36.60
Water Distribution Grade 3	Monthly	\$5,748	\$5,892	\$6,039	\$6,190	\$6,344
Water Treatment Grade 2	Annual	\$68,973	\$70,699	\$72,467	\$74,277	\$76,128
OPERATOR 2	Hourly	\$28.65	\$29.37	\$30.10	\$30.85	\$31.62
Water Distribution Grade 3	Monthly	\$4,966	\$5,091	\$5,217	\$5,347	\$5,481
Water Treatment Grade 1	Annual	\$59,592	\$61,090	\$62,608	\$64,168	\$65,770
OPERATOR 1	Hourly	\$24.72	\$25.34	\$25.97	\$26.62	\$27.29
Water Distribution Grade 2	Monthly	\$4,285	\$4,392	\$4,501	\$4,614	\$4,730
Water Treatment Grade 1	Annual	\$51,418	\$52,707	\$54,018	\$55,370	\$56,763
OPERATOR IN TRAINING	Hourly	\$21.33	\$21.86	\$22.41	\$22.97	\$23.54
Entry Level / No Certification Required	Monthly	\$3,697	\$3,789	\$3,884	\$3,981	\$4,080
	Annual	\$44,366	\$45,469	\$46,613	\$47,778	\$48,963
Cost of Living Adjustment (COLA):		2.2%				

RUNNING SPRINGS WATER DISTRICT
COLLECTIONS DIVISION
 FYE 2022 HOURLY WAGE SCHEDULE
 Non-Exempt Positions

CLASSIFICATION		STEP				
LEAD OPERATOR		A	B	C	D	E
Collection System Maintenance Grade 3	Hourly	\$37.52	\$38.46	\$39.42	\$40.40	\$41.41
Mechanical Technologist Grade 2	Monthly	\$6,503	\$6,666	\$6,833	\$7,003	\$7,178
Electrical/Instrumentation Grade 1	Annual	\$78,042	\$79,997	\$81,994	\$84,032	\$86,133
OPERATOR 3	Hourly	\$33.16	\$33.99	\$34.84	\$35.71	\$36.60
Collection System Maintenance Grade 3	Monthly	\$5,748	\$5,892	\$6,039	\$6,190	\$6,344
Mechanical Technologist Grade 1	Annual	\$68,973	\$70,699	\$72,467	\$74,277	\$76,128
OPERATOR 2	Hourly	\$28.65	\$29.37	\$30.10	\$30.85	\$31.62
Collection System Maintenance Grade 2	Monthly	\$4,966	\$5,091	\$5,217	\$5,347	\$5,481
Mechanical Technologist Grade 1	Annual	\$59,592	\$61,090	\$62,608	\$64,168	\$65,770
OPERATOR 1	Hourly	\$24.72	\$25.34	\$25.97	\$26.62	\$27.29
Collection System Maintenance Grade 1	Monthly	\$4,285	\$4,392	\$4,501	\$4,614	\$4,730
Mechanical Technologist Grade 1	Annual	\$51,418	\$52,707	\$54,018	\$55,370	\$56,763
OPERATOR IN TRAINING	Hourly	\$21.33	\$21.86	\$22.41	\$22.97	\$23.54
Entry Level / No Certification Required	Monthly	\$3,697	\$3,789	\$3,884	\$3,981	\$4,080
	Annual	\$44,366	\$45,469	\$46,613	\$47,778	\$48,963
Cost of Living Adjustment (COLA):		2.2%				

**RUNNING SPRINGS WATER DISTRICT
TREATMENT DIVISION
FYE 2022 HOURLY WAGE SCHEDULE
Exempt Positions**

CLASSIFICATION		STEP				
		A	B	C	D	E
OPERATIONS MANAGER 3						
Grade 3 WWTP Operator	Hourly	\$66.21	\$67.86	\$69.56	\$71.29	\$73.07
Collection System Maintenance Grade 4	Monthly	\$11,476	\$11,762	\$12,057	\$12,357	\$12,665
Mechanical Technologist Grade 1	Annual	\$137,717	\$141,149	\$144,685	\$148,283	\$151,986
Water Distribution Grade 1						
Water Treatment Grade 1						
OPERATIONS MANAGER 2	Hourly	\$53.88	\$55.23	\$56.61	\$58.03	\$59.48
Grade 3 WWTP Operator	Monthly	\$9,339	\$9,573	\$9,812	\$10,059	\$10,310
Collection System Maintenance Grade 2	Annual	\$112,070	\$114,878	\$117,749	\$120,702	\$123,718
Mechanical Technologist Grade 1						
OPERATIONS MANAGER 1	Hourly	\$47.63	\$48.82	\$50.04	\$51.28	\$52.57
Grade 3 WWTP Operator	Monthly	\$8,256	\$8,462	\$8,674	\$8,889	\$9,112
Collection System Maintenance Grade 2	Annual	\$99,070	\$101,546	\$104,083	\$106,662	\$109,346
Mechanical Technologist Grade 1						

Non-Exempt Positions

CLASSIFICATION*		STEP				
		A	B	C	D	E
LEAD OPERATOR	Hourly	\$37.52	\$38.46	\$39.42	\$40.40	\$41.41
Grade 3 WWTP Operator	Monthly	\$6,503	\$6,666	\$6,833	\$7,003	\$7,178
Mechanical Technologist Grade 2	Annual	\$78,042	\$79,997	\$81,994	\$84,032	\$86,133
Collection System Maintenance Grade 1						
OPERATOR 3	Hourly	\$33.16	\$33.99	\$34.84	\$35.71	\$36.60
Grade 3 WWTP Operator	Monthly	\$5,748	\$5,892	\$6,039	\$6,190	\$6,344
Collection System Maintenance Grade 1	Annual	\$68,973	\$70,699	\$72,467	\$74,277	\$76,128
OPERATOR 2	Hourly	\$28.65	\$29.37	\$30.10	\$30.85	\$31.62
Grade 2 WWTP Operator	Monthly	\$4,966	\$5,091	\$5,217	\$5,347	\$5,481
Collection System Maintenance Grade 1	Annual	\$59,592	\$61,090	\$62,608	\$64,168	\$65,770
OPERATOR 1	Hourly	\$24.72	\$25.34	\$25.97	\$26.62	\$27.29
Grade 1 WWTP Operator	Monthly	\$4,285	\$4,392	\$4,501	\$4,614	\$4,730
Collection System Maintenance Grade 1	Annual	\$51,418	\$52,707	\$54,018	\$55,370	\$56,763
OPERATOR IN TRAINING	Hourly	\$21.33	\$21.86	\$22.41	\$22.97	\$23.54
Entry Level / No Certification Required	Monthly	\$3,697	\$3,789	\$3,884	\$3,981	\$4,080
	Annual	\$44,366	\$45,469	\$46,613	\$47,778	\$48,963

Cost of Living Adjustment (COLA): 2.2%



RUNNING SPRINGS PROFESSIONAL
FIREFIGHTERS
LOCAL 5308

P. O. Box 2606 | Running Springs, CA 92382
RSPLocal5308@gmail.com

To The Running Springs Independent Water District Board of Directors,

On behalf of the Running Springs Professional Firefighters, I would like to discuss the 2020 COLA that was not granted to our staff. We understand the hardship and constraint COVID-19 presented to the Water District and the need to cut back on costs amidst the Pandemic. We also understand that the community's perception of our staff receiving a COLA amidst a pandemic, was a key factor in the decision to not grant the COLA.

We ask that you consider the conditions that were presented to us as "Safety Employees" during the last year. Working on the Frontlines of the COVID-19 pandemic made our job much more difficult and stressful, with the frequent use of harsh or toxic chemicals in which we were exposed to for decontamination of our equipment and Personal Protective Equipment, due to the unknown transmissibility of COVID-19. This is just one example of the challenges we faced during the pandemic so far, not to mention the stress that we felt of being infected, and the stress our families felt while we were caring for these patients. Outside the Pandemic, we were also faced with an extremely busy fire season, where your Running Springs Professional Firefighters were on duty for weeks at a time. In addition to the hazardous conditions we endured, low staffing levels in our PCF ranks, increased the workload and fatigue of our full time staff. Also, with the continual increase in minimum wage and not receiving our annual COLA's, our wages become less competitive with other Fire Departments, therefore, making the retention of our employees a challenge.

We would like to propose that the 2020 COLA of 3%, be reinstated at 1% each year, for 3 consecutive years, effective at the start of the 2021-22 Fiscal Year. We understand that some Fire Departments received pay increases and/or hazard pay during the pandemic; at this time we are only asking that our "COST OF LIVING ADJUSTMENT" be reinstated. Thank you for your time and consideration.

Sincerely,

Michael Scotti

President

Running Springs Professional Firefighters Local 5308