



RUNNING SPRINGS WATER DISTRICT
A MULTI-SERVICE INDEPENDENT SPECIAL DISTRICT

31242 Hilltop Boulevard • P.O. Box 2206
Running Springs, CA 92382

TO: BOARD OF DIRECTORS DATE POSTED: OCTOBER 16, 2020

RE: REGULAR BOARD MEETING FROM: BOARD SECRETARY

The Regular Meeting of the Board of Directors of the Running Springs Water District will be held on Wednesday, October 21, 2020, at the hour of 9:00 A.M. at the District Office located at 31242 Hilltop Boulevard, Running Springs, California **BY VIDEO/CONFERENCE CALL**. This agenda was posted prior to 5:00pm on October 16, 2020 at the Running Springs Water District Office and Website. In an effort to protect the public from further spread of the virus that causes COVID-19, the County's Acting Health Officer ordered the cancellation of gatherings of any number of people within the county starting March 18, 2020. Please follow these directions to join the audio/video conference call:

MEMBERS OF THE PUBLIC AUDIO CONFERENCE TELEPHONE NUMBER:

Please call 909-403-5380, enter the conference number 31242, when prompted the passcode 24213 followed by #.

To Join the Zoom Meeting:

<https://us02web.zoom.us/j/82671842584?pwd=V1NaQnpBa2Z1YW9mZXowNDBKeCt5QT09>

Meeting ID: 826 7184 2584

Passcode: 2766

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The Board may take action on any item on the agenda, whether listed as an action item or as an information item.

Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities, as required by Section 202 of the Americans with Disabilities Act of 1990. Any person with a disability who requires a modification or accommodation in order to participate in a meeting should direct such request to Amie Crowder, Board Secretary at (909) 867-2766 at least 48 hours before the meeting, if possible.

Copies of documents provided to members of the Board for discussion in open session may be obtained from the District at the address indicated above.

AGENDA

1. Call Meeting to Order and Pledge of Allegiance
2. Recognize and Hear from Visitors / Public Comment - This portion of the agenda is reserved for the public to make comments on matters within the jurisdiction of the Running Springs Water District that are **not on the agenda**. The Board, except to refer the matter to staff and/or place it on a future agenda, may take no action. It is in the best interest of the person speaking to the Board to be concise and to the point. A time limit of five minutes per individual will be allowed. Any person wishing to comment on an item that is on the agenda is requested to complete a request to speak form prior to the item being called for consideration or to raise their hand and be recognized by the Board President.

A. Employee Special Recognition Badge Pinning (Firefighter Citro and PCF Hill)

3. Approval of Consent Items – The following consent items are expected to be routine and non-controversial and will be acted on at one time without discussion unless an item is withdrawn by a Board Member for questions or discussion. Any person wishing to speak on the consent agenda may do so by raising his/her hand and being recognized by the Board President.

A. Approve Meeting Minutes **Page 4**

B. Ratify Expenditures and Cash Summary **Page 15**

4. Action Items – The following action items will be considered individually and each **require a motion** by the Board of Directors for action.

A. Consider Authorizing Additional Change Order Amount for Wastewater Treatment Plant Headworks and Drying Bed Concrete Work Project
(Presenter: Ryan Gross, General Manager) **Page 24**

B. Consider Authorizing Expenditure for Sidewinder Canyon Groundwater Well 1A Pump Replacement
(Presenter: Trevor Miller, Operations Manager) **Page 29**

C. Consider Paying off Loan with Municipal Finance Corporation for the Ayers Acres Groundwater Well Project
(Presenter: Ryan Gross, General Manager) **Page 37**

October 16, 2020 Regular Board Meeting Agenda
Posted October 21, 2020

5. Information Items – The following information items do not require any action by the Board of Directors and are for informational purposes only.

A. Quarterly Budget/Financial Update **Page 61**

B. Quarterly Operations Reports **Page 71**

C. Quarterly Investment Report **Page 85**

D. 2020 Sanitary Survey Report **Page 89**

6. General Manager's Report

7. Board Member Comments/Meetings

8. Meeting Adjournment

Upcoming Meetings: Regular Board Meeting, November 18, 2020 at 9:00 am

RUNNING SPRINGS WATER DISTRICT

MEMORANDUM

DATE: October 21, 2020
TO: Board of Directors
FROM: Amie Crowder, Administration Supervisor, Board Secretary, Treasurer
Ryan Gross, General Manager
SUBJECT: CONSIDER APPROVING MEETING MINUTES

RECOMMENDATION

It is recommended that the Board of Directors review and approve the attached meeting minutes.

REASON FOR RECOMMENDATION

Approval of meeting minutes.

BACKGROUND INFORMATION

The attached draft meeting minutes are from the Regular Board Meeting held on September 16, 2020 and the Special Board Meetings held on September 18, 2020 and October 5, 2020.

ATTACHMENTS

- Attachment 1 – Draft Meeting Minutes for Regular Board Meeting held on September 16, 2020
- Attachment 2 – Draft Meeting Minutes for the Special Board Meeting held on September 18, 2020
- Attachment 3 – Draft Meeting Minutes for the Special Board Meeting held on October 5, 2020

MINUTES – September 16, 2020
PAGE 1 OF 6

MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS
RUNNING SPRINGS WATER DISTRICT
COUNTY OF SAN BERNARDINO, STATE OF CALIFORNIA
September 16, 2020

A Regular Meeting of the Board of Directors of the Running Springs Water District was held on Wednesday, September 16, 2020 at the hour of 9:00 A.M. at the District office located at 31242 Hilltop Boulevard, Running Springs, California, and through teleconference.

The following Directors were present at the District:

Tony Grabow, President
Errol Mackzum, Vice-President
Mike Terry, Director
Bill Conrad, Director
Mark Acciani, Director

Also present at the District were the following:

Ryan Gross, General Manager
Amie R. Crowder, Board Secretary/Treasurer/Administration Supervisor
Trevor Miller, Operations Manager
Cindy Strebel, Battalion Fire Chief

The following were present through teleconference:

Ward Simmons, Legal Counsel, Best, Best & Krieger

The following were absent:

Mike Vasquez, Fire Chief

The following visitors were present at the District:

Denise Acciani, Resident
Deanna Martin, St. Anne in the Mountains Parish Council President

MEETING MINUTES

AGENDA ITEMS

1. Call Meeting to Order, Roll Call and Pledge of Allegiance

The Running Springs Water District Regular Board Meeting was called to order at 9:00 A.M. by President Tony Grabow. Pledge of Allegiance was led by Vice-President Errol Mackzum.

2. Recognize and Hear from Visitors/Public Comment

Visitor Deanna Martin, Parish Council President of St. Anne in the Mountains introduced herself.

3. Public Hearing and Consideration to Allow or Overrule any or all Objections or Protests to the Proposed Removal of Weeds and/or Wastes that have been Declared as a Public Nuisance

A. Open Public Hearing: The Public Hearing was opened at 9:02 A.M. by President Grabow.

B. Fire Chief's Report: Battalion Chief Cindy Strebel reported on the Hazard Abatement Program and the new software program being used that benefits the community through fire safety compliance. Battalion Chief Strebel shared that the new software program has eliminated errors, particularly with customer property lines.

C. Written Objections or Protests: None Received

D. Oral Objections or Protests: None Received

E. Board Discussion: Director Acciani requested a quantitative comparison of the Hazard Abatement Program, using the new software, for the benefits to the Fire Department in comparison from this year to the prior year. Manager Gross and Battalion Chief Strebel explained that this data will not be available for comparison until next year though confirmed there are considerably less errors with customer property lines.

F. Close Public Hearing: The Public Hearing was closed at 9:12 A.M. by President Grabow and the visitor was excused from the meeting.

Manager Gross stated there were nineteen hundred ninety (1,919) initial non-compliant properties with three hundred ninety-seven (397) fourteen (14) day fine notices mailed. Manager Gross reported \$6,700 has been collected this year to date; and there was an increase in the fee from \$225 to \$250. Discussion continued regarding the Hazard Abatement Program and Manager Gross said the recommendation to the Board is to move forward with warrants and removing the public nuisance of non-compliant properties.

G. Consider allowing or overruling any or all objections or protests to the proposed removal of weeds and/or wastes that have been declared a public nuisance, whereupon the Board of Directors shall acquire jurisdiction to proceed and perform the work of removing the public nuisance using Reliable Raul

Manager Gross confirmed there are no objections or protests to the proposed removal of weeds and/or wastes that have been declared a public nuisance. Manager Gross confirmed Reliable Raul was the lowest bid received for the Hazard Abatement Program.

Upon **motion** by Vice-President Mackzum, **second** by Director Conrad and **carried by a 5 to 0 vote**, Whereupon the Board of Directors Shall Acquire Jurisdiction to Proceed and Perform the Work of Removing the Public Nuisance using Reliable Raul, was approved.

4. Approval of Consent Items

A. Approve Meeting Minutes

B. Ratify Expenditures and Review Reserves

Vice-President Mackzum requested clarification regarding the credit card charge on page 12 of the Board Packet. Manager Gross explained the credit card transaction is in relation to a recent theft at the Wastewater Treatment Plant and, one of the items stolen being rented from Home Depot. Manager Gross explained the charge was to pay our Home Depot charge account for the item that was stolen. Manager Gross confirmed that a claim was submitted to our insurance company for this incident.

C. Consider Adopting Resolution No. 12-20, authorizing the Fire Chief to renew the Cooperative Agreement for the USDA Forest Service Federal Excess Property (FEPP) Program

Upon **motion** by Director Terry, **second** by Vice-President Mackzum and **carried by a 5 to 0 vote**, the Consent Items were approved.

5. Action Items

The following action items will be considered individually, and each **require a motion** by the Board of Directors for action.

A. Consider Request from St. Anne's Parish Council

Manager Gross introduced Deanna Martin, a member of the St. Anne's church and reviewed the email he sent to the Parish Council of St. Anne's in the Mountains on September 1, 2020 regarding our Wastewater Treatment access road, and that the primary hinderance of this project moving forward is that the Parish Council is asking the District to pave their 12,000 sq. ft. parking lot. Based on the bids the District has received, it will cost the District approximately \$25,000. Various discussion regarding the current easement, location in which District vehicles travel through this easement, the appropriateness of this request, and different options that would benefit the Church and the District equally continued. An Ad Hoc Committee consisting of Director Conrad, Director Acciani and Manager Gross was organized to meet onsite with appropriate members of the Parish Council, to walk the property and discuss additional options.

No action was taken.

B. Consider Awarding Construction Contract for the Wastewater Treatment Plant Upper Access Road Realignment Project

Manager Gross presented the location of the realignment project, the four bids that were reviewed for this project, and explained that this project would be contingent upon the easement negotiations with St. Anne’s in the Mountains. Manager Gross suggested the contract be awarded to Bacon/Wagner Excavating, Inc. for their low bid of \$38,370. Minimal discussion continued.

Upon **motion** by President Grabow, **second** by Director Terry and **carried by a 5 to 0 vote**, Awarding Construction Contract for the Wastewater Treatment Plant Upper Access Road Realignment Project not to exceed \$38,370 with necessary change orders up to 15-percent, contingent upon coming to an agreement with St. Anne’s Parish Council, was approved.

C. Consider Approving Additional Design Fee for the Nob Hill Water Facilities Improvements Project with Albert A. Webb Associates

Manager Gross presented the additional design fee proposal from Albert A. Webb Associates for the Nob Hill Water System Improvements project.. Manager Gross clarified that this action item is only for replacement of the hydropneumatic pumping system. Manager Gross was provided and shared that he would like the bid process to begin around November 2020 and award the project in the Spring of 2021. Minimal discussion continued.

Upon **motion** by Director Acciani, **second** by Director Conrad and **carried by a 5 to 0 vote**, Approving Additional Design Fee for the Nob Hill Water Facilities Improvements Project with Albert A. Webb Associates not to exceed \$28,000, was approved.

D. Consider Request from Running Springs Area Chamber of Commerce

Manager Gross presented the request from the Running Springs Area Chamber of Commerce requesting to use the downtown property through October 2020. Minimal discussion continued.

Upon **motion** by Director Conrad, **second** by Director Acciani and **carried by a 5 to 0 vote**, Approving Request from the Running Springs Area Chamber of Commerce, was approved.

E. Consider Approving Customer Service Field Representative Position

Manager Gross presented the Customer Service Field Representative position, outlining that this is an entry-level position and the various responsibilities this position will have. Manager Gross continue to discuss both the monetary and

operational efficiencies this position will provide to the District. Minimal discussion continued.

Upon **motion** by Director Conrad, **second** by Director Terry and **carried by a 5 to 0 vote**, Approving Customer Service Field Representative Position, was approved.

6. General Manager's Report

Manager Gross presented the District is currently recruiting a Wastewater Collection Lead Operator position. The District has received three applications in total.

Manager Gross presented that he has been in communication with Lewis Murray, Representative to Board of Supervisor Janice Rutherford, regarding the District's vacant Board positions. Lewis Murray is looking to the District to provide a Recommendation. The Board of Supervisors will then approve the recommendation for Director Terry. Vice President Mackzum shared that he would like to stay; and will give an appropriate notice of resignation when he can no longer fulfill his responsibility as a Board of Director.

Manager Gross presented that the District is on the cusp of being considered an Urban Water Supplier may need to prepare an Urban Water Management Plan. To save the District funds, the District will be working on updating the previous Urban Water Management Plan.

Manager Gross and Trevor Miller, Operations Manager presented that the inspection with the State Water Board was positive. The inspector provided helpful feedback and the District is currently waiting for his final report.

Manager Gross and Trevor Miller, Operations Manager, shared that the new Sewer Collection Video Inspection Vehicle successfully completed 1,600-feet of video inspection on Easy Street.

Supervisor Crowder shared that the District currently has 13 new residential construction projects in progress and 4-incoming. In addition, the District averages one call per day on individuals inquiring about building on empty lots. In addition, Supervisor Crowder shared that the District has had 95-real estate closings this fiscal year, up 20-closings from the prior fiscal year.

Manager Gross provided an updated on the Wastewater Treatment Plant construction project currently in progress.

7. Report from Legal Counsel

Ward Simmons, Legal Counsel, Best, Best & Krieger shared that the Legislature added a provision to the Brown Act. The new provision allows Board Members to use social media, to seek, provide, and solicit information. However, it prohibits Board Members from

responding to each other if they are on the same social media platform; for example, Board Members cannot “like” or “dislike” something on social media.

Ward Simmons continued to share the Supreme court’s decision to not hear the case on the Voter Initiative in the County of San Francisco. For now, it is ok to have a Voter Initiative to increase Special Tax for a fire department, for example. The Voter initiative can be adopted by 51% or two-thirds vote.

Howard Jarvis Association stated they were turned down by the Public Court on their Fire Tax, as it pertains to the refund portion of the lawsuit, due to a technicality and this challenge is complete for now.

8. Board Member Comments/Meetings

Vice-President Mackzum inquired about the Fire Tax and if this was part of the County’s assessment, or if there is a new measure being presented. Manager Gross confirmed he would research this and present back to the Board.

Vice-President Mackzum inquired if the District has any Fire Department employees assigned to the current fires in California. Battalion Chief confirmed that Fire Chief Mike Vasquez is assigned as the Branch Director at Angeles Oaks.

President Grabow briefly discussed the elections and Proposition 15. Minimal discussion occurred.

9. Meeting Adjourned

The meeting was adjourned at 10:40 A.M.

Respectfully Submitted,

President, Board of Directors
Running Springs Water District

Secretary of the Board of Directors
Running Springs Water District

**MINUTES – September 18, 2020
PAGE 1 OF 2**

**MINUTES OF THE SPECIAL MEETING OF THE BOARD OF DIRECTORS
RUNNING SPRINGS WATER DISTRICT
COUNTY OF SAN BERNARDINO, STATE OF CALIFORNIA
SEPTEMBER 18, 2020**

A Special Meeting of the Board of Directors of the Running Springs Water District was held on Friday, September 18, 2020 at the hour of 3:00 P.M. at the District office located at 31242 Hilltop Boulevard, Running Springs, California, and through teleconference.

The following Directors were present:
Errol Mackzum, Vice-President
Mark Acciani, Director
Bill Conrad, Director
Mike Terry, Director

Also present were the following:
Ryan Gross, General Manager
Amie R. Crowder, Board Secretary/Treasurer/Administration Supervisor
Trevor Miller, District Operations Manager

The following were present through teleconference:
Tony Grabow, President
Ward Simmons, Legal Counsel, Best, Best & Krieger

Visitors Present:
No visitors were present

MEETING MINUTES

AGENDA ITEMS

1. Call Meeting to Order

The meeting was called to order at 3:01 P.M. by Vice-President Mackzum.

2. Recognize and Hear from Visitors/Public Comment

There were no visitors present.

3. Action Items

The following action items will be considered individually, and each **require a motion** by the Board of Directors for action.

A. Consider Request from St. Anne’s Parish Council for Easement Realignment

General Manager Gross reported the results of the meeting with St. Anne’s Parish Council, and their request to have their entire parking lot paved still stands. Manager Gross stated that this effort would cost the District a significant amount of money and it would be in the District’s and the Council’s best interest to find a reasonable fee to agree upon. Various discussion continued regarding the alternatives.

Upon **motion** by Director Conrad, **second** by Director Acciani and **carried by a 5 to 0 roll call vote**, the General Manager was authorized to offer an \$8,000 easement fee, forward the draft grant of easement to St. Anne’s Diocese and make reasonable edits based on the approval of the Council and the General Manager, the General Manager was authorized to exercise the use of the grant, and the General Manager was authorized to move forward with surveying work required to draft the legal description, was approved.

4. General Manager’s Report

No additional General Manager comments.

5. Board Member Comments/Meetings

No additional Board Member comments.

6. Meeting Adjourned

The meeting was adjourned at 3:34 P.M.

Respectfully Submitted,

President, Board of Directors
Running Springs Water District

Secretary of the Board of Directors
Running Springs Water District

MINUTES – October 5, 2020
PAGE 1 OF 2

**MINUTES OF THE SPECIAL MEETING OF THE BOARD OF DIRECTORS
RUNNING SPRINGS WATER DISTRICT
COUNTY OF SAN BERNARDINO, STATE OF CALIFORNIA
OCTOBER 5, 2020**

A Special Meeting of the Board of Directors of the Running Springs Water District was held on Monday, October 5, 2020 at the hour of 11:00 A.M. at the District office located at 31242 Hilltop Boulevard, Running Springs, California, and through teleconference.

The following Directors were present:
Errol Mackzum, Vice-President
Mark Acciani, Director
Bill Conrad, Director
Mike Terry, Director

Also present were the following:
Ryan Gross, General Manager
Amie R. Crowder, Board Secretary/Treasurer/Administration Supervisor

The following were present through teleconference:
Tony Grabow, President

Visitors Present:
No visitors were present

MEETING MINUTES

AGENDA ITEMS

1. Call Meeting to Order

The meeting was called to order at 11:00 A.M. by President Grabow and the Pledge of Allegiance was led by Vice-President Mackzum.

2. Recognize and Hear from Visitors/Public Comment

There were no visitors present.

3. Closed Session

The Board, Manager Gross, and Ms. Crowder went into Closed Session at approximately 11:01 A.M. to discuss item 3.A.

A. Conference with Real Property Negotiators
Property: APN 296-37-115

District Negotiators: Ryan Gross, General Manager
Negotiating Parties: St. Anne’s Parish Council
Under Negotiation: Price and terms of payment

4. Open Session

A. The Board of Directors will come out of Closed Session and report on any action taken.

The Board came out of closed session at 11:10 A.M. Manager Gross reported that in closed session the Board unanimously approved an easement fee of \$10,000 for the realignment of the District’s access road on the St. Anne in the Mountains property.

5. General Manager’s Report

No additional General Manager comments.

6. Board Member Comments/Meetings

Director Acciani requested an update from Manager Gross regarding the upcoming elections. Manager Gross outlined the upcoming process. Minimal discussion continued.

7. Meeting Adjourned

The meeting was adjourned at 11:20 A.M.

Respectfully Submitted,

President, Board of Directors
Running Springs Water District

Secretary of the Board of Directors
Running Springs Water District

RUNNING SPRINGS WATER DISTRICT

MEMORANDUM

DATE: October 21, 2020
TO: Board of Directors
FROM: Ryan Gross, General Manager
SUBJECT: RATIFY EXPENDITURES

RECOMMENDED BOARD ACTION

It is recommended that the Board of Directors review the attached accounts payable check register and ratify the District's September 2020 expenditures.

A copy of the District's Cash Reserve Fund Summary as of September 30, 2020, the Pooled Cash Balance History and Fire Department Operating Reserve Fund History is also included for review and information.

REASON FOR RECOMMENDATION

Each month staff presents the monthly check register and recommends that the Board of Directors ratify the District's expenditures.

ATTACHMENTS

- Attachment 1 – Accounts Payable Check Register for September 2020
- Attachment 2 – Cash Summary as of September 30, 2020
- Attachment 3 – Pooled Cash Balance History
- Attachment 4 – Fire Department Operating Reserve Fund History

Running Springs Water District Accounts Payable Checks September 2020

Vendor Name	Description	Date	Invoice Amount	Check Number	Check Amount
2 Hot Uniforms inc	workrite Wildland Pants -Snow	09/14/20	205.54	105040	205.54
	Uniform allowance Rick Ellsberry	09/28/20	500.00	105087	1,276.04
	Wildland Boots Tyler Citro	09/28/20	336.04	105087	
	Uniform allowance Tyler Citro	09/28/20	440.00	105087	
Action Automotive Repair Inc	MA50 Tires	09/14/20	846.29	105041	1,143.29
	MA51 Service	09/14/20	297.00	105041	
Airgas Inc.	large Helium	09/14/20	55.00	105042	55.00
Allstar Fire Equipment	Rope Rescue Gear	09/28/20	3,201.20	105088	3,201.20
American Family Life Assurance Company of Colun	Additional Insurance Premiums September 2020	09/23/20	143.26	DFT0001367	143.26
Ameripride Services, Inc	Cleaning supplies August 2020	09/14/20	334.28	105043	334.28
Amie Crowder	Reimbursement Claim	09/01/20	1,000.33	105018	1,000.33
Arrowbear Park County Water District	Purchased Water July-August	09/01/20	5,504.05	105019	5,504.05
Bacon/Wagner Excavating, Inc.	Hauling of Bio to One Stop 8/26/20	09/14/20	800.00	105044	47,114.00
	Pulverizing Existing Pave @Library	09/14/20	6,820.00	105044	
	WWTP HW & Drying Bed Head Wall Balance	09/14/20	39,494.00	105044	
Best, Best & Krieger LLP	Legal Services August 2020	09/14/20	1,154.49	105045	1,154.49
Blue Shield	Ambulance Reimbursement for over payment	09/01/20	2,008.05	105020	2,008.05
BURR Group Inc.	Trash Service August 2020-Station 50	09/14/20	73.25	105046	609.36
	Trash Service August 2020	09/14/20	192.43	105046	
	Trash Service August 2020	09/14/20	343.68	105046	
California Computer Options Inc	Telephone September 2020	09/01/20	560.90	105021	3,575.90
	Network Maintenance and Monitoring Sept 2020	09/01/20	3,015.00	105021	
	Cameras at Wastewater Collections	09/14/20	3,663.10	105047	26,851.65
	Cameras at Wastewater Treatment	09/14/20	4,857.28	105047	
	Telephone System Installation and set up	09/14/20	13,912.36	105047	
	Telephone chargers June 2020	09/14/20	596.90	105047	
	Telephone Charges July 2020	09/14/20	596.90	105047	
	Network Maintenance and Monitoring August 202	09/14/20	3,015.00	105047	
California Sunrise Construction	Sonic Wall License	09/14/20	210.11	105047	
California Sunrise Construction	Drywall Repair 31571Pleasant Drive	09/01/20	595.00	105022	595.00
California Underground Facilities Safe Excavation E	Ca State Fee for Regulatory Costs	09/14/20	16.76	105048	16.76
CalPERS	Employ Contrib Classic/Prep Misc/Safe PPE 9/7/20	09/14/20	23,676.96	DFT0001358	23,676.96
	Health Insurance Premiums September 2020	09/15/20	15,846.01	DFT0001359	15,846.01
	Employ Contrib Classic/Prepra Misc Safe PPE 9/21/	09/24/20	19,950.00	DFT0001363	19,950.00
	Dobbs Adjustments	09/28/20	33.75	DFT0001373	33.75
Canon	Monthly Service fee and Usage September 2020	09/28/20	470.57	105089	470.57
Charter Communitcations	Internet Services Sept-Oct 2020	09/28/20	282.18	105090	282.18
Citibank, N.A.	Miscellaneous parts and supplies	09/14/20	135.44	105049	135.44
	Office Supplies	09/28/20	145.23	105091	145.23
Clinical Laboratory of San Bernardino	Water Samples July 2020	09/01/20	2,256.00	105023	3,183.00
	Wastewater Samples July 2020	09/01/20	927.00	105023	
	Water Samples August 2020	09/28/20	1,430.00	105092	1,935.00
	Wastewater Samples August 2020	09/28/20	505.00	105092	
County of San Bernardino	Assessor parcel map changes Sept 2020	09/17/20	2.00	105076	2.00
	Lien Release x2	09/17/20	40.00	105077	40.00

Vendor Name	Description	Date	Invoice Amount	Check Number	Check Amount
County of San Bernardino	Road Permits for Pinehurst and All View Dr	09/28/20	130.00	105093	130.00
County of San Bernardino	CEQA NOE Filing Fee	09/17/20	50.00	105078	50.00
Crestline-Lake Arrowhead Water Agency	Purchased Water August 2020	09/01/20	18,843.84	105024	18,843.84
Cypress Ancillary Benefits	Dental Insurance Premiums October 2020	09/28/20	911.40	105094	911.40
Dixi Willemse	Reimbursement Claim	09/14/20	29.16	105050	29.16
Don's Auto Inc	Tow of Container to Harris Property	09/14/20	300.00	105051	300.00
Fire Apparatus Solutions	Coolant Leak for KME	09/01/20	858.51	105025	858.51
Fire Fighters Association	FFAD dues September 2020	09/28/20	620.00	105095	620.00
Frontier Communications	Telephone Aug-Sept 2020 LS6	09/14/20	60.59	105052	666.83
	Telephone Aug-Sept 2020 LS4	09/14/20	60.66	105052	
	Telephone Aug- Sept 2020 LS2	09/14/20	60.64	105052	
	Telephone September 2020 booster9	09/14/20	110.38	105052	
	Telephone September 2020	09/14/20	250.06	105052	
	Telephone September 2020	09/14/20	124.50	105052	
	Telephone Sept-Oct 2020 LS5	09/17/20	128.70	105079	128.70
	Scada Line Sept-Oct 2020	09/28/20	71.96	105096	203.50
	Telephone LS 7 Sept-Oct 2020	09/28/20	131.54	105096	
HD Supply Facilities Maintenance LTD	Pyrex heavy Duty Filter Flask	09/01/20	114.76	105026	114.76
	Glass Fiber Filters	09/28/20	686.54	105097	686.54
INFOSEND	Billing and Hazard Abate notices and Post Aug 2020	09/14/20	1,998.76	105053	2,348.76
	Programming Fee for Hazard Abate Notice	09/14/20	350.00	105053	
Inland Desert Security & Communications	Answering Service September 2020	09/28/20	127.00	105098	127.00
Inland Water Works Supply Company	Miscellaneous Parts and Supplies	09/14/20	1,023.06	105054	2,186.18
	Miscellaneous Parts and Supplies	09/14/20	1,067.26	105054	
	4/12 Tapped Clamp	09/14/20	202.45	105054	
	6" Romac Flex Cplg	09/14/20	137.65	105054	
	6" Romac 501 Flex Cplg	09/14/20	137.65	105054	
	8" Stargrip and import MJ SSB Return	09/14/20	-2,265.52	105054	
	Meter Box body J&R #3	09/14/20	316.79	105054	
	4" Romac Flex Cplg	09/14/20	-275.30	105054	
	Miscellaneous Parts and Supplies	09/14/20	496.56	105054	
	Miscellaneous Parts and Supplies	09/14/20	745.41	105054	
	Miscellaneous Parts and Supplies	09/14/20	600.17	105054	
	J & R #6 Body and Cover	09/28/20	172.40	105099	1,922.49
	Miscellaneous Parts and Supplies	09/28/20	1,750.09	105099	
Innovative Design & Sheet Metal Products	BC3602 Command Vehicle	09/01/20	13,289.15	105027	13,289.15
Kerr Engineering & Sales	link seal for pipe penetrations	09/28/20	764.95	105100	764.95
Liberty Composting Inc	Tipping Fees August 2020	09/14/20	251.00	105055	251.00
Life-Assist, Inc	Ambulance Supplies	09/01/20	235.58	105028	235.58
	Ambulance Supplies	09/14/20	304.07	105056	2,669.65
	Ambulance Supplies	09/14/20	1,106.98	105056	
	Medical Supplies	09/14/20	674.22	105056	
	Medical Supplies	09/14/20	369.69	105056	
	Medical Supplies	09/14/20	214.69	105056	
	Medical Supplies	09/17/20	90.63	105080	90.63
	Ambulance Supplies	09/28/20	6.01	105101	1,260.98
	Medical Supplies	09/28/20	293.03	105101	
	Ambulance Supplies	09/28/20	961.94	105101	
Linda Mayfield	Reimbursement Claim	09/17/20	434.00	105081	434.00
Matt Davis	Reimbursement Claim	09/17/20	1,397.00	105082	1,397.00

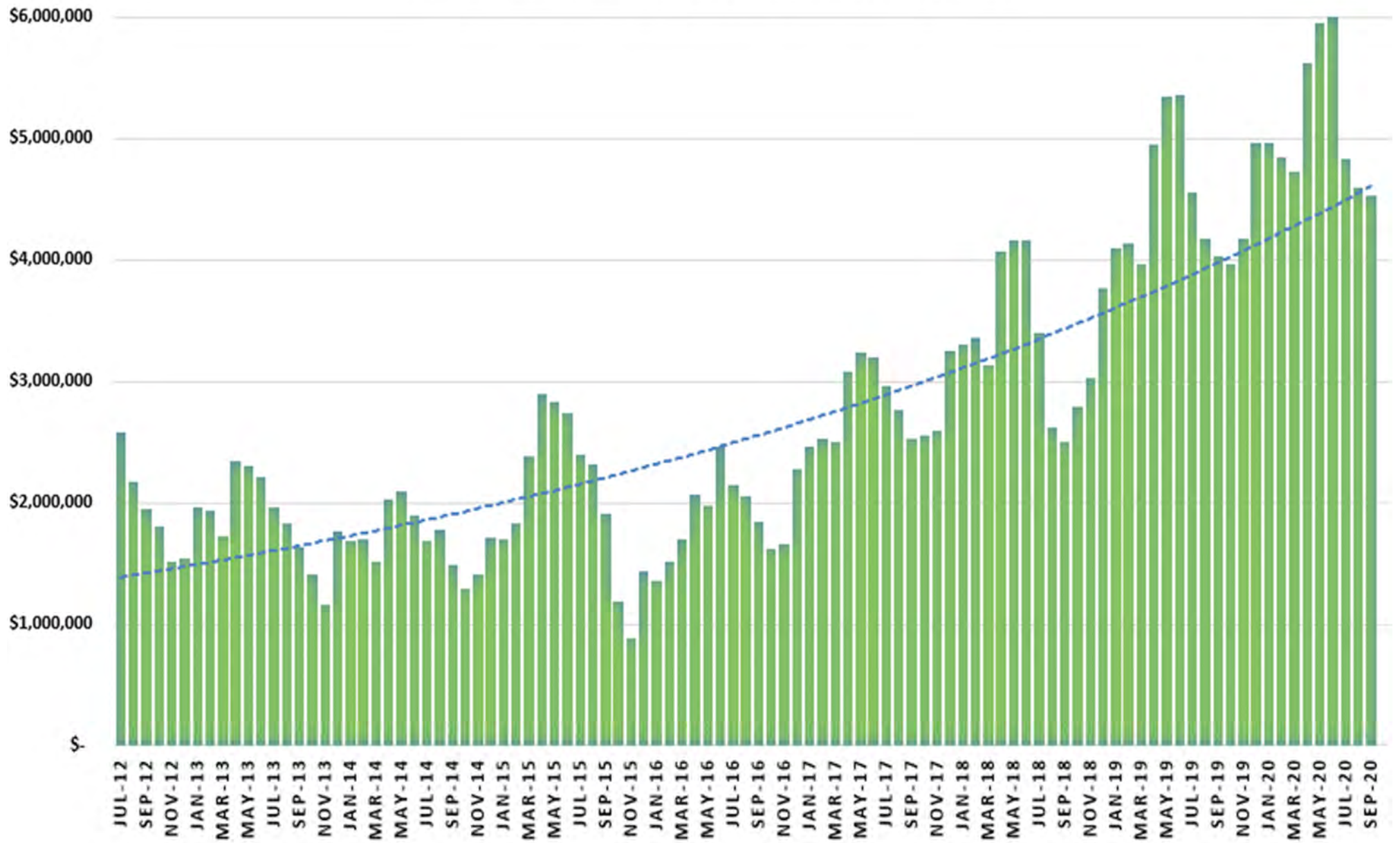
Vendor Name	Description	Date	Invoice Amount	Check Number	Check Amount
MCI	Long Distance August 2020	09/01/20	51.72	105029	51.72
McMaster-Carr Supply Company	Miscellaneous Parts and Supplies	09/14/20	109.88	105057	109.88
	PVC Plastic Fitting	09/17/20	38.92	105083	38.92
	Pipe Fitting Misc sizes and Threaded Rod	09/28/20	214.14	105102	305.34
	Gas Welding Rod and Grinder Cutoff Wheel	09/28/20	91.20	105102	
NAPA Auto Parts	Miscellaneous Auto parts and supplies	09/14/20	166.99	105058	347.81
	Misc Auto parts and supplies	09/14/20	180.82	105058	
Nationwide	Employee Contributions PPE 9/7/20	09/11/20	1,725.00	DFT0001357	1,725.00
	Employee Contributions PPE 9/21/20	09/25/20	1,850.00	DFT0001366	1,850.00
Nestle Waters North America	Drinking Water-Treatment Plant	09/28/20	74.75	105103	74.75
Nick Nikas	Reimbursement Claim	09/28/20	579.00	105104	579.00
One Stop Landscape Supply	Bio Solids disposal 7/20 to 12/20	09/14/20	3,236.40	105059	3,236.40
Polydyne Inc.	Polymer for Biosolids dewatering	09/14/20	702.58	105060	2,107.75
	Polymer for Biosolids dewatering	09/14/20	1,405.17	105060	
	Polymer for Biosolids dewatering	09/28/20	702.58	105105	702.58
Principal Life Insurance Company	Vision Insurance Premiums October 2020	09/28/20	134.95	105106	134.95
Quadient Leasing USA, Inc.	Lease Charges October 2020-Jan 2021	09/28/20	385.58	105107	385.58
Reliable Raul	Property Clean up around District Tanks	09/14/20	4,870.00	105061	4,870.00
Reliance Standard Life Insurance Company	Life insurance Premiums October 2020	09/28/20	1,016.62	105108	1,016.62
Rim Forest Lumber Company, Inc.	Form Stakes	09/14/20	27.79	105062	27.79
Rocio Silva	Janitorial Service August 2020	09/14/20	485.00	105063	1,085.00
	Disinfection Services August 2020	09/14/20	600.00	105063	
Rogers Anderson Malody & Scott LLP	Consultant Costs August 2020	09/17/20	10,304.00	105084	10,304.00
San Bernardino County Fire Protection District	CUPA Permit LS2	09/28/20	647.00	105109	4,007.00
	CUPA Permit Skyline Dr	09/28/20	420.00	105109	
	CUPA Permit Wilderness Rd.	09/28/20	420.00	105109	
	CUPA Permit Parkland Dr	09/28/20	420.00	105109	
	CUPA Permit Nob Hill	09/28/20	420.00	105109	
	CUPA Permit Oak Drive	09/28/20	420.00	105109	
	CUPA Permit Seymour Rd.	09/28/20	420.00	105109	
	CUPA Permit Thor Way	09/28/20	420.00	105109	
	CUPA Permit Alder Ct.	09/28/20	420.00	105109	
Schneider Electric Systems USA, Inc	SCADAPack	09/01/20	2,431.92	105030	2,431.92
Southern California Edison Company	Electricity August 2020	09/01/20	823.45	105031	3,639.24
	Electricity August 2020	09/01/20	15.24	105031	
	Electricity August 2020	09/01/20	263.74	105031	
	Electricity August 2020	09/01/20	1,144.38	105031	
	Electricity August 2020	09/01/20	852.28	105031	
	Electricity August 2020	09/01/20	540.15	105031	
	Electricity August 2020	09/14/20	244.47	105064	21,612.81
	Electricity August 2020	09/14/20	13.86	105064	
	Electricity August 2020	09/14/20	160.69	105064	
	Electricity August 2020	09/14/20	2,040.04	105064	
	Electricity August 2020	09/14/20	134.36	105064	
	Electricity August 2020	09/14/20	339.44	105064	
	Electricity August 2020	09/14/20	205.20	105064	
	Electricity August 2020	09/14/20	1,920.85	105064	
	Electricity August 2020	09/14/20	664.61	105064	
	Electricity August 2020	09/14/20	320.66	105064	
	Electricity August 2020	09/14/20	484.71	105064	

Vendor Name	Description	Date	Invoice Amount	Check Number	Check Amount
Southern California Edison Company	Electricity August 2020	09/14/20	120.83	105064	21,612.81
	Electricity August 2020	09/14/20	612.59	105064	
	Electricity August 2020	09/14/20	62.36	105064	
	Electricity August 2020	09/14/20	85.11	105064	
	Electricity August 2020	09/14/20	356.81	105064	
	Electricity August 2020	09/14/20	16.76	105064	
	Electricity August 2020	09/14/20	334.89	105064	
	Electricity August 2020	09/14/20	422.40	105064	
	Electricity August 2020	09/14/20	573.56	105064	
	Electricity August 2020	09/14/20	12,353.30	105064	
	Electricity August 2020	09/14/20	133.37	105064	
	Electricity August 2020	09/14/20	11.94	105064	
Southern California Gas Company	Gas Usage August 2020-Station 50	09/14/20	66.08	105066	206.56
	Gas Usage August 2020	09/14/20	31.19	105066	
	Gas Usage August 2020	09/14/20	43.56	105066	
	Gas Usage August 2020	09/14/20	51.43	105066	
	Gas Usage August 2020	09/14/20	14.30	105066	
State of California - Department of Forestry & Fire	State Fire cetifications Zack Granzow	09/01/20	130.00	105032	130.00
Terminix International Company LP	Pest Control Treatment Plant	09/14/20	60.00	105067	139.00
	Pest Control Collections	09/14/20	79.00	105067	
	Pest Control-Treatment Plant	09/28/20	60.00	105110	60.00
The Standard Insurance Company	Disability Insurance Premiums October 2020	09/28/20	220.00	105111	220.00
Tyler Technologies, Inc	Misc Accounts Receiv Maintenance 2020-21	09/01/20	556.82	105033	556.82
Uline	Station supplies	09/14/20	240.71	105068	387.68
	Station Supplies	09/14/20	146.97	105068	
	EZ Pull Jr. Dispenser	09/28/20	40.93	105112	40.93
Underground Service Alert of Southern California	New Dig Tickets & Maintenance Fee Sept 2020	09/14/20	77.65	105069	77.65
Valic	Employee Contributions PPE 9/7/20	09/08/20	4,450.00	DFT0001356	4,450.00
Verizon Wireless Services LLC	Cell Phone, Ipad, Hotspot	09/14/20	551.73	105070	551.73
Visa	Aberg- Boot Purchase	09/14/20	290.87	105071	3,919.07
	Bobroff-CEWA Tools, Digitkey, Misc Supplies	09/14/20	419.41	105071	
	Bobroff's Retirement Refreshments	09/14/20	119.55	105071	
	Gross-Spectrum, Zoom,Adobe, Hireright	09/14/20	1,054.29	105071	
	Miller-CWEA Renewal	09/14/20	187.00	105071	
	Link seal for pipe penetrations / headworks	09/14/20	814.37	105071	
	Website Renewal Fee	09/14/20	766.81	105071	
	Strebel-INCEMA, Supplies Website renewal	09/14/20	244.79	105071	
	Ipad App and Adobe Acro	09/14/20	21.98	105071	
Vyanet Operating Group	Security Services Collections Oct-Dec 2020	09/17/20	136.53	105085	136.53
Whitney Mesna	Reimbursement Claim	09/14/20	75.00	105073	75.00
York Risk Services Group, Inc	Workers Comp Admin fee August 2020	09/14/20	112.00	105074	112.00
Zachary Granzow	Reimbursement Claim	09/01/20	442.22	105034	442.22
Zenner Performance Meter, Inc	1" Fire meters and Stealth ETRs	09/14/20	1,920.87	105075	1,920.87
	Water meters and related equipment	09/28/20	4,029.87	105113	4,029.87
Zoll Medical Corporation GPO	Ambulance Supplies	09/28/20	698.62	105114	698.62

	Totals		
Payment Type	Payable Count	Payment Count	Payment
Regular Checks	182	89	222,132.58
Manual Checks	0	0	0.00
Voided Checks	0	3	-16.76
Bank Drafts	8	8	67,674.98
EFT's	0	0	0.00
Totals	190	100	289,790.80

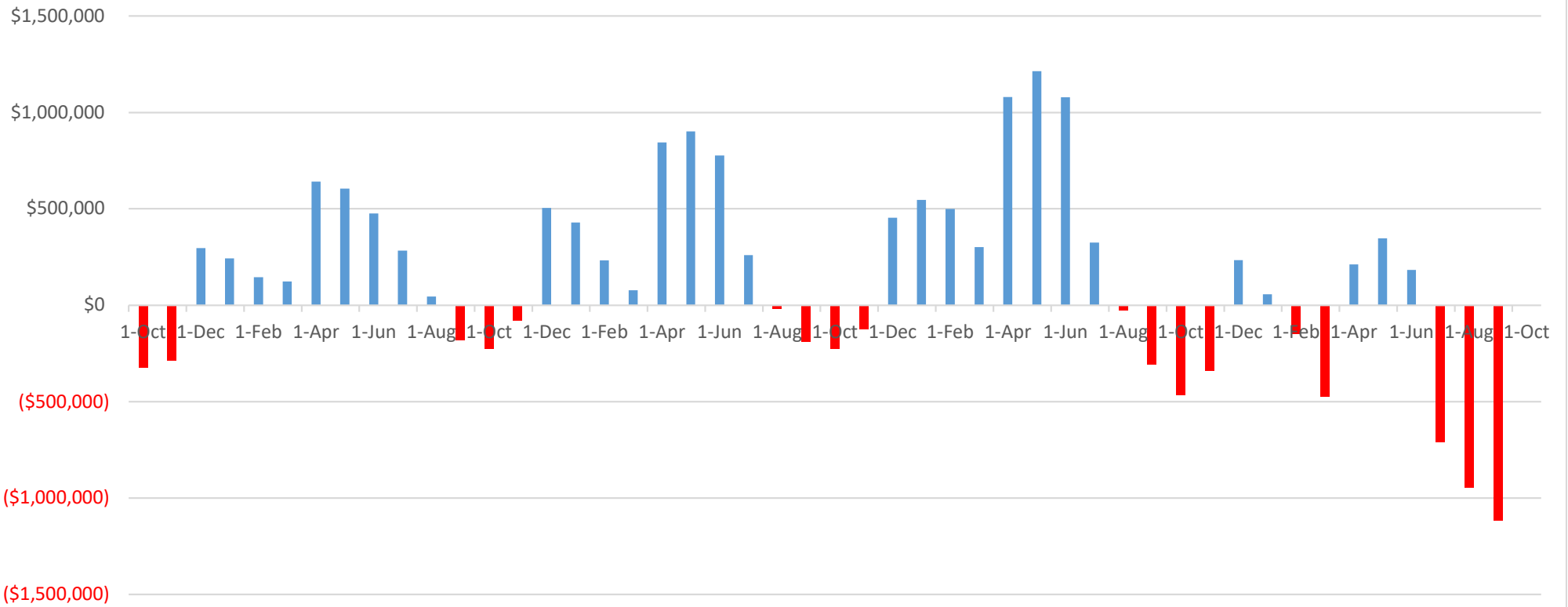
Fund Balances as of September 30, 2020	
Fire & Ambulance Department	
Fire Department Operating Reserve	342,866
Ambulance Department Operating Reserve	2,126
Subtotal Fire & Ambulance Department Operating Reserve Funds	344,992
Recommended Operating Reserve Fund Target (6 Months Operating Expenses)	1,463,305
Fire & Ambulance Department Operating Reserve, Above Target / (Below Target)	(1,118,313)
Wastewater Division	
Wastewater Capital Improvement Project Reserve	891,774
Wastewater System Connection & Capacity Charges	280,025
CWSRF Loan Agreement 14-813 Debt Reserve (Restricted for SLS 1-3 Debt Service)	171,537
Wastewater Operating Reserve Fund	559,340
Recommended Operating Reserve Fund Target (4 Months Operating Expenses)	559,340
Wastewater Operating Reserve, Above Target / (Below Target)	-
Water Division	
Water Capital Improvement Project Reserve	1,383,586
Water System Connection & Capacity Charges	97,704
Water Infrastructure R&R Reserve (MFC & AMR SRF Debt Reserve)	89,334
Water Operating Reserve	527,365
Recommended Operating Reserve Fund Target (4 Months Operating Expenses)	527,365
Water Operating Reserve, Above Target / (Below Target)	-
Assessment Districts Restricted Funds	
Water Assessment District No. 9 Construction Funds	11,080
Water Assessment District No. 10 Construction Funds	26,421
Water Assessment District No. 10 O&M	26,109
Water Assessment District No. 10 Bond Reserve Fund	116,465
Subtotal Assessment Districts	180,075
Total District Designated & Operating Reserve Funds	4,345,656
Assessment District Funds	180,075
Combined Pooled Cash	4,525,731
Checking Account (General)	271,744
LAIF	4,121,905
York Insurance Deposit	14,617
BNY Mellon (AD #10 Bond Reserve)	116,465
Petty Cash	1,000
Combined Pooled Cash	4,525,731
	-

COMBINED POOLED CASH BALANCE



Fire Department Operating Reserve Policy Target is 6 Months of Budgeted Operating Expenses or \$1,463,305

Above Target / (Below Target)



RUNNING SPRINGS WATER DISTRICT

MEMORANDUM

DATE: October 21, 2020

TO: Board of Directors

FROM: Trevor Miller, Wastewater Operations Manager
Ryan Gross, General Manager

**SUBJECT: CONSIDER APPROVING CHANGE ORDERS FOR
WASTEWATER TREATMENT PLANT CONCRETE WORK**

RECOMMENDED BOARD ACTION

Consider approving additional change order amount of \$6,251 for the Wastewater Treatment Plant (WWTP) concrete work.

REASON FOR RECOMMENDATION

Staff was authorized to approve change orders up 15% or \$14,255 when the contract was awarded. Additional change order work has been identified that we feel is most beneficial and economical to have the contractor perform while they are still onsite.

BACKGROUND INFORMATION

On May 20, 2020, the Board approved a construction contract with Bacon/Wagner to complete the concrete work at the WWTP in the amount of \$95,039.

The additional change order work already authorized under the original 15% includes:

1. \$2,530 for additional labor to dig headworks structure footing deeper next to the 12 inch pipeline, labor to remove dirt due to cave in from unplanned sewer overflow, labor to install foam board, sand and additional concrete and forming for pipe penetration block out.



- 2. \$2,380 for additional excavation for wing walls, forming and additional concrete at drying bed.



- 3. \$1,495 additional clean-up of CMU block wall at drying beds.



4. \$900 for increasing the concrete slab thickness from 6 inches to 8 inches at Solids Loading area.



5. \$2,300 for adding a concrete slab for the headworks screw conveyor.



6. \$3,570 for additional class 3 base material and paving at headworks.



- 7. \$7,385 for additional asphalt removal, regrading and replacing 1,055 square feet of asphalt at drying beds in order for area to properly drain.



FISCAL INFORMATION

The original authorized change order amount was \$14,255. The additional amount request to be approved is \$6,251. The total project cost to date is \$115,599.

This is a budgeted Capital Improvement Project and if approved, the project will be funding from the Wastewater Capital Improvement Project Reserve Fund which has a balance of \$891,775.

The upstream users share will be 18.98% for Arrowbear and 24.52% for CSA 79. The total project cost of \$115,599 will be allocated as follows:

RSWD	\$65,313
Arrowbear	\$21,941
CSA 79	\$28,345

RUNNING SPRINGS WATER DISTRICT

MEMORANDUM

DATE: October 21, 2020

TO: Board of Directors

FROM: Trevor Miller, Operations Manager
Ryan Gross, General Manager

SUBJECT: CONSIDER AUTHORIZING EXPENDITURE FOR THE REPLACEMENT OF THE SIDEWINDER CANYON GROUNDWATER WELL 1A PUMP AND MOTOR

RECOMMENDED BOARD ACTION

It is recommended that the Board of Directors:

1. Award a construction contract for the replacement of Sidewinder Canyon Well 1A Groundwater Well Pump and Motor to Heritage Well Service for their low bid of \$9,832.60, and;
2. Authorize the General Manager to execute the contract, and;
3. Authorize the General Manager to approve change orders for the Project during the course of construction as required not to exceed 15% of the original construction contract amount.

REASON FOR RECOMMENDATION

Well 1A pump and motor were last replaced in 2010 and is now no longer operational. Electrical tests on the motor leads were conducted using the District's Elite Pro Power Meter. Test results indicate the motor is faulty and in need of replacement.

BACKGROUND INFORMATION

Three contractors; Heritage Well Service, Layne Christenson Company and L.O. Lynch Quality Wells, were contacted to submit quotes for the replacement of Well 1A pump and motor and to upgrade the controls and piping at the facility. The two quotes that were received are included in Attachment 1.

It is the goal of the District staff to minimize change orders but as the need for construction contract change orders arises during the course of a construction project of this magnitude, there is typically not enough time to stop the progress of the work to obtain Board approval of each change order. Authorizing the General Manager to

approve change orders as needed not to exceed 15% of the original construction contract value will allow for the project to progress without delays caused by the District.

FISCAL INFORMATION

If approved, the funding source for this contract would be from the Water Capital Improvement Reserve Fund which has a balance of \$1,383,584 as of September 30, 2018.

ATTACHMENTS

Attachment 1 – Quotes



Heritage Well Service, LLC

PO Box 391578
 Anza, CA 92539
 9517632210
 heritagewellservice@gmail.com | www.heritagewellservice.com

RECIPIENT:

Running Springs Water District

Sidewinder Canyon- Well 1A
 Running Springs, California

Quote #9093	
Sent on	10/15/2020
Total	\$9,832.60

PRODUCT / SERVICE	DESCRIPTION	QTY.
Comments	DESCRIPTION OF WORK: THIS IS A WORST CASE SCENARIO QUOTE TO PULL AND REPLACE CUSTOMERS EXISTING WELL PUMP, MOTOR, PIPE, WIRE, AND CONTROLS. ONCE PUMP HAS BEEN REMOVED FROM THE GROUND CREW WILL MAKE AN ASSESSMENT ON ALL MATERIALS NEEDED AND WILL REVISE QUOTE BASED ON RECOMMENDATIONS. PUMP TO PRODUCE 25 GPM @ 0 PSI, INCLUDES THE INSTALLATION OF A SOUNDING TUBE AND DOWN-HOLE TRANSDUCER.	1
Franklin Submersible Pump	Franklin Submersible Pump 25JS3S4-PE (includes 5 yr. manufacturer warranty)**	1
Grundfos Motors:3 HP Motor 3 PH	Grundfos GM 3021 3 HP 230V 3 PH Submersible Motor (includes 5 yr. manufacturer warranty)**	1
VFD:3 HP Yaskawa Mini	Yaskawa Micro Variable Frequency Drive, 230V, 19.6A, 9.1A, N4X with extra-long transducer (includes 2 yr. manufacturer warranty)**	1
Splice	Splice	1
Well Seals:6' x 1 1/4' Well Seal	6" x 1 1/4" Well Seal	1
PVC Pipe:1.25':1 1/4' PVC Sch. 120	1 1/4" PVC Sch. 120 Drop Pipe with Stainless Steel Couplers price/ft.	260
Galvanized Pipe:1.25' Galvanized Pipe	1.25" Galvanized Pipe price per foot	30
Trim tube:3/4 Tuff Pex Poly Tube	3/4" Tuff Pex Poly Tube sounding line price/ft.	270
Subcable:#12	#12 Subcable- 4 wire with a jacket, price/ft.	300
Valves:1.25' NT Check Valve	1 1/4" Non Tapped Brass Check Valve	2
Misc. fittings:Misc. Parts	Miscellaneous Parts (plumbing and electrical fittings, pipe dope, glue, tape, etc.)	1
Labor Services:Pump Install	Prevailing Wage Rate Code 3274 - R & R Pump Removal and Installation, VFD Installation and programming, Sounding Tube Installation	12
Comments:Warranty 2	**90 day warranty on labor of product installed on this invoice/estimate by Heritage Well Service, afterwards, customer is responsible for labor fees on any warranty work. Warranty does not include repairs caused by negligence, vandalism or by mother nature (ie freezing, sun rot, fire, earthquakes or well conditions, etc.) or items not listed.	1

Heritage Well Service, LLC

PO Box 391578
 Anza, CA 92539
 9517632210
 heritagewellservice@gmail.com | www.heritagewellservice.com



PRODUCT / SERVICE	DESCRIPTION	QTY.
Comments:Deposit 2	Upon acceptance of this estimate, the customer is responsible for a 50% down payment prior to work beginning with remaining balance due upon equipment installation.	1
Comments:CA Mechanic Lien	Any item not specifically mentioned is not included nor intended. Interest will begin to accrue 10 days after date of invoice at a rate of 18% per month.We reserve the right under Mechanics' Lien Law (CA Code of Civil Procedures, Section 1181 et seq), any contractor who helps improve your property but is not paid for his work or supplies has a right to enforce a claim against your property.	1

A deposit of \$4,916.30 will be required to begin.

* Non-taxable

This quote is valid for the next 30 days, after which values may be subject to change.

Subtotal	\$9,298.00
Riverside County (7.75%)	\$534.60
Total	\$9,832.60

Signature: _____ Date: _____



Office
1717 W. Park Ave.
Redlands, CA. 92373
909-390-2833
www.graniteconstruction.com

10/9/2020

Running Springs Water District
Trevor Miller
31242 Hilltop Blvd. P.O. BOX 2206
Running Springs , CA 92382

RE: Pull and Replace Well Equipment

Dear Trevor Miller ,

We are pleased to present our project estimate for the referenced work to be provided at Well #1 Alder Court.

Remove and replace the existing pumping equipment. Install pvc stilling tube. Install new VFD and run conduits. Perform start up and testing.

The attached estimate is valid for 30 days and is subject to Layne Terms and Conditions.

Thank you for choosing Layne Christensen Company and giving us the opportunity to be your water resources solution provider.

Sincerely,

Thomas A. Hetzel

Tom Hetzel
Account Manager
909-747-8139



Office
1717 W. Park Ave.
Redlands, CA. 92373
909-390-2833
www.graniteconstruction.com

10/9/2020

Well Rehabilitation or Repair Notice:

Liability Notice:

Water well rehabilitation or well repair may require the use of strong chemical agents and/or mechanical techniques that impart higher than normal stresses on the well. This is necessary to effectively repair the well casing or disperse and distribute the chemicals to breakdown any mineral build up, bio-fouling or encrustation. Layne will use standard industry practices available to repair or rehabilitate the well; however, it is possible due to poor construction practices, poor construction materials, pre-existing conditions, etc. that damage may occur. Impairment is very unlikely, and rarely occurs, but should such events such as gas production, increased sand production, reduced capacity, casing damage, surface subsidence, water quality changes or complete well failure occur, Layne Christensen will not be held liable for any damage due to these repair or rehabilitation processes.

Tom Hetzel
Account Manager
909-747-8139

TERMS AND CONDITIONS

LIABILITY OF CONTRACTOR: Contractor shall not be liable for any bodily injury, death, or injury to or destruction of tangible property except as the same may have been caused by the negligence of Contractor. In no event shall Contractor be liable for any delays or special, indirect, incidental or consequential damages. Purchaser agrees that the total limit of Contractor's liability (whether based on negligence, warranty, strict liability or otherwise) hereunder, shall not exceed the aggregate amount due Contractor for services rendered under this contract. All claims, including claims for negligence or any other cause whatsoever, shall be deemed waived unless made in writing and received by Contractor within one (1) year after Contractor's completion of work hereunder.

INSURANCE: Contractor shall provide workers' compensation insurance, public liability and property damage insurance covering its employees and operation. Purchaser, at its option, may maintain such insurance as will protect it against claims arising out of the work.

REIMBURSABLE COST: In addition to the hourly charge provided on the face of this contract, Purchaser will reimburse Contractor for travel and living expenses necessarily incurred by the Contractor in the performance of the work, minor incidental expenses such as overnight mail, telephone and petty cash expenditures necessarily incurred, cost of removal of all debris if so directed by Purchaser, sales, consumer, use and similar taxes required by law and the cost of permits and all licenses necessary for the execution of the work. The foregoing costs shall be billed at actual cost plus fifteen percent (15%) unless otherwise agreed upon.

PRICE ADJUSTMENT: Any cost estimates or time frames stated herein are subject to equitable adjustment in the event of differing or unforeseeable conditions, changes in applicable laws after the date of this contract, unforeseeable delays or difficulties caused by acts of God, Purchaser or any third parties. Prices of goods acquired by Contractor from others shall be adjusted to reflect Contractor's price in effect at time of shipment. The price of Contractor's goods will be adjusted to the price in effect at time of shipment in accordance with Contractor's current escalation policies or as specifically covered in this contract.

TERMS: Thirty (30) days net from date of invoice. For extended projects, Contractor shall submit invoices on a monthly basis for any and all work completed and materials or equipment provided during the previous month. Past due invoices shall be subject to a delinquency charge of one and one-half percent (1-1/2%) per month (sixteen percent (16%) per annum) unless a lower charge is required under applicable law, in which case the lower rate shall apply. Purchaser agrees to pay all collection fees, attorneys' fees and costs incurred in the collection of any past due amounts arising out of this contract. Contractor shall have the right to immediately terminate this contract without further liability if Purchaser fails to make timely payment or otherwise materially breaches this contract.

MATERIAL SHORTAGES AND COST INCREASES: If any portion of materials or equipment which Contractor is required to furnish becomes unavailable, either temporarily or permanently, through causes beyond the control and without the fault of Contractor, then in the case of temporary unavailability any completion time frames shall be extended for such period of time as Contractor shall be delayed by such above-described unavailability, and in the case of permanent unavailability Contractor shall be excused from the requirement of furnishing such materials or equipment. Purchaser agrees to pay Contractor any increase in cost between the cost of the materials or equipment which have become permanently unavailable and the cost of the closest substitute which is then reasonably available.

DELAYS: If Contractor is delayed at any time in the progress of work by labor disputes, fire, unusual delays in transportation, unavoidable casualties, weather, or any cause beyond Contractor's reasonable control, then any completion time frames shall be extended by a reasonable period of time, at least equal to the period of delay.

CHANGED CONDITIONS: The discovery of any hazardous waste, substances, pollutants, contaminants, underground obstructions or utilities on or in the job site which were not brought to the attention of Contractor prior to the date of this contract will constitute a materially different site condition entitling Contractor, at its sole discretion to immediately terminate this contract without further liability.

ESCALATION: This contract is made with the understanding that Contractor will be able to begin and continuously proceed with its work on or before the proposed start date on the reverse side hereof. In the event Contractor is unable to commence its work on or before said date because the project is not ready for Contractor's work, Contractor will charge Purchaser the amount of increase in Contractor's cost attributable to such delay, plus Contractor's normal overhead percentage.

GUARANTEE AND LIABILITY: Contractor warrants that its labor supplied hereunder shall be free from defect and shall conform to the standard of care in effect in its industry at the time of performance of such labor for a period of twelve (12) months after substantial completion of Contractor's work. Contractor agrees, to the extent it is permitted, to pass on any warranties provided by the manufacturers of materials and/or equipment furnished under this contract. Contractor itself provides no warranty, express, implied or otherwise, on any such materials or equipment. Contractor will not be responsible for: work done, material or equipment furnished or repairs or alterations made by others.

For any breach hereunder, Contractor shall be liable only for the value of the installation work or, if it wrongfully fails to install, then its liability is limited to the difference between the contract price herein, and the value of other similar installation work. If Contractor's breach damages any materials or equipment furnished hereunder, Contractor shall only be liable for the value of such materials or equipment. Under no circumstances will Contractor be liable for consequential, special or indirect damages, including without limitation, any crop loss or damage, damage to other equipment, structures or property, nor for any other similar or dissimilar damages or losses whether due to delay, failure to furnish or install, delay in installation, defective material or equipment, defective workmanship, defective installation, delay in replacing, nor for any cause or breach whatsoever. In any event, Contractor's total liability towards Purchaser for alleged faulty performance or nonperformance under this contract shall be limited to the total contract price. No materials, equipment or services contracted herein carries any guarantee not mentioned in this contract. **THE ABOVE WARRANTY IS IN LIEU OF ALL OTHER WARRANTIES, EXPRESS OR IMPLIED, INCLUDING, BUT NOT LIMITED TO, IMPLIED WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE, WHICH ARE HEREBY DISCLAIMED.**

TITLE AND OWNERSHIP: In case of default on Purchaser's part, Contractor shall have the right to enter the premises upon which any material or equipment furnished herein have been installed and retake such goods not then paid for and pursue any further remedy provided by law, including recovery of attorneys' fees and any deficiency to the maximum extent and in the manner provided by law. Such materials and equipment shall retain their character as personal property of Contractor until payment in full is received by Contractor, regardless of their mode of attachment. Unless prior specific written instructions are received to the contrary, surplus and replaced materials and equipment resulting from repair or installation work shall become the property of Contractor.

DELIVERY: Shipment schedules and dates, expressed or implied, are contingent on normal conditions. Contractor will not be responsible for any delays in shipment or completion caused by factors beyond its control such as, but not limited to, suppliers' failures, accidents, work stoppages or operation of or changes in the law. Shipments will be made as promptly as Contractor's ability to obtain materials and/or equipment and scheduling will permit. No delay in shipments or variances from shipping schedule shall be cause of cancellation or any claim for damage. Any changes in layout or design requested after acceptance of this contract will be made at Purchaser's additional cost. Any such change and/or time taken to supply engineering data or to approve drawings will automatically extend shipping schedules. Equipment will be shipped "knocked down" to the extent Contractor considers necessary, with small parts stripped from equipment and crates. On and after delivery to the carrier for transportation to the Purchaser's site, Purchaser shall be responsible for all loss or damage to materials or equipment due to any cause, including but not limited to loss or damage resulting from casualty.

INDEMNIFICATION: Purchaser agrees to indemnify and hold Contractor, its directors, officers, stockholders, employees, agents and subcontractors, harmless from and against any and all claims, demands, causes of action (including third party claims, demands or causes of action for contribution or indemnification), liability and costs (including attorneys' fees and other costs of defense) asserted and/or filed by Purchaser or any third party(ies), including without limitation Purchaser's employees, and arising out of or as a result of: (i) the presence of Contractor or its subcontractors at the job site, (ii) the work performed by Contractor or its subcontractors, or (iii) any negligent act or omission of Purchaser, its employees, agents, consultants, other contractors or any person or entity under Purchaser's control, except to the extent that such claims, demands, causes of action, liabilities or costs are caused by the negligence of Contractor or its subcontractors.

INTERPRETATION: This contract shall be governed by and construed in accordance with the laws of the state of the job site location. If any term, provision or condition contained herein shall, to any extent, be invalid or unenforceable, pursuant to state law or otherwise, the remainder of the terms, provisions and conditions herein (or the application of such term, provision, or condition to persons or circumstances other than those in respect of which it is invalid or unenforceable) shall not be affected thereby, and each term, provision and condition of this contract shall be valid and enforceable to the fullest extent permitted by law.

ASSIGNMENT & SUBLETTING: Purchaser shall not have the right to transfer or assign its rights and/or obligations under this contract to any third party, related or unrelated, without the express written consent of Contractor. Contractor shall have the right to transfer, assign or sublet all or any portion of its rights or obligations hereunder, but such transfer, assignment or subletting shall not relieve Contractor from its full obligations to Purchaser unless such transfer, assignment or subletting is pursuant to the sale of Contractor, or the division of Contractor responsible for this contract, to a third party.

MISCELLANEOUS: The terms and conditions set forth herein constitute the entire understanding of the parties relating to the work to be performed, and materials and equipment to be provided, by Contractor for the Purchaser. All previous proposals, offers, and other communications relative to the provisions of the subject work, oral or written, are hereby superseded, except to the extent that they have been expressly incorporated herein. Any modifications or revisions of any provisions herein or any additional provisions contained in any purchase order, acknowledgment, or other form of the Purchaser are hereby expressly objected to by Contractor and shall not operate to modify this contract. This contract shall take effect upon acceptance and execution by both parties.

RUNNING SPRINGS WATER DISTRICT

MEMORANDUM

DATE: **October 21, 2020**

TO: **Board of Directors**

FROM: **Ryan Gross, General Manager**

SUBJECT: **CONSIDER AUTHORIZING STAFF TO PAYOFF LOAN WITH
MUNICIPAL FINANCE CORPORATION**

RECOMMENDED BOARD ACTION

It is recommended that the Board of Directors consider authorizing staff to payoff the Municipal Finance Corporation (MFC) Installment Sale Agreement #14-014 for the Ayers Acres Groundwater Well project on March 20, 2021.

REASON FOR RECOMMENDATION

The Water Division reserve funds are at a level that staff feels comfortable paying off this loan resulting in an interest savings of **\$14,063** (\$18,812 - \$4,849) over a 4.5-year period.

BACKGROUND INFORMATION

In 2015, the District financed \$550,000 with MFC at 3.4% interest over 10 years. Section 6.2 of the Installment Sale Agreement gives the District the option to prepay the principal components of the Installment Payments in whole, on any Installment Payment Date, commencing on the first Installment Payment Date, by paying the Installment Payment required to be paid on such date plus a prepayment price equal to the principal amount of the Installment Payments to be prepaid, together with a two percent (2%) prepayment premium thereon (prepayment premium in this case would be \$4,849). The District shall give the Corporation written notice of its intention to exercise its option not less than thirty (30) days in advance of the date of exercise.

FISCAL INFORMATION

If approved, the prepayment option of \$275,120.46 will be funded from the Water System Connection and Capacity Charge Restricted Reserve Fund which has a balance of \$97,704 and the Water Capital Improvement Project Reserve Fund which has a balance of \$1,383,584.

ATTACHMENTS

Attachment 1 – Installment Sale Agreement #14-014

INSTALLMENT SALE AGREEMENT #14-014

THIS INSTALLMENT SALE AGREEMENT, (this "Installment Sale Agreement"), dated for convenience as of March 1, 2015, is by and between Municipal Finance Corporation, a corporation duly organized and existing under the laws of the State of California (the "Corporation"), and the Running Springs Water District, a county water district duly organized and existing under the Constitution and laws of the State of California (the "District");

WITNESSETH:

WHEREAS, the District presently owns and operates certain facilities and property for the supply of water to residents within the service area of the District (as further defined herein, the "Enterprise"), and the District wishes at this time to finance its share of the costs of constructing certain improvements to the water supply facilities of the Enterprise (as further defined herein, the "Project"); and

WHEREAS, the Corporation has agreed to sell the Project to the District, and the District has agreed to purchase the Project from the Corporation pursuant to the terms of this Installment Sale Agreement;

NOW, THEREFORE, in consideration of the above premises and of the mutual covenants hereinafter contained and for other good and valuable consideration, the parties hereto agree as follows:

ARTICLE I**DEFINITIONS AND EXHIBITS**

SECTION 1.1. Definitions. All capitalized terms used in this Section 1.1 shall for all purposes of this Installment Sale Agreement have the meanings herein specified or as hereinafter defined.

"Additional Revenues" means, with respect to the issuance of any Parity Obligations, any or all of the following amounts:

(i) An allowance for Net Revenues from any additions or improvements to or extensions of the Enterprise to be made with the proceeds of such Parity Obligations and also for Net Revenues from any such additions, improvements or extensions which have been made from moneys from any source but in any case which, during all or any part of the latest Fiscal Year or such twelve (12) month period, were not in service, all in an amount equal to ninety percent (90%) of the estimated additional average annual Net Revenues to be derived from such additions, improvements and extensions for the first thirty-six (36) month period in which each addition, improvement or extension is respectively to be in operation, all as shown by the certificate or

opinion of a qualified independent engineer (which may but need not be the outside firm providing engineering services) retained by the District.

(ii) An allowance for Net Revenues arising from any increase in the charges made for service from the Enterprise which has become effective prior to the incurring of such Parity Obligations but which, during all or any part of the latest Fiscal Year or such twelve (12) month period, was not in effect, in an amount equal to the total amount by which the Net Revenues would have been increased if such increase in charges had been in effect during the whole of such Fiscal Year or twelve (12) month period, all as shown by the certificate or opinion of an independent certified public accountant (which may but need not be the outside firm providing auditing services) retained by the District.

"Assignee" means (a) initially, Citizens Business Bank, as assignee of certain rights of the Corporation hereunder, and (b) any other entity to whom the rights of the Corporation shall be assigned hereunder.

"Bond Counsel" means any attorney or firm of attorneys of nationally recognized expertise with respect to legal matters relating to obligations the interest on which is excludable from gross income under Section 103 of the Tax Code.

"Closing Date" means the date the Corporation deposits the funds necessary to acquire the Project with the District pursuant to Section 3.2.

"Corporation" means Municipal Finance Corporation, a corporation duly organized and existing under the laws of the State of California. Whenever in this Installment Sale Agreement any reference is made to the Corporation and such reference concerns rights which the Corporation has assigned to the Assignee, such reference shall be deemed to refer to the Assignee.

"District" means the Running Springs Water District, a county water district duly organized and existing under the Constitution and laws of the State of California.

"Enterprise" means the existing facilities and property owned or operated by the District in connection with the water supply services of the District, together with all extensions thereof and improvements thereto hereafter acquired, constructed or installed by the District.

"Event of Default" means any of the events of default as defined in Section 5.1.

"Federal Securities" means any direct general non-callable obligations of the United States of America (including obligations

issued or held in book entry form on the books of the Department of the Treasury of the United States of America), or obligations the timely payment of principal of and interest on which are directly guaranteed by the United States of America.

"Fiscal Year" means each twelve-month period during the Term of this Installment Sale Agreement commencing on July 1 in any calendar year and ending on June 30 in the next succeeding calendar year, or any other twelve-month period selected by the District as its fiscal year period.

"Gross Revenues" means all gross charges received for, and all other gross income and receipts derived by the District from, the ownership and operation of the Enterprise or otherwise arising from the Enterprise, including but not limited to connection charges and earnings on the investment of any funds held by the District; but excluding (a) the proceeds of any ad valorem property taxes levied for the purpose of paying bonded indebtedness of the District and (b) the proceeds of any special assessments or special taxes levied upon real property within any improvement district served by the District for the purpose of paying special assessment bonds or special tax obligations of the District.

"Installment Sale Agreement" means this Installment Sale Agreement, dated as of March 1, 2015, between the Corporation and the District.

"Installment Payment Date" means the date on which each Installment Payment is due and payable, commencing ____ months after the Closing Date and continuing to and including the date on which the Installment Payments have been paid in full.

"Installment Payments" means all payments required to be paid by the District on any date pursuant to Section 3.6, including any prepayment thereof pursuant to Section 6.2 or 6.3.

"Maintenance and Operation Costs" means the reasonable and necessary costs and expenses paid by the District for maintaining and operating the Enterprise, including but not limited to the reasonable expenses of management and repair and other costs and expenses necessary to maintain and preserve the Enterprise in good repair and working order, and including but not limited to administrative costs of the District attributable to the Enterprise and the financing thereof, including salaries and wages of employees, payment to employees retirement system (to the extent paid from system revenues), overhead taxes (if any), fees of auditors, accountants, attorneys or engineers and insurance premiums along with all other reasonable and necessary costs of the District but in all cases excluding depreciation, replacement and obsolescence charges or reserves therefor and excluding

amortization of intangibles or other bookkeeping entries of a similar nature.

"Maximum Annual Debt Service" means, as of the date of any calculation, the maximum sum obtained for the current or any future Fiscal Year during the Term of this Installment Sale Agreement by totaling the aggregate amount of (i) the Installment Payments coming due in such Fiscal Year, and (ii) the principal and interest coming due and payable in such Fiscal Year on any Parity Obligations, including the principal amount coming due and payable by operation of mandatory sinking fund redemption. There shall be excluded from such calculation any principal of and interest on the Installment Payments and any Parity Obligations which have been defeased or discharged, or for the payment of which a security deposit has been posted. With respect to any Parity Obligations which then bear interest at a variable rate, such interest shall be calculated at an assumed rate equal to the average rate of interest per annum for each of the 5 previous whole calendar years as shown by the J. J. Kenny Index (or at any time in the event and to the extent such index is not maintained for all or any portion of such period, any similar index of variable rate interest for tax-exempt obligations as may be selected by the District in its sole discretion).

"Net Revenues" means, for any period, an amount equal to all of the Gross Revenues received during such period, minus the amount required to pay all Maintenance and Operation Costs becoming payable during such period.

"Parity Obligations" means any bonds, notes or other obligations of the District payable from and secured by a pledge of and lien upon any of the Net Revenues on a parity with the Installment Payments.

"Project" means the facilities and improvements described in Exhibit B attached hereto and by this reference incorporated herein.

"Project Fund" means the fund established for the acquisition and construction of the Project, as such fund is described in Section 3.2.

"Revenue Fund" means the fund by that name established by the District and referenced in Section 3.8(b).

"Tax Code" means the Internal Revenue Code of 1986. Any reference herein to a provision of the Tax Code shall include all applicable temporary and permanent regulations promulgated under the Tax Code.

"Term of this Installment Sale Agreement" or "Term" means the time during which this Installment Sale Agreement is in effect, as provided in Section 3.3.

SECTION 1.2. Exhibits. The following Exhibits are attached to, and by reference made a part of, this Installment Sale Agreement:

Exhibit A: Schedule of Installment Payments to be paid by the District hereunder, showing the date and amount of each such Installment Payment.

Exhibit B: The description of the Project.

ARTICLE II

REPRESENTATIONS, COVENANTS AND WARRANTIES

SECTION 2.1. Representations, Covenants and Warranties of the District. The District represents, covenants and warrants to the Corporation as follows:

(a) Due Organization and Existence. The District is a county water district duly organized and existing under the Constitution and laws of the State of California.

(b) Authorization. The laws of the State of California authorize the District to enter into this Installment Sale Agreement and to enter into the transactions contemplated hereby and thereby, and to carry out its obligations under this Installment Sale Agreement and the Board of Directors of the District has duly authorized the execution and delivery of this Installment Sale Agreement.

(c) No Violations. Neither the execution and delivery of this Installment Sale Agreement nor the fulfillment of or compliance with the terms and conditions hereof or thereof, nor the consummation of the transactions contemplated hereby or thereby, conflicts with or results in a breach of the terms, conditions or provisions of any restriction or any agreement or instrument to which the District is now a party or by which the District is bound, or constitutes a default under any of the foregoing, or results in the creation or imposition of any lien, charge or encumbrances whatsoever upon any of the property or assets of the District, other than as set forth herein.

(d) No Prior Indebtedness. The District has not issued or incurred any obligations which are currently outstanding having any priority in payment out of the Gross Revenues or the Net Revenues over the payment of the Installment Payments as provided herein.

SECTION 2.2. Representations, Covenants and Warranties of the Corporation. The Corporation represents, covenants and warrants to the District as follows:

(a) Due Organization and Existence. The Corporation is a corporation duly organized and existing under the laws of the State of California.

(b) Authorization. The laws of the State of California authorize the Corporation to enter into this Installment Sale Agreement and to enter into the transactions contemplated hereby and thereby, and to carry out its obligations under this Installment Sale Agreement and the Board of Directors of the Corporation has duly authorized the execution and delivery of this Installment Sale Agreement.

(c) No Violations. Neither the execution and delivery of this Installment Sale Agreement nor the fulfillment of or compliance with the terms and conditions hereof or thereof, nor the consummation of the transactions contemplated hereby or thereby, conflicts with or results in a breach of the terms, conditions or provisions of any restriction or any agreement or instrument to which the Corporation is now a party or by which the Corporation is bound, or constitutes a default under any of the foregoing, or results in the creation or imposition of any lien, charge or encumbrance whatsoever upon any of the property or assets of the Corporation.

(d) No Assignments. Except as provided herein, the Corporation will not assign this Installment Sale Agreement, its right to receive Installment Payments from the District, or its duties and obligations hereunder to any other person, firm or corporation so as to impair or violate the representations, covenants and warranties contained in this Section 2.2.

ARTICLE III

TERMS OF INSTALLMENT SALE

SECTION 3.1. Sale. The Corporation hereby sells the Project to the District, and the District hereby purchases the Project from the Corporation, upon the terms and conditions set forth in this Installment Sale Agreement.

SECTION 3.2. Deposit of Moneys; Acquisition and Construction of the Project. On the Closing Date the Corporation shall deposit the sum of \$550,000.00 to a special account established by the District (the "Project Fund"), which the District shall expend as agent of the Corporation for the purpose of acquiring, constructing and installing the Project. The District shall invest proceeds in the Project Fund in investments authorized by California law and the District's investment policy. Any unexpended proceeds in the Project Fund upon the completion of the Project shall be applied by the District towards the payment of Installment Payments.

The Corporation hereby appoints the District as its agent to carry out all phases of the acquisition, construction and installation of the Project and the District hereby accepts such appointment. The District shall enter into contracts and provide for, as agent for Corporation, the complete acquisition, construction and installation of the Project. The District hereby agrees that it will cause the acquisition, construction and installation of the Project to be diligently performed. It is hereby expressly understood and agreed that the Corporation shall be under no liability of any kind or character whatsoever for the payment of any cost of the Project except for the funds deposited in the Project Fund pursuant to the immediately preceding paragraph and that all such costs and expenses shall be paid by the District, regardless of whether the funds deposited with the District are sufficient to cover all such costs and expenses.

SECTION 3.3. Term. The Term of this Installment Sale Agreement shall commence on the Closing Date, and shall end on the date on which the District shall have paid all of the Installment Payments and all other amounts due and payable hereunder or provision for such payment shall be made as provided herein.

SECTION 3.4. Title. As between the Corporation and the District, title to the Project, and each component thereof, shall be deemed conveyed to and vested in the District upon the acquisition and construction thereof. The Corporation shall, execute deliver and cause to be recorded and any all documents reasonably requested by the District to consummate such transfer of title.

SECTION 3.5. Disclaimer of Warranties. THE CORPORATION MAKES NO WARRANTY OR REPRESENTATION, EITHER EXPRESS OR IMPLIED, AS TO THE VALUE, DESIGN, CONDITION, MERCHANTABILITY OR FITNESS FOR PARTICULAR PURPOSE OF THE PROJECT OR ANY PART THEREOF, OR AS TO THE FITNESS FOR ANY PARTICULAR USE OF THE PROJECT OR ANY PART THEREOF OR AS TO THE FITNESS OF THE PROJECT FOR THE USE CONTEMPLATED BY THE DISTRICT OR ANY PART THEREOF, OR ANY OTHER REPRESENTATION OR WARRANTY WITH RESPECT THERETO. THE DISTRICT ACKNOWLEDGES THAT THE CORPORATION IS NOT A CONTRACTOR OF THE PROJECT, THAT THE DISTRICT PURCHASES THE PROJECT "AS-IS", IT BEING AGREED THAT ALL OF THE AFOREMENTIONED RISKS ARE TO BE BORNE BY THE DISTRICT. IN NO EVENT SHALL THE CORPORATION BE LIABLE FOR ANY INCIDENTAL, INDIRECT, SPECIAL OR CONSEQUENTIAL DAMAGE IN CONNECTION WITH OR ARISING OUT OF THIS AGREEMENT OR THE ACQUISITION, CONSTRUCTION, EXISTENCE, FURNISHING, FUNCTIONING OR THE DISTRICT'S USE OF ANY ITEM OR PRODUCTS OR SERVICES PROVIDED FOR IN THIS AGREEMENT. THE DISTRICT ACKNOWLEDGES THAT IT IS SOLELY RESPONSIBLE FOR DETERMINING THE SUITABILITY OF THE PROJECT FOR ITS INTENDED USE.

SECTION 3.6. Installment Payments.

(a) Obligation to Pay. The District hereby agrees to pay to the Corporation, as the purchase price of the Project hereunder,

Installment Payments with principal components aggregating \$550,000.00 and interest components (calculated at the rate of 3.40% on the basis of a 360-day year of twelve 30-day months) on the unpaid principal components thereof, payable in the respective amounts and on the respective Installment Payment Dates specified in Exhibit A attached hereto.

As a result of the assignment by the Corporation to the Assignee of the right of the Corporation to receive the Installment Payments, the District shall pay all Installment Payments when due directly to the Assignee.

(b) Effect of Prepayment. In the event that the District prepays the Installment Payments in full pursuant to Article VI, the District's obligations under this Installment Sale Agreement shall thereupon cease and terminate, including but not limited to the District's obligation to pay Installment Payments under this Section 3.6; subject however, to the provisions of Section 6.1 in the case of prepayment by application of a security deposit. In the event that the District prepays the Installment Sale in part but not in whole pursuant to Section 6.3, the principal components of the remaining Installment Payments shall be reduced so as to produce equal Installment Payments over the remaining Term of this Installment Sale Agreement.

(c) Rate on Overdue Payments. In the event the District should fail to make any of the payments required in this Section 3.6, the payment in default shall continue as an obligation of the District until the amount in default shall have been fully paid, and the District agrees to pay the same with interest thereon, to the extent permitted by law, from the date of default to the date of payment at the rate of eight percent (8%) per annum.

SECTION 3.7. Nature of District's Obligations.

(a) Special Obligation. The District's obligation to pay the Installment Payments is a special obligation of the District limited solely to the Net Revenues and all amounts on deposit in the Revenue Fund. Under no circumstances is the District required to advance moneys derived from any source of income other than the Net Revenues and other sources specifically identified herein for the payment of the Installment Payments, and no other funds or property of the District are liable for the payment of the Installment Payments. Notwithstanding the foregoing provisions of this Section, however, nothing herein prohibits the District voluntarily from making any payment hereunder from any source of available funds of the District.

(b) Obligations Absolute. The obligations of the District to pay the Installment Payments from the Net Revenues and to perform and observe the other agreements contained herein are absolute and unconditional and are not subject to any defense or any right of

setoff, counterclaim or recoupment arising out of any breach of the District or the Corporation of any obligation to the District or otherwise with respect to the Enterprise, whether hereunder or otherwise, or out of indebtedness or liability at any time owing to the District by the Corporation. Until such time as all of the Installment Payments have been fully paid or prepaid, the District:

(i) will not suspend or discontinue payment of any Installment Payments,

(ii) will perform and observe all other agreements contained in this Installment Sale Agreement, and

(iii) will not terminate this Installment Sale Agreement for any cause, including, without limiting the generality of the foregoing, the occurrence of any acts or circumstances that may constitute failure of consideration, eviction or constructive eviction, destruction of or damage to the Enterprise, sale of the Enterprise, the taking by eminent domain of title to or temporary use of any component of the Enterprise, commercial frustration of purpose, any change in the tax or other laws of the United States of America or the State of California or any political subdivision of either thereof or any failure of the Corporation to perform and observe any agreement, whether express or implied, or any duty, liability or obligation arising out of or connected with this Installment Sale Agreement.

(c) Protection of Rights. If the Corporation fails to perform any such agreements on its part, the District may institute such action against the Corporation as the District deems necessary to compel performance so long as such action does not abrogate the obligations of the District contained in the preceding subsection (b). The District may, however, at the District's own cost and expense and in the District's own name or in the name of the Corporation prosecute or defend any action or proceeding or take any other action involving third persons which the District deems reasonably necessary in order to secure or protect the District's rights hereunder, and in such event the Corporation will cooperate fully with the District and take such action necessary to effect the substitution of the District for the Corporation in such action or proceeding if the District shall so request.

SECTION 3.8. Pledge and Application of Net Revenues and Revenue Fund.

(a) Pledge. All of the Net Revenues and all amounts on deposit in the Revenue Fund are hereby irrevocably pledged to the punctual payment of the Installment Payments and any Parity Obligations. In accordance with Section 5451 of Title 1, Chapter 5.5 of the California Government Code, this pledge shall constitute a first and exclusive lien on the Net Revenues and such other moneys for the payment of the

Installment Payments and any Parity Obligations in accordance with the terms hereof and the terms of the instruments authorizing the issuance of any Parity Obligations.

(b) Deposit of Gross Revenues; Transfers to Make Installment Payments. The District has heretofore established the Revenue Fund, which the District agrees to continue to hold and maintain for the purposes and uses set forth herein. The District shall deposit all Gross Revenues in the Revenue Fund promptly upon the receipt thereof.

All Net Revenues shall be held by the District in the Revenue Fund in trust for the benefit of the Corporation and for the benefit of the owners of any Parity Obligations. The District shall withdraw from such fund or funds and transfer to the Corporation an amount of Net Revenues equal to the aggregate amount of the Installment Payment when and as the same becomes due and payable. In addition, the District shall withdraw from such fund or funds such amounts of Net Revenues at such times as required to pay the principal of and interest on any Parity Obligations and otherwise comply with the provisions of the instruments authorizing the issuance of any Parity Obligations.

(c) Other Uses Permitted. The District shall manage, conserve and apply the Net Revenues in such a manner that all deposits required to be made under the preceding paragraph will be made at the times and in the amounts so required. Subject to the foregoing sentence, so long as no Event of Default has occurred and is continuing hereunder, the District may at any time and from time to time use and apply Net Revenues for (i) the acquisition and construction of improvements to the Enterprise; (ii) the prepayment of the Installment Payments and any Parity Obligations, or (iii) any other lawful purpose of the District.

(d) Budget and Appropriation of Installment Payments. During the Term of this Installment Sale Agreement, the District shall adopt all necessary budgets and make all necessary appropriations of the Installment Payments from the Net Revenues. In the event any Installment Payment requires the adoption by the District of any supplemental budget or appropriation, the District shall promptly adopt the same. The covenants on the part of the District contained in this subsection (d) shall be deemed to be and shall be construed to be duties imposed by law, and it shall be the duty of each and every public official of the District to take such actions and do such things as are required by law in the performance of the official duty of such officials to enable the District to carry out the perform the covenants and agreements in this subsection (d).

ARTICLE IV

COVENANTS OF THE DISTRICT

Section 4.1. Release and Indemnification Covenants. The District shall indemnify the Corporation and its officers, agents, successors and assigns and hold them harmless from and against all claims, losses and damages, including legal fees and expenses, arising out of the following:

(a) the use, maintenance, condition or management of, or from any work or thing done on or about the Enterprise by the District,

(b) any breach or default on the part of the District in the performance of any of its obligations under this Installment Sale Agreement,

(c) any intentional misconduct or negligence of the District or of any of its agents, contractors, servants, employees or licensees with respect to the Enterprise, and

(d) any intentional misconduct or negligence of any lessee of the District with respect to the Enterprise.

No indemnification is made under this Section 4.1 or elsewhere in this Installment Sale Agreement for willful misconduct, gross negligence, or breach of duty under this Installment Sale Agreement by the Corporation, its officers, agents, employees, successors or assigns.

Section 4.2. Sale or Eminent Domain of Enterprise. Except as provided herein, the District covenants that the Enterprise will not be encumbered, sold, leased, pledged, any charge placed thereon, or otherwise disposed of, as a whole or substantially as a whole if such encumbrance, sale, lease, pledge, charge or other disposition would materially impair the ability of the District to pay the Installment Payments or the principal of or interest on any Parity Obligations, or would materially adversely affect its ability to comply with the terms of this Installment Sale Agreement or the instruments authorizing the issuance of any Parity Obligations. The District shall not enter into any agreement which impairs the operation of the Enterprise or any part of it necessary to secure adequate Net Revenues to pay the Installment Payments and any Parity Obligations, or which otherwise would impair the rights of the Corporation with respect to the Net Revenues. If any substantial part of the Enterprise is sold, the payment therefor must either (a) be used for the acquisition or construction of improvements and extensions or replacement facilities or (b) be applied to prepay or redeem the Installment Payments and any Parity Obligations, on a pro rata basis, in the manner provided herein and in the instruments authorizing such Parity Obligations.

Any amounts received as awards as a result of the taking of all or any part of the Enterprise by the lawful exercise of eminent domain, if and to the extent that such right can be exercised against such

property of the District, shall either (a) be used for the acquisition or construction of improvements and extension or replacement facilities of the Enterprise, or (b) be applied to prepay or redeem the Installment Payments and any Parity Obligations, on a pro rata basis, in the manner provided herein and in the instruments authorizing such Parity Obligations.

Section 4.3. Insurance. The District shall at all times maintain with responsible insurers all such insurance on the Enterprise as is customarily maintained with respect to works and properties of like character against accident to, loss of or damage to the Enterprise. All amounts collected from insurance against accident to or destruction of any portion of the Enterprise shall be used to repair or rebuild such damaged or destroyed portion of the Enterprise or if determined not to repair or rebuild such portion and in any event to the extent not so applied, must either (a) be used for the acquisition or construction or improvements and extensions or replacement facilities or (b) be applied to prepay or redeem the Installment Payments and any Parity Obligations, on a pro rata basis, in the manner provided in this Installment Sale Agreement and in the instruments authorizing such Parity Obligations. The District shall also maintain, with responsible insurers, worker's compensation insurance and insurance against public liability and property damage to the extent reasonably necessary to protect the District, the Corporation and the Assignee. Any insurance required to be maintained hereunder may be maintained under and in accordance with a joint exercise of powers agreement, and may be maintained by the District in the form of self-insurance or in the form of participation by the District in a program of pooled insurance.

Section 4.4. Records and Accounts. The District shall keep proper books of records and accounts of the Enterprise, separate from all other records and accounts, in which complete and correct entries shall be made of all transactions relating to the Enterprise. Said books shall, upon prior request, be subject to the reasonable inspection of the Corporation.

The District shall cause the books and accounts of the Enterprise to be audited annually by an independent certified public accountant or firm of certified public accountants, not more than two hundred seventy (270) days after the close of each Fiscal Year, and shall furnish a copy of such report to the Corporation or the Assignee. The audit of the accounts of the Enterprise may be included as part of a general District-wide audit.

The District shall cause to be published annually, not more than two hundred seventy (270) days after the close of each Fiscal Year, a summary statement showing the amount of Gross Revenues and the disbursements from Gross Revenues and from other funds of the District in reasonable detail. The District shall furnish a copy of the

statement, upon reasonable written request, to the Corporation and the Assignee.

Section 4.5. Rates and Charges.

(a) Covenant Regarding Gross Revenues. The District shall fix, prescribe, revise and collect rates, fees and charges for the services and facilities furnished by the Enterprise during each Fiscal Year which (together with existing unencumbered cash and cash-equivalent balances which are lawfully available to the District for payment of any of the following amounts during such Fiscal Year) are at least sufficient, after making allowances for contingencies and error in the estimates, to pay the following amounts in the following order:

(i) All Maintenance and Operation Costs estimated by the District to become due and payable with respect to such Fiscal Year;

(ii) The Installment Payments and all principal of and interest and premium (if any) on any Parity Obligations coming due and payable during such Fiscal Year, without preference or priority;

(iii) All other payments coming due and payable during such Fiscal Year and required to be paid pursuant to this Installment Sale Agreement and the instruments authorizing any Parity Obligations; and

(iv) All payments required to meet any other obligations of the District which are charges, liens, encumbrances upon or payable from the Gross Revenues during such Fiscal Year.

(b) Covenant Regarding Net Revenues. In addition to the covenant set forth in the preceding clause (a) of this Section, the District shall fix, prescribe, revise and collect rates, fees and charges for the services and facilities furnished by the Enterprise during each Fiscal Year which are sufficient to yield Net Revenues which (together with existing unencumbered cash and cash-equivalent balances which are lawfully available to the District with respect to such Fiscal Year) are at least equal to 115% of the aggregate amount of Installment Payments and principal of and interest on any Parity Obligations coming due and payable with respect to such Fiscal Year.

Section 4.6. No Priority for Additional Obligations. The District may not issue or incur any bonds or other obligations having any priority in payment of principal or interest out of the Net Revenues over the Installment Payments.

Section 4.7. Issuance of Parity Obligations. Except for obligations incurred to prepay or post a security deposit for the Installment Sale in whole, the District may not issue or incur any Parity Obligations unless:

(a) The District is not then in default under the terms of this Installment Sale Agreement.

(b) The sum of (1) Net Revenues (excluding connection charges), calculated in accordance with sound accounting principles, as shown by the books of the District for the latest Fiscal Year or as shown by the books of the District for any more recent 12 month period selected by the District, in either case verified by a certificate or opinion of an independent certified public accountant (which may be, but not need be, the outside firm providing auditing services) employed by the District, and (2) any Additional Revenues at least equal 115% of the amount of Maximum Annual Debt Service; *provided, however,* that this subsection (b) does not apply to any issue of Parity Obligations the net proceeds of which are applied to refund the Installment Sale or any Parity Obligations in whole or in part, so long as (i) the final maturity of such Parity Obligations does not exceed the final maturity of the obligations being refunded, and (ii) the aggregate amount of debt service on such Parity Obligations in each Fiscal Year does not exceed the amount of debt service which would otherwise come due and payable in such Fiscal Year on the obligations being refunded.

(c) Notwithstanding the above, the District may incur debt payable from Net Revenues (i) to cause a defeasance of this Installment Sale Agreement or (ii) which is payable on a basis which is junior to the payment of the Installment Payments.

Section 4.9. Assignment by the Corporation. The Corporation's rights under this Installment Sale Agreement, including the right to receive and enforce payment of the Installment Payments to be made by the District under this Installment Sale Agreement, have been assigned to the Assignee pursuant to an Assignment of Installment Sale Agreement. Whenever in this Installment Sale Agreement any reference is made to the Corporation and such reference concerns rights which the Corporation has assigned to the Assignee, such reference shall be deemed to refer to the Assignee.

The Corporation or the Assignee has the right to make additional assignments of its rights and obligations under this Installment Sale Agreement, but the District shall not be required to pay more than a single payee, regardless of the number of Assignees, and no such assignment will be effective as against the District unless and until the Corporation or the Assignee files with the District a copy of such assignment or written notice thereof. The District shall pay all Installment Payments hereunder under the written direction of the Corporation or the Assignee named in the most recent assignment or notice of assignment filed with the District. During the Term of this Installment Sale Agreement, the District shall keep a complete and accurate record of all such assignments or notices of assignment.

Section 4.10. Assignment by the District. This Installment Sale Agreement may not be assigned by the District, other than to a public agency which shall succeed to the interests of the District in and to the Enterprise and which (by operation of law, by contract or otherwise) becomes legally bound to all of the terms and provisions hereof.

Section 4.11. Amendment of this Installment Sale Agreement. This Installment Sale Agreement may be amended by the District and the Corporation, but only with the prior written consent of the Assignee (which consent may not be unreasonably withheld).

Section 4.12. Tax Covenants.

(a) Generally. The District shall not take any action or permit to be taken any action within its control which would cause or which, with the passage of time if not cured would cause, the interest components of the Installment Payments to become includable in gross income for federal income tax purposes.

(b) Private Activity Bond Limitation. The District shall assure that the proceeds of the Installment Sale are not so used as to cause the Installment Sale to satisfy the private business tests of section 141(b) of the Tax Code or the private loan financing test of section 141(c) of the Tax Code.

(c) Federal Guarantee Prohibition. The District shall not take any action or permit or suffer any action to be taken if the result of the same would be to cause the Installment Payments to be "federally guaranteed" within the meaning of Section 149(b) of the Tax Code.

(d) No Arbitrage. The District shall not take, or permit or suffer to be taken, any action with respect to the proceeds of the Installment Payments which, if such action had been reasonably expected to have been taken, or had been deliberately and intentionally taken, on the Closing Date would have caused the Installment Payments to be "arbitrage bonds" within the meaning of Section 148(a) of the Tax Code.

(e) Small Issuer Exemption from Bank Nondeductibility Restriction. The District hereby designates this Installment Sale Agreement for purposes of paragraph (3) of Section 265(b) of the Tax Code and represents that not more than \$10,000,000 aggregate principal amount of obligations the interest on which is excludable (under Section 103(a) of the Tax Code) from gross income for federal income tax purposes (excluding (i) private activity bonds, as defined in Section 141 of the Tax Code, except qualified 501(c)(3) bonds as defined in Section 145 of the Tax Code and (ii) current refunding obligations to the extent the amount of the refunding obligation does not exceed the outstanding amount of the refunded obligation), including this Installment Sale Agreement, has been or will be issued

by the District, including all subordinate entities of the District, during the calendar year 2015.

(f) Arbitrage Rebate. The District shall take any and all actions necessary to assure compliance with section 148(f) of the Tax Code, relating to the rebate of excess investment earnings, if any, to the federal government, to the extent that such section is applicable to the Installment Sale.

(g) Acquisition, Disposition and Valuation of Investments. Except as otherwise provided in the following sentence, the District covenants that all investments of amounts deposited in the Project Fund shall be acquired, disposed of, and valued (as of the date that valuation is required by this Installment Sale Agreement or the Tax Code) at Fair Market Value. Investments in funds or accounts (or portions thereof) that are subject to a yield restriction under applicable provisions of the Tax Code shall be valued at their present value (within the meaning of section 148 of the Tax Code).

For purposes of this subsection (g), the term "Fair Market Value" means the price at which a willing buyer would purchase the investment from a willing seller in a bona fide, arm's length transaction (determined as of the date the contract to purchase or sell the investment becomes binding) if the investment is traded on an established securities market (within the meaning of section 1273 of the Tax Code) and, otherwise, the term "Fair Market Value" means the acquisition price in a bona fide arm's length transaction (as referenced above) if (i) the investment is a certificate of deposit that is acquired in accordance with applicable regulations under the Tax Code, (ii) the investment is an agreement with specifically negotiated withdrawal or reinvestment provisions and a specifically negotiated interest rate (for example, a guaranteed investment contract, a forward supply contract or other investment agreement) that is acquired in accordance with applicable regulations under the Tax Code, (iii) the investment is a United States Treasury Security - State and Local Government Series that is acquired in accordance with applicable regulations of the United States Bureau of Public Debt, or (iv) any commingled investment fund in which the District and related parties do not own more than a 10% beneficial interest therein if the return paid by the fund is without regard to the source of the investment.

ARTICLE V

EVENTS OF DEFAULT AND REMEDIES

SECTION 5.1. Events of Default Defined. The following shall be Events of Default under this Installment Sale Agreement.

(a) Failure by the District to pay the Corporation any Installment Payment or to pay other amounts required to be paid hereunder within fifteen (15) days of the time specified herein, and such failure is not cured within ten (10) days after written notice thereof by the Corporation.

(b) Failure by the District to observe and perform any covenant, condition or agreement on its part to be observed or performed hereunder other than as referred to in the preceding clause (a) of this Section, for a period of thirty (30) days after written notice specifying such failure and requesting that it be remedied has been given to the District by the Corporation *provided, however*, if in the reasonable opinion of the District the failure stated in the notice can be corrected, but not within such thirty (30) day period, the Corporation shall not unreasonably withhold its consent to an extension of such time if corrective action is instituted by the District within such thirty (30) day period and diligently pursued until the default is corrected.

(c) The filing by the District of a voluntary petition in bankruptcy, or failure by the District promptly to lift any execution, garnishment or attachment, or adjudication of the District as bankrupt, or assignment by the District for the benefit of creditors, or the approval by a court of competent jurisdiction of a petition applicable to the District in any proceedings instituted under the provisions of the Federal Bankruptcy Code, as amended, or under any similar acts which may hereafter be enacted.

(d) An event of default as defined under any contracts or agreements relating to any Parity Obligations.

SECTION 5.2 Remedies on Default. Whenever any Event of Default shall have happened and be continuing, the Corporation shall have the rights, at its option and without any further demand or notice to:

(a) declare all principal components of the unpaid Installment Payments, together with all accrued and unpaid interest components of the Installment Payments from the immediately preceding Installment Payment Date on which payment was made, to be immediately due and payable, whereupon the same shall immediately become due and payable; and,

(b) take whatever action at law or in equity may appear necessary or desirable to collect the Installment Payments then due or thereafter to become due during the Term of this Installment Sale Agreement, or enforce performance and observance of any obligation, agreement or covenant of the District under this Installment Sale Agreement.

The provisions of the preceding clause (a) are subject to the condition that if, at any time after the principal components of the

unpaid Installment Payments shall have been so declared due and payable pursuant to the preceding clause (a), and before any judgment or decree for the payment of the moneys due shall have been obtained or entered, the District shall deposit with the Corporation a sum sufficient to pay all principal components of the Installment Payments coming due prior to such declaration and all matured interest components (if any) of the Installment Payments, with interest on such overdue principal and interest components calculated at the rate set forth in Section 3.6(c) and the reasonable expenses of the Corporation (including any fees and expenses of its attorneys), and any and all other defaults known to the Corporation (other than in the payment of the principal and interest components of the Installment Payments due and payable solely by reason of such declaration) shall have been made good, then, and in every such case, the Corporation may, by written notice to the District rescind and annul such declaration and its consequences. However, no such rescission and annulment shall extend to or shall affect any subsequent default, or shall impair or exhaust any right or power consequent thereon.

SECTION 5.3. No Remedy Exclusive. No remedy herein conferred upon or reserved to the Corporation is intended to be exclusive and every such remedy shall be cumulative and shall be in addition to every other remedy given under this Installment Sale Agreement or now or hereafter existing at law or in equity. No delay or omission to exercise any right or power accruing upon any default shall impair any such right or power or shall be construed to be a waiver thereof, but any such right and power may be exercised from time to time and as often as may be deemed expedient. In order to entitle the Corporation to exercise any remedy reserved to it in this Article V it shall not be necessary to give any notice, other than such notice as may be required in this Article V or by law.

SECTION 5.4. Agreement to Pay Attorneys' Fees and Expenses. In the event either party of this Installment Sale Agreement should default under any of the provisions hereof and the prevailing party should employ attorneys (including in-house counsel) or incur other expenses for the collection of moneys or the enforcement of performance or observance of any obligation or agreement on the part of the defaulting party herein contained, the defaulting party agrees that it will on demand therefor pay to the prevailing party the reasonable fees of such attorneys (including the allocable cost of in-house counsel) and such other expenses so incurred by the prevailing party.

SECTION 5.5. No Additional Waiver Implied by One Waiver. In the event any agreement contained in this Installment Sale Agreement should be breached by either party and thereafter waived by the other party, such waiver shall be limited to the particular breach so waived and shall not be deemed to waive any other breach hereunder.

SECTION 5.6. Assignee to Exercise Rights Such rights and remedies as are given to the Corporation under this Article V have been assigned by the Corporation to the Assignee and shall be exercised solely by the Assignee.

ARTICLE VI

PREPAYMENT OF INSTALLMENT PAYMENTS

SECTION 6.1. Security Deposit. Notwithstanding any other provision of this Installment Sale Agreement, the District may on any date secure the payment of Installment Payments, in whole, by irrevocably depositing with a fiduciary an amount of cash which, together with other available amounts, is either (a) sufficient to pay all such Installment Payments, including the principal and interest components thereof, when due pursuant to Section 3.6(a), or (b) invested in whole or in part in Federal Securities in such amount as will, in the opinion of an independent certified public accountant, together with interest to accrue thereon and together with any cash which is so deposited, be fully sufficient to pay all such Installment Payments when due pursuant to Section 3.6(a) or when due on any optional prepayment date pursuant to Section 6.2, as the District shall instruct at the time of said deposit. In the event of a security deposit pursuant to this Section for the payment of all remaining Installment Payments, all obligations of the District under this Installment Sale Agreement, and the pledge of Net Revenues and all other security provided by this Installment Sale Agreement for said obligations, shall cease and terminate, excepting only the obligation of the District to make, or cause to be made, all of Installment Payments from such security deposit. Said security deposit shall be deemed to be and shall constitute a special fund for the payment of such Installment Payments in accordance with the provisions of this Installment Sale Agreement.

SECTION 6.2. Optional Prepayment. The District shall have the option to prepay the principal components of the Installment Payments in whole, on any Installment Payment Date, commencing on the first Installment Payment Date, by paying the Installment Payment required to be paid on such date plus a prepayment price equal to the principal amount of the Installment Payments to be prepaid, together with a two percent (2%) prepayment premium thereon. The District shall give the Corporation written notice of its intention to exercise its option not less than thirty (30) days in advance of the date of exercise.

SECTION 6.3. Mandatory Prepayment From Net Proceeds of Insurance or Eminent Domain. The District shall prepay the unpaid principal components of the Installment Payments in whole on any date or in part, on any Installment Payment Date, from and to the extent the District determines to apply any Net Proceeds of insurance award or condemnation award with respect to the Enterprise for such purpose pursuant to

Sections 4.2 or 4.3 at a price equal to the principal components of the Installment Payments to be prepaid. The District and the Corporation hereby agree that such proceeds, to the extent remaining after payment of any delinquent Installment Payments, shall be credited towards the District's obligations under this Section 6.3.

ARTICLE VII

MISCELLANEOUS

SECTION 7.1. Notices. All written notices to be given under this Installment Sale Agreement shall be given by first class mail or personal delivery to the party entitled thereto at its address set forth below, or by telecopier or other form of telecommunication, at its number set forth below. Notice shall be effective either (a) upon transmission by telecopier or other form of telecommunication, (b) 48 hours after deposit in the United States of America first class mail, postage prepaid, or (c) in the case of personal delivery to any person, upon actual receipt. The Corporation, the District or the Assignee may, by written notice to the other parties, from time to time modify the address or number to which communications are to be given hereunder.

If to the District: Running Springs Water District
 PO Box 2206, 31242 Hilltop Blvd.
 Running Springs, CA 92382
 Attention: General Manager

If to the Corporation: Municipal Finance Corporation
 2945 Townsgate Road, Suite 200
 Westlake Village, CA 91361
 Attention: President

If to the Assignee: Citizens Business Bank
 701 North Haven Avenue, Suite 250
 Ontario, CA 91764
 Attention: Credit Management

SECTION 7.2. Binding Effect. This Installment Sale Agreement shall inure to the benefit of and shall be binding upon the Corporation and the District and their respective successors and assigns.

SECTION 7.3. Severability. In the event any provision of this Installment Sale Agreement shall be held invalid or unenforceable by any court of competent jurisdiction, such holding shall not invalidate or render unenforceable any other provision hereof.

SECTION 7.4. Net-net-net Contract. This Installment Sale Agreement shall be deemed and construed to be a "net-net-net" contract, and the District hereby agrees that the Installment Payments shall be an

absolute net return to the Corporation, free and clear of any expenses, charges or set-offs whatsoever.

SECTION 7.5. Further Assurances and Corrective Instruments. The Corporation and the District agree that they will, from time to time, execute, acknowledge and deliver, or cause to be executed, acknowledged and delivered, such supplements hereto and such further instruments as may reasonably be required for carrying out the expressed intention of this Installment Sale Agreement.

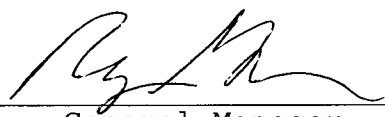
SECTION 7.6. Execution in Counterparts. This Installment Sale Agreement may be executed in several counterparts, each of which shall be an original and all of which shall constitute but one and the same instrument.

SECTION 7.7. Applicable Law. This Installment Sale Agreement shall be governed by and construed in accordance with the laws of the State of California.

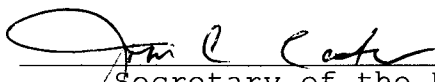
SECTION 7.8. Captions. The captions or headings in this Installment Sale Agreement are for convenience only and in no way define, limit or describe the scope or intent of any provisions or Section of this Installment Sale Agreement.

IN WITNESS WHEREOF, the Corporation has caused this Installment Sale Agreement to be executed in its corporate name by its duly authorized officer, and the District has caused this Installment Sale Agreement to be executed in its name by its duly authorized officer, as of the date first above written.

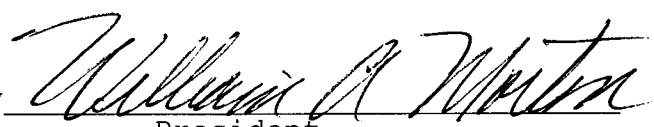
RUNNING SPRINGS WATER DISTRICT

By 
General Manager

Attest:


Secretary of the Board

MUNICIPAL FINANCE CORPORATION

By 
President

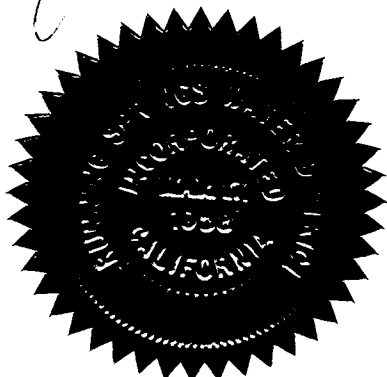


EXHIBIT A

SCHEDULE OF INSTALLMENT PAYMENTS

PMT #	Due Date	Installment Payment	To Principal	To Interest
1	9/20/15	\$32,670.29	\$23,320.29	9,350.00
2	3/20/16	32,670.29	23,716.73	8,953.56
3	9/20/16	32,670.29	24,119.92	8,550.37
4	3/20/17	32,670.29	24,529.96	8,140.33
5	9/20/17	32,670.29	24,946.97	7,723.32
6	3/20/18	32,670.29	25,371.07	7,299.22
7	9/20/18	32,670.29	25,802.37	6,867.92
8	3/20/19	32,670.29	26,241.01	6,429.28
9	9/20/19	32,670.29	26,687.11	5,983.18
10	3/20/20	32,670.29	27,140.79	5,529.50
11	9/20/20	32,670.29	27,602.19	5,068.10
12	3/20/21	32,670.29	28,071.42	4,598.87
13	9/20/21	32,670.29	28,548.64	4,121.65
14	3/20/22	32,670.29	29,033.96	3,636.33
15	9/20/22	32,670.29	29,527.54	3,142.75
16	3/20/23	32,670.29	30,029.51	2,640.78
17	9/20/23	32,670.29	30,540.01	2,130.28
18	3/20/24	32,670.29	31,059.19	1,611.10
19	9/20/24	32,670.29	31,587.20	1,083.09
20	3/20/25	32,670.29	32,124.12	546.17
TOTALS:		<u>\$653,405.80</u>	<u>\$550,000.00</u>	<u>\$103,405.80</u>

EXHIBIT B

DESCRIPTION OF THE PROJECT

The project consists of installing a well pump and enclosure, 1,200 feet of 4-inch PVC pipeline, 1,200 feet of electrical conduit, a booster pumping station and other various appurtenances.

RUNNING SPRINGS WATER DISTRICT

MEMORANDUM

DATE: October 21, 2020
TO: Board of Directors
FROM: Ryan Gross, General Manager
SUBJECT: Quarterly Budget/Financial Summary

BACKGROUND INFORMATION

Attachment 1 lists the Running Springs Water District designated reserve fund balances as of September 30, 2020. Attachment 2 compares the current year to prior year summary statement of net position, changes in net position and liquidity ratios. Attachment 3 contains the budget report and account summary through the first quarter of fiscal year 2020/2021.

ATTACHMENTS

Attachment 1 – Designated reserve fund balances as of September 30, 2020.
Attachment 2 – Net Position and Liquidity Ratio Summary
Attachment 3 – Quarterly Budget Report and Account Summary

Fund Balances as of September 30, 2020	
Fire & Ambulance Department	
Fire Department Operating Reserve	342,866
Ambulance Department Operating Reserve	2,126
Subtotal Fire & Ambulance Department Operating Reserve Funds	344,992
Recommended Operating Reserve Fund Target (6 Months Operating Expenses)	1,463,305
Fire & Ambulance Department Operating Reserve, Above Target / (Below Target)	(1,118,313)
Wastewater Division	
Wastewater Capital Improvement Project Reserve	891,774
Wastewater System Connection & Capacity Charges	280,025
CWSRF Loan Agreement 14-813 Debt Reserve (Restricted for SLS 1-3 Debt Service)	171,537
Wastewater Operating Reserve Fund	559,340
Recommended Operating Reserve Fund Target (4 Months Operating Expenses)	559,340
Wastewater Operating Reserve, Above Target / (Below Target)	-
Water Division	
Water Capital Improvement Project Reserve	1,383,586
Water System Connection & Capacity Charges	97,704
Water Infrastructure R&R Reserve (MFC & AMR SRF Debt Reserve)	89,334
Water Operating Reserve	527,365
Recommended Operating Reserve Fund Target (4 Months Operating Expenses)	527,365
Water Operating Reserve, Above Target / (Below Target)	-
Assessment Districts Restricted Funds	
Water Assessment District No. 9 Construction Funds	11,080
Water Assessment District No. 10 Construction Funds	26,421
Water Assessment District No. 10 O&M	26,109
Water Assessment District No. 10 Bond Reserve Fund	116,465
Subtotal Assessment Districts	180,075
Total District Designated & Operating Reserve Funds	4,345,656
Assessment District Funds	180,075
Combined Pooled Cash	4,525,731
Checking Account (General)	271,744
LAIF	4,121,905
York Insurance Deposit	14,617
BNY Mellon (AD #10 Bond Reserve)	116,465
Petty Cash	1,000
Combined Pooled Cash	4,525,731
	-

ATTACHMENT 2

Running Springs Water District Executive Summary - QE 9/30/2020

SUMMARY STATEMENT OF NET POSITION

	<u>9/30/2020</u>	<u>9/30/2019</u>	<u>Change</u>
Cash and investments	\$ 4,525,866	\$ 4,030,314	\$ 495,552
Receivables	1,309,998	1,357,802	(47,804)
Other current assets	310,541	665,285	(354,744)
Total current assets	6,146,405	6,053,401	93,004
Capital assets, net	20,791,689	20,972,874	(181,185)
Other noncurrent assets	-	-	-
Deferred outflows of resources	2,175,460	2,197,083	(21,623)
Total Assets and Deferred Outflows of Resources	29,113,554	29,223,358	(109,804)
Current liabilities	730,360	498,309	232,051
Noncurrent liabilities	12,255,285	11,413,254	842,031
Deferred inflows of resources	415,006	440,446	(25,440)
Total Liabilities and Deferred Inflows of Resources	13,400,651	12,352,009	1,048,642
Net Position	\$ 15,712,904	\$ 16,871,349	\$ (1,158,445)

SUMMARY STATEMENT OF CHANGES IN NET POSITION

	<u>QE Actual</u>	<u>YTD Actual</u>	<u>YTD Budget</u>	<u>Variance to Budget:</u>	<u>PY QE Actual</u>	<u>PY YTD Actual</u>	<u>Variance to PY</u>
	<u>09/30/20</u>			<u>Favorable</u>	<u>09/30/19</u>		<u>YTD: Favorable</u>
				<u>(Unfavorable)</u>			<u>(Unfavorable)</u>
Operating revenues	\$ 1,441,458	\$ 1,441,458	\$ 1,370,510	\$ 70,948	\$ 1,422,886	\$ 1,422,886	\$ 18,572
Operating expenses	(2,608,720)	(2,608,720)	(1,765,961)	(842,759)	(1,907,651)	(1,907,651)	(701,069)
Other income	474,985	474,985	692,425	(217,440)	370,028	370,028	104,957
Other expenses	(5,068)	(5,068)	(15,844)	10,776	(5,983)	(5,983)	915
Change in net position	\$ (697,345)	\$ (697,345)	\$ 281,130	\$ (978,475)	\$ (120,720)	\$ (120,720)	\$ (576,625)

LIQUIDITY RATIOS

	<u>9/30/2020</u>	<u>9/30/2019</u>	<u>Change</u>
Quick Ratio (cash and investments / current liabilities)	6.20	8.09	(1.89)
Current Ratio (current assets / current liabilities)	8.42	12.15	(3.73)
Working capital (current assets - current liabilities)	\$ 5,416,046	\$ 5,555,092	\$ (139,047)

Liquidity is the ability to cover short-term obligations.

Quick Ratio is more rigorous form of the ratio that includes only cash, temporary investments and receivables.

Current Ratio indicates the extent to which current liabilities are covered by assets expected to be converted into cash in the near future.

ATTACHMENT 3

Budget Report

Account Summary

Running Springs Water District

For Fiscal: 2020-2021 Period Ending: 09/30/2020

	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Fund: 100 - Administration Operating Fund						
Revenue						
100-74000-00	Interest Income	0.00	0.00	15.57	74.87	74.87 0.00 %
100-77000-00	Rental & Leasing Of Property	20,964.00	20,964.00	1,747.00	5,241.00	-15,723.00 25.00 %
100-78000-00	Miscellaneous Income-Non Op	0.00	0.00	0.00	2,000.00	2,000.00 0.00 %
	Revenue Total:	20,964.00	20,964.00	1,762.57	7,315.87	-13,648.13 34.90 %
Expense						
100-50100-00	Salaries and Wages	433,391.00	433,391.00	34,312.63	118,850.51	314,540.49 27.42 %
100-50110-00	Salaries and Wages - Overtime	1,000.00	1,000.00	23.46	23.46	976.54 2.35 %
100-50120-00	Medicare Tax	6,299.00	6,299.00	495.69	1,716.97	4,582.03 27.26 %
100-50130-00	Worker's Compensation Insurance	4,180.01	4,180.01	0.00	4,041.13	138.88 96.68 %
100-50140-00	Employee Benefits-Group Insurance	68,325.00	68,325.00	2,760.04	9,638.37	58,686.63 14.11 %
100-50150-00	Employee Benefits-Retirement	175,886.00	175,886.00	18,123.34	47,735.62	128,150.38 27.14 %
100-53120-00	Director's Compensation Fees	9,004.00	9,004.00	1,000.00	2,600.00	6,404.00 28.88 %
100-53200-00	Education & Seminars	3,105.00	3,105.00	0.00	-100.00	3,205.00 -3.22 %
100-56100-00	Memberships & Subscriptions	12,704.00	12,704.00	0.00	0.00	12,704.00 0.00 %
100-57100-00	Permits & Fees	10,670.00	10,670.00	2.00	10,008.00	662.00 93.80 %
100-57140-00	Professional Services	189,301.00	189,301.00	6,984.11	39,090.60	150,210.40 20.65 %
100-57310-00	Repairs and maintenance	12,492.00	12,492.00	1,181.22	3,002.69	9,489.31 24.04 %
100-57440-00	Office Supplies & Expenses	59,719.00	59,719.00	3,020.93	9,060.06	50,658.94 15.17 %
100-58250-00	Utilities - Telephone, Heat & Lights	13,455.00	13,455.00	1,927.13	4,852.68	8,602.32 36.07 %
100-60000-00	Depreciation	0.00	0.00	97.66	292.98	-292.98 0.00 %
100-86000-00	Administrative Expense Reimbursem...	-1,000,526.00	-1,000,526.00	-83,343.79	-250,031.37	-750,494.63 24.99 %
	Expense Total:	-994.99	-994.99	-13,415.58	781.70	-1,776.69 -78.56 %
	Fund: 100 - Administration Operating Fund Surplus (Deficit):	21,958.99	21,958.99	15,178.15	6,534.17	-15,424.82 29.76 %
Fund: 200 - Water Operating Fund						
Revenue						
200-40100-00	Service Charges - Residential	1,310,362.00	1,310,362.00	103,701.25	307,516.64	-1,002,845.36 23.47 %
200-40200-00	Service Charges - Commercial	0.00	0.00	4,016.67	11,932.83	11,932.83 0.00 %
200-40300-00	Service Charges - Landscape Irrigation	0.00	0.00	70.44	209.26	209.26 0.00 %
200-40500-00	Service Charges - Fire Hydrant Base C...	0.00	0.00	1,071.67	3,190.40	3,190.40 0.00 %
200-41100-00	Water Usage / metered charges - Res...	838,195.00	838,195.00	86,608.60	257,984.08	-580,210.92 30.78 %
200-41200-00	Water Usage / metered charges - Co...	0.00	0.00	11,052.82	33,650.72	33,650.72 0.00 %
200-41400-00	Water Usage / metered charges - Out...	0.00	0.00	274.04	846.56	846.56 0.00 %
200-41500-00	Water Usage / metered charges - Fire...	0.00	0.00	21.77	31.89	31.89 0.00 %
200-41600-00	Water Usage - Landscape	0.00	0.00	866.17	2,219.85	2,219.85 0.00 %
200-43000-00	Meter Turn-on & Shut-Off Charge	17,510.00	17,510.00	175.00	2,492.50	-15,017.50 14.23 %
200-44000-00	Delinquent Fees	20,600.00	20,600.00	2,121.91	6,408.33	-14,191.67 31.11 %
200-49000-00	Other service fees	0.00	0.00	120.00	290.00	290.00 0.00 %
200-71000-00	Availability Charges	42,000.00	42,000.00	0.00	39,197.93	-2,802.07 93.33 %
200-72000-00	Connection Fee	16,630.00	16,630.00	5,823.69	9,560.52	-7,069.48 57.49 %
200-74000-00	Interest Income	18,360.00	18,360.00	0.00	0.00	-18,360.00 0.00 %
200-78000-00	Miscellaneous Income-Non Op	25,000.00	25,000.00	0.00	0.00	-25,000.00 0.00 %
	Revenue Total:	2,288,657.00	2,288,657.00	215,924.03	675,531.51	-1,613,125.49 29.52 %
Expense						
200-50100-00	Salaries and Wages	359,928.00	359,928.00	28,314.45	97,322.13	262,605.87 27.04 %
200-50110-00	Salaries and Wages - Overtime	39,450.00	39,450.00	2,782.09	9,864.30	29,585.70 25.00 %
200-50120-00	Medicare Tax	5,790.00	5,790.00	705.22	2,927.17	2,862.83 50.56 %
200-50130-00	Worker's Compensation Insurance	20,757.85	20,757.85	0.00	24,570.34	-3,812.49 118.37 %
200-50140-00	Employee Benefits-Group Insurance	59,414.00	59,414.00	5,171.40	12,876.02	46,537.98 21.67 %
200-50150-00	Employee Benefits-Retirement	179,918.00	179,918.00	17,111.21	45,672.04	134,245.96 25.38 %

Budget Report

For Fiscal: 2020-2021 Period Ending: 09/30/2020

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
200-50160-00	Employee Benefits-Uniform Allowance	1,531.00	1,531.00	0.00	64.60	1,466.40	4.22 %
200-53200-00	Education & Seminars	3,105.00	3,105.00	0.00	25.30	3,079.70	0.81 %
200-54100-00	Gas, Fuel & Oil	10,163.00	10,163.00	0.00	1,612.33	8,550.67	15.86 %
200-54300-00	Insurance - liability	33,743.67	33,743.67	0.00	33,743.67	0.00	100.00 %
200-56100-00	Memberships & Subscriptions	2,432.00	2,432.00	336.00	427.00	2,005.00	17.56 %
200-56150-00	Miscellaneous Supplies, Tools & Expe...	4,707.00	4,707.00	302.46	521.27	4,185.73	11.07 %
200-57100-00	Permits & Fees	23,323.00	23,323.00	840.00	1,416.71	21,906.29	6.07 %
200-57314-00	Repairs and maintenance - Source of ...	22,088.00	22,088.00	6,708.69	15,692.54	6,395.46	71.05 %
200-58250-00	Utilities - Cell Phone Charges	800.00	800.00	62.41	186.49	613.51	23.31 %
200-58253-00	Utilities - Power for Pumping	74,520.00	74,520.00	7,788.42	24,618.07	49,901.93	33.04 %
200-58300-00	Vehicle Maintenance	6,831.00	6,831.00	919.94	1,277.32	5,553.68	18.70 %
200-59100-00	Water Purchases	226,406.00	226,406.00	31,115.55	102,173.57	124,232.43	45.13 %
200-59200-00	Water Testing & Analysis	28,833.00	28,833.00	1,546.19	5,819.43	23,013.57	20.18 %
200-60000-00	Depreciation	283,250.00	283,250.00	23,737.72	71,295.04	211,954.96	25.17 %
200-84000-00	Interest Expense	0.00	0.00	5,068.10	5,068.10	-5,068.10	0.00 %
200-86000-00	Administrative Expense	461,923.00	461,923.00	38,478.18	115,434.54	346,488.46	24.99 %
	Expense Total:	1,848,913.52	1,848,913.52	170,988.03	572,607.98	1,276,305.54	30.97 %
	Fund: 200 - Water Operating Fund Surplus (Deficit):	439,743.48	439,743.48	44,936.00	102,923.53	-336,819.95	23.41 %
Fund: 220 - Water Capacity Charge Fund - Restricted							
Revenue							
220-72100-00	Fac. Capacity Chg.	0.00	0.00	31,164.00	53,424.00	53,424.00	0.00 %
	Revenue Total:	0.00	0.00	31,164.00	53,424.00	53,424.00	0.00 %
	Fund: 220 - Water Capacity Charge Fund - Restricted Total:	0.00	0.00	31,164.00	53,424.00	53,424.00	0.00 %
Fund: 230 - Water Restricted for Debt Service							
Expense							
230-84000-00	Interest Expense	16,430.00	16,430.00	0.00	0.00	16,430.00	0.00 %
	Expense Total:	16,430.00	16,430.00	0.00	0.00	16,430.00	0.00 %
	Fund: 230 - Water Restricted for Debt Service Total:	16,430.00	16,430.00	0.00	0.00	16,430.00	0.00 %
Fund: 300 - Sewer Collection							
Revenue							
300-40100-00	Service Charges - Residential	1,091,690.00	1,091,690.00	86,007.00	252,970.18	-838,719.82	23.17 %
300-40200-00	Service Charges - Commercial	0.00	0.00	5,973.14	17,745.61	17,745.61	0.00 %
300-44000-00	Delinquent Fees	7,440.00	7,440.00	1,684.53	5,170.38	-2,269.62	69.49 %
300-49000-00	Other service fees	0.00	0.00	0.00	125.00	125.00	0.00 %
300-70500-00	In lieu of taxes	0.00	0.00	60.00	180.00	180.00	0.00 %
300-71000-00	Availability Charges	8,033.00	8,033.00	0.00	14,067.15	6,034.15	175.12 %
300-73000-00	Sewer Hot Taps & Septic Waste Dump..	861.00	861.00	0.00	0.00	-861.00	0.00 %
300-74000-00	Interest Income	10,652.00	10,652.00	0.00	0.00	-10,652.00	0.00 %
	Revenue Total:	1,118,676.00	1,118,676.00	93,724.67	290,258.32	-828,417.68	25.95 %
Expense							
300-50100-00	Salaries and Wages	232,367.00	232,367.00	11,575.81	43,815.55	188,551.45	18.86 %
300-50110-00	Salaries and Wages - Overtime	19,603.00	19,603.00	381.19	2,545.20	17,057.80	12.98 %
300-50120-00	Medicare Tax	3,653.00	3,653.00	169.75	715.36	2,937.64	19.58 %
300-50130-00	Worker's Compensation Insurance	15,642.91	15,642.91	0.00	16,915.05	-1,272.14	108.13 %
300-50140-00	Employee Benefits-Group Insurance	22,970.00	22,970.00	1,259.33	3,802.90	19,167.10	16.56 %
300-50150-00	Employee Benefits-Retirement	101,962.00	101,962.00	6,397.70	23,653.09	78,308.91	23.20 %
300-50160-00	Employee Benefits-Uniform Allowance	1,531.00	1,531.00	0.00	0.00	1,531.00	0.00 %
300-53200-00	Education & Seminars	2,070.00	2,070.00	0.00	389.00	1,681.00	18.79 %
300-54100-00	Gas, Fuel & Oil	6,742.00	6,742.00	79.00	805.27	5,936.73	11.94 %
300-54300-00	Insurance - liability	30,234.87	30,234.87	0.00	30,234.87	0.00	100.00 %
300-56100-00	Memberships & Subscriptions	5,254.00	5,254.00	331.00	331.00	4,923.00	6.30 %
300-56300-00	Office Supplies	1,035.00	1,035.00	0.00	0.00	1,035.00	0.00 %
300-57100-00	Permits & Fees	12,219.00	12,219.00	2,100.00	2,542.51	9,676.49	20.81 %
300-57310-00	Repairs and maintenance - Collection	29,673.00	29,673.00	175.36	5,469.19	24,203.81	18.43 %
300-57311-00	Repairs and maintenance - Lift Station	32,217.00	32,217.00	0.00	1,981.69	30,235.31	6.15 %
300-57440-00	Supplies & Materials	6,202.00	6,202.00	0.00	190.68	6,011.32	3.07 %

Budget Report

For Fiscal: 2020-2021 Period Ending: 09/30/2020

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
300-58252-00	Utilities - Lift Station	34,080.00	34,080.00	2,545.28	6,960.23	27,119.77	20.42 %
300-58300-00	Vehicle Maintenance - Collections	6,779.00	6,779.00	50.61	219.87	6,559.13	3.24 %
300-60000-00	Depreciation	224,950.00	224,950.00	16,503.13	49,810.66	175,139.34	22.14 %
300-84000-00	Interest Expense	46,971.00	46,971.00	0.00	0.00	46,971.00	0.00 %
300-86000-00	Administrative Expense	133,444.00	133,444.00	11,115.88	33,347.64	100,096.36	24.99 %
	Expense Total:	969,599.78	969,599.78	52,684.04	223,729.76	745,870.02	23.07 %
	Fund: 300 - Sewer Collection Surplus (Deficit):	149,076.22	149,076.22	41,040.63	66,528.56	-82,547.66	44.63 %
Fund: 320 - Sewer Capacity Charge Fund - Restricted							
Revenue							
320-72100-00	Fac. Capacity Chg.	11,630.00	11,630.00	29,075.00	40,705.00	29,075.00	350.00 %
	Revenue Total:	11,630.00	11,630.00	29,075.00	40,705.00	29,075.00	350.00 %
	Fund: 320 - Sewer Capacity Charge Fund - Restricted Total:	11,630.00	11,630.00	29,075.00	40,705.00	29,075.00	350.00 %
Fund: 350 - Sewer Treatment							
Revenue							
350-40100-00	Service Charges - Residential (TR)	817,550.00	817,550.00	66,144.90	198,434.70	-619,115.30	24.27 %
350-41100-00	Sewer Usage - Residential (TR)	143,849.00	143,849.00	14,923.59	44,670.84	-99,178.16	31.05 %
350-41200-00	Sewer Usage - Commercial (TR)	0.00	0.00	667.84	1,986.79	1,986.79	0.00 %
350-42100-00	O&M Payments-Arrowbear CWD	163,893.00	163,893.00	15,510.00	46,530.00	-117,363.00	28.39 %
350-42200-00	O&M Payments-CSA 79	198,602.00	198,602.00	18,745.00	56,235.00	-142,367.00	28.32 %
350-44000-00	Delinquent Fees	5,544.00	5,544.00	448.60	1,345.80	-4,198.20	24.27 %
350-71000-00	Availability Charges	5,987.00	5,987.00	0.00	0.00	-5,987.00	0.00 %
350-73000-00	Sewer Hot Taps & Septic Waste Dump..	642.00	642.00	0.00	0.00	-642.00	0.00 %
350-74000-00	Interest Income	7,938.00	7,938.00	0.00	0.00	-7,938.00	0.00 %
350-75100-00	Capital Payments - Arrowbear CWD	62,480.00	62,480.00	10,479.00	31,437.00	-31,043.00	50.32 %
350-75200-00	Capital Payments-CSA 79	77,035.00	77,035.00	13,538.00	40,614.00	-36,421.00	52.72 %
	Revenue Total:	1,483,520.00	1,483,520.00	140,456.93	421,254.13	-1,062,265.87	28.40 %
Expense							
350-50100-00	Salaries and Wages	241,082.00	241,082.00	21,915.33	77,781.29	163,300.71	32.26 %
350-50100-02	Salaries and Wages - SLS #2	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00 %
350-50110-00	Salaries and Wages - Overtime	19,280.00	19,280.00	3,297.83	7,945.11	11,334.89	41.21 %
350-50120-00	Medicare Tax	3,775.00	3,775.00	360.59	1,281.77	2,493.23	33.95 %
350-50130-00	Worker's Compensation Insurance	15,642.91	15,642.91	0.00	14,825.63	817.28	94.78 %
350-50140-00	Employee Benefits-Group Insurance	41,806.00	41,806.00	758.69	5,438.35	36,367.65	13.01 %
350-50150-00	Employee Benefits-Retirement	109,911.00	109,911.00	19,608.78	38,424.60	71,486.40	34.96 %
350-50160-00	Employee Benefits-Uniform Allowance	1,149.00	1,149.00	0.00	0.00	1,149.00	0.00 %
350-53200-00	Education & Seminars	2,588.00	2,588.00	0.00	0.00	2,588.00	0.00 %
350-53300-00	Effluent Disposal	4,140.00	4,140.00	0.00	0.00	4,140.00	0.00 %
350-54100-00	Gas, Fuel & Oil	7,400.00	7,400.00	79.00	544.67	6,855.33	7.36 %
350-54300-00	Insurance - liability	26,606.39	26,606.39	0.00	26,606.39	0.00	100.00 %
350-56100-00	Memberships & Subscriptions	2,934.00	2,934.00	14.00	202.00	2,732.00	6.88 %
350-57100-00	Permits & Fees	28,362.00	28,362.00	0.00	2,363.37	25,998.63	8.33 %
350-57100-02	Permits & Fees (SLS #2)	1,770.00	1,770.00	647.00	647.00	1,123.00	36.55 %
350-57310-00	Repairs & Maintenance - Sewer Inter...	8,409.00	8,409.00	0.00	0.00	8,409.00	0.00 %
350-57310-02	Repairs and Maintenance (SLS #2)	5,900.00	5,900.00	0.00	0.00	5,900.00	0.00 %
350-57314-00	Repairs & Maintenance - Treatment P...	69,345.00	69,345.00	6,204.87	10,233.46	59,111.54	14.76 %
350-57430-00	Solids Handling	59,036.00	59,036.00	2,761.20	16,833.17	42,202.83	28.51 %
350-57440-00	Miscellaneous Supplies & Materials	7,704.00	7,704.00	74.75	769.75	6,934.25	9.99 %
350-57444-00	Supplies - Office	6,728.00	6,728.00	0.00	0.00	6,728.00	0.00 %
350-58251-00	Utilities - Joint Use Facilities	96,491.00	96,491.00	11,911.93	38,541.26	57,949.74	39.94 %
350-58251-02	Utilities - SLS#2	6,334.00	6,334.00	695.61	2,076.02	4,257.98	32.78 %
350-58300-00	Vehicle Maintenance - Treatment	6,572.00	6,572.00	2,994.02	3,524.58	3,047.42	53.63 %
350-59200-00	Wastewater Testing & Analysis	14,697.00	14,697.00	1,972.80	3,589.48	11,107.52	24.42 %
350-60000-00	Depreciation	324,830.00	324,830.00	24,429.63	73,107.29	251,722.71	22.51 %
350-86000-00	Administrative Expense	143,709.00	143,709.00	11,970.95	35,912.85	107,796.15	24.99 %
	Expense Total:	1,258,201.30	1,258,201.30	109,696.98	360,648.04	897,553.26	28.66 %
	Fund: 350 - Sewer Treatment Surplus (Deficit):	225,318.70	225,318.70	30,759.95	60,606.09	-164,712.61	26.90 %

Budget Report

For Fiscal: 2020-2021 Period Ending: 09/30/2020

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Fund: 400 - Ambulance Operating Fund							
Revenue							
400-40000-00	Service Charges	1,125,000.00	1,125,000.00	84,165.61	210,110.62	-914,889.38	18.68 %
400-40050-00	Ambulance Contractural Allowance	-550,000.00	-550,000.00	-5,655.27	-63,555.72	486,444.28	11.56 %
400-44000-00	Ambulance Late Fees	4,000.00	4,000.00	90.00	180.00	-3,820.00	4.50 %
400-49500-00	Other service fees - Fire Payroll Reim...	60,000.00	60,000.00	0.00	0.00	-60,000.00	0.00 %
400-74000-00	Interest Income	5,100.00	5,100.00	0.00	0.00	-5,100.00	0.00 %
400-76000-00	Medi-Cal GEMT Support Reimbursemen...	100,000.00	100,000.00	0.00	-7,241.01	-107,241.01	7.24 %
400-76010-00	Medi-Cal IGT Program	369,890.00	369,890.00	0.00	0.00	-369,890.00	0.00 %
400-78000-00	Miscellaneous Income-Non Op	0.00	0.00	0.00	29,675.00	29,675.00	0.00 %
	Revenue Total:	1,113,990.00	1,113,990.00	78,600.34	169,168.89	-944,821.11	15.19 %
Expense							
400-50100-00	Salaries and Wages	405,717.00	405,717.00	20,180.96	71,170.68	334,546.32	17.54 %
400-50110-00	Salaries and Wages - Overtime	122,500.00	122,500.00	31,299.73	76,595.23	45,904.77	62.53 %
400-50120-00	Medicare Tax	7,659.00	7,659.00	745.83	2,141.59	5,517.41	27.96 %
400-54100-00	Gas, Fuel & Oil	10,604.00	10,604.00	0.00	978.74	9,625.26	9.23 %
400-54300-00	Insurance - liability	20,259.61	20,259.61	0.00	20,259.61	0.00	100.00 %
400-56100-00	Memberships & Subscriptions	13,248.00	13,248.00	47.45	3,942.99	9,305.01	29.76 %
400-57310-00	Repairs and maintenance - Spec. Pur...	3,830.00	3,830.00	0.00	0.00	3,830.00	0.00 %
400-57441-00	Supplies & Materials - Medical	26,703.00	26,703.00	4,883.73	10,511.35	16,191.65	39.36 %
400-57442-00	Supplies & Materials - Misc	6,210.00	6,210.00	311.57	2,744.51	3,465.49	44.20 %
400-57443-00	Supplies & Materials - Station	1,760.00	1,760.00	0.00	725.19	1,034.81	41.20 %
400-58100-00	Communications	3,500.00	3,500.00	270.63	806.58	2,693.42	23.05 %
400-58300-00	Vehicle Maintenance	17,595.00	17,595.00	1,264.25	1,769.97	15,825.03	10.06 %
400-60000-00	Depreciation	17,710.00	17,710.00	3,921.12	9,077.68	8,632.32	51.26 %
400-86000-00	Administrative Expense	93,561.00	93,561.00	7,793.63	23,380.89	70,180.11	24.99 %
	Expense Total:	750,856.61	750,856.61	70,718.90	224,105.01	526,751.60	29.85 %
	Fund: 400 - Ambulance Operating Fund Surplus (Deficit):	363,133.39	363,133.39	7,881.44	-54,936.12	-418,069.51	-15.13 %
Fund: 500 - Fire Operating Fund							
Revenue							
500-46000-00	Hazard Abatement Program	25,000.00	25,000.00	8,855.00	9,834.00	-15,166.00	39.34 %
500-49000-00	Other service fees	5,000.00	5,000.00	212.00	1,049.28	-3,950.72	20.99 %
500-49500-00	Other service fees - Fire Payroll Reim...	200,000.00	200,000.00	31,852.78	31,852.78	-168,147.22	15.93 %
500-70000-00	Property Taxes	1,754,047.00	1,754,047.00	0.00	0.00	-1,754,047.00	0.00 %
500-71000-00	Availability Charges	205,000.00	205,000.00	0.00	203,612.50	-1,387.50	99.32 %
500-74000-00	Interest Income	28,560.00	28,560.00	0.00	0.00	-28,560.00	0.00 %
500-76000-00	Grants	0.00	0.00	12,437.00	12,437.00	12,437.00	0.00 %
	Revenue Total:	2,217,607.00	2,217,607.00	53,356.78	258,785.56	-1,958,821.44	11.67 %
Expense							
500-50100-00	Salaries and Wages	753,475.00	753,475.00	68,616.83	237,539.14	515,935.86	31.53 %
500-50110-00	Salaries and Wages - Overtime	227,500.00	227,500.00	58,245.04	144,791.77	82,708.23	63.64 %
500-50120-00	Medicare Tax	14,224.00	14,224.00	1,813.40	5,465.90	8,758.10	38.43 %
500-50130-00	Worker's Compensation Insurance	60,275.20	60,275.20	112.00	57,530.14	2,745.06	95.45 %
500-50140-00	Employee Benefits-Group Insurance	97,358.00	97,358.00	8,514.96	22,816.09	74,541.91	23.44 %
500-50150-00	Employee Benefits-Retirement	619,158.00	619,158.00	61,854.89	616,476.95	2,681.05	99.57 %
500-50160-00	Employee Benefits-Uniform Allowance	6,210.00	6,210.00	2,031.35	2,304.32	3,905.68	37.11 %
500-50170-00	Unemployment Benefit Expenses	0.00	0.00	0.00	3,166.42	-3,166.42	0.00 %
500-53200-00	Education & Seminars	13,905.00	13,905.00	130.00	3,838.85	10,066.15	27.61 %
500-54100-00	Gas, Fuel & Oil	14,193.00	14,193.00	79.00	2,198.38	11,994.62	15.49 %
500-54200-00	Hazard Abatement Expense	10,300.00	10,300.00	350.00	4,871.50	5,428.50	47.30 %
500-54300-00	Insurance - liability	29,040.48	29,040.48	0.00	29,040.48	0.00	100.00 %
500-56100-00	Memberships & Subscriptions	6,000.00	6,000.00	682.44	1,146.37	4,853.63	19.11 %
500-56300-00	Office Expense	8,240.00	8,240.00	34.98	595.78	7,644.22	7.23 %
500-57100-00	Permits & Fees	4,635.00	4,635.00	0.00	576.71	4,058.29	12.44 %
500-57143-00	Professional Services - Dispatching Se...	58,710.00	58,710.00	0.00	10,546.35	48,163.65	17.96 %
500-57310-00	Repairs and Maintenance - Structures...	9,785.00	9,785.00	0.00	8,499.05	1,285.95	86.86 %
500-57400-00	Safety Equipment & Clothing	31,106.00	31,106.00	3,492.07	5,357.41	25,748.59	17.22 %

Budget Report

For Fiscal: 2020-2021 Period Ending: 09/30/2020

	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
500-58250-00 Utilities - Phone, Heat & Lights	23,349.00	23,349.00	1,505.74	5,857.07	17,491.93	25.08 %
500-58300-00 Vehicle Maintenance	38,110.00	38,110.00	186.25	11,394.53	26,715.47	29.90 %
500-85000-00 Capital Expenditures	0.00	0.00	0.00	13,289.15	-13,289.15	0.00 %
500-86000-00 Administrative Expense	167,889.00	167,889.00	13,985.15	41,955.45	125,933.55	24.99 %
Expense Total:	2,193,462.68	2,193,462.68	221,634.10	1,229,257.81	964,204.87	56.04 %
Fund: 500 - Fire Operating Fund Surplus (Deficit):	24,144.32	24,144.32	-168,277.32	-970,472.25	-994,616.57	-4,019.46 %
Fund: 590 - Fire - GW (Government Wide)						
Expense						
590-50100-00 Salaries and Wages	0.00	0.00	0.00	-6,083.00	6,083.00	0.00 %
590-60000-00 Depreciation	93,610.00	93,610.00	7,343.35	22,030.04	71,579.96	23.53 %
590-85000-00 Capital Expenditures	0.00	0.00	0.00	-13,289.15	13,289.15	0.00 %
Expense Total:	93,610.00	93,610.00	7,343.35	2,657.89	90,952.11	2.84 %
Fund: 590 - Fire - GW (Government Wide) Total:	93,610.00	93,610.00	7,343.35	2,657.89	90,952.11	2.84 %
Report Surplus (Deficit):	1,124,965.10	1,124,965.10	24,414.50	-697,344.91	-1,822,310.01	-61.99 %

Group Summary

Account Typ...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Fund: 100 - Administration Operating Fund						
Revenue	20,964.00	20,964.00	1,762.57	7,315.87	-13,648.13	34.90 %
Expense	-994.99	-994.99	-13,415.58	781.70	-1,776.69	-78.56 %
Fund: 100 - Administration Operating Fund Surplus (Deficit):	21,958.99	21,958.99	15,178.15	6,534.17	-15,424.82	29.76 %
Fund: 200 - Water Operating Fund						
Revenue	2,288,657.00	2,288,657.00	215,924.03	675,531.51	-1,613,125.49	29.52 %
Expense	1,848,913.52	1,848,913.52	170,988.03	572,607.98	1,276,305.54	30.97 %
Fund: 200 - Water Operating Fund Surplus (Deficit):	439,743.48	439,743.48	44,936.00	102,923.53	-336,819.95	23.41 %
Fund: 220 - Water Capacity Charge Fund - Restricted						
Revenue	0.00	0.00	31,164.00	53,424.00	53,424.00	0.00 %
Fund: 220 - Water Capacity Charge Fund - Restricted Total:	0.00	0.00	31,164.00	53,424.00	53,424.00	0.00 %
Fund: 230 - Water Restricted for Debt Service						
Expense	16,430.00	16,430.00	0.00	0.00	16,430.00	0.00 %
Fund: 230 - Water Restricted for Debt Service Total:	16,430.00	16,430.00	0.00	0.00	16,430.00	0.00 %
Fund: 300 - Sewer Collection						
Revenue	1,118,676.00	1,118,676.00	93,724.67	290,258.32	-828,417.68	25.95 %
Expense	969,599.78	969,599.78	52,684.04	223,729.76	745,870.02	23.07 %
Fund: 300 - Sewer Collection Surplus (Deficit):	149,076.22	149,076.22	41,040.63	66,528.56	-82,547.66	44.63 %
Fund: 320 - Sewer Capacity Charge Fund - Restricted						
Revenue	11,630.00	11,630.00	29,075.00	40,705.00	29,075.00	350.00 %
Fund: 320 - Sewer Capacity Charge Fund - Restricted Total:	11,630.00	11,630.00	29,075.00	40,705.00	29,075.00	350.00 %
Fund: 350 - Sewer Treatment						
Revenue	1,483,520.00	1,483,520.00	140,456.93	421,254.13	-1,062,265.87	28.40 %
Expense	1,258,201.30	1,258,201.30	109,696.98	360,648.04	897,553.26	28.66 %
Fund: 350 - Sewer Treatment Surplus (Deficit):	225,318.70	225,318.70	30,759.95	60,606.09	-164,712.61	26.90 %
Fund: 400 - Ambulance Operating Fund						
Revenue	1,113,990.00	1,113,990.00	78,600.34	169,168.89	-944,821.11	15.19 %
Expense	750,856.61	750,856.61	70,718.90	224,105.01	526,751.60	29.85 %
Fund: 400 - Ambulance Operating Fund Surplus (Deficit):	363,133.39	363,133.39	7,881.44	-54,936.12	-418,069.51	-15.13 %
Fund: 500 - Fire Operating Fund						
Revenue	2,217,607.00	2,217,607.00	53,356.78	258,785.56	-1,958,821.44	11.67 %
Expense	2,193,462.68	2,193,462.68	221,634.10	1,229,257.81	964,204.87	56.04 %
Fund: 500 - Fire Operating Fund Surplus (Deficit):	24,144.32	24,144.32	-168,277.32	-970,472.25	-994,616.57	-4,019.46 %
Fund: 590 - Fire - GW (Govenment Wide)						
Expense	93,610.00	93,610.00	7,343.35	2,657.89	90,952.11	2.84 %
Fund: 590 - Fire - GW (Govenment Wide) Total:	93,610.00	93,610.00	7,343.35	2,657.89	90,952.11	2.84 %
Report Surplus (Deficit):	1,124,965.10	1,124,965.10	24,414.50	-697,344.91	-1,822,310.01	-61.99 %

Fund Summary

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)
100 - Administration Operating Fund	21,958.99	21,958.99	15,178.15	6,534.17	-15,424.82
200 - Water Operating Fund	439,743.48	439,743.48	44,936.00	102,923.53	-336,819.95
220 - Water Capacity Charge Fund -	0.00	0.00	31,164.00	53,424.00	53,424.00
230 - Water Restricted for Debt Sen	-16,430.00	-16,430.00	0.00	0.00	16,430.00
300 - Sewer Collection	149,076.22	149,076.22	41,040.63	66,528.56	-82,547.66
320 - Sewer Capacity Charge Fund -	11,630.00	11,630.00	29,075.00	40,705.00	29,075.00
350 - Sewer Treatment	225,318.70	225,318.70	30,759.95	60,606.09	-164,712.61
400 - Ambulance Operating Fund	363,133.39	363,133.39	7,881.44	-54,936.12	-418,069.51
500 - Fire Operating Fund	24,144.32	24,144.32	-168,277.32	-970,472.25	-994,616.57
590 - Fire - GW (Govenment Wide)	-93,610.00	-93,610.00	-7,343.35	-2,657.89	90,952.11
Report Surplus (Deficit):	1,124,965.10	1,124,965.10	24,414.50	-697,344.91	-1,822,310.01

RUNNING SPRINGS WATER DISTRICT

MEMORANDUM

DATE: **October 21, 2020**

TO: **Board of Directors**

FROM: **Staff**

SUBJECT: **QUARTERLY OPERATIONS REPORTS**

ADMINISTRATION DIVISION

1st Quarter July - September, 2020

- June 30, 2020 Year End Audit
- FY 2020/2021 District Budget Implementation
- FY 2020/2021 Rate and Fee Adjustments
- Identity Theft Program Renewal
- 2019 Consumer Confidence Reports and Certification
- Adjust to COVID-19 Guidelines and Requirements for both business and personnel purposes
- Availability Billing to County
- FY 2020/2021 Revisions to Employee Salaries and Benefits
- Employee Relations – CalPERS Employee Health Insurance Open Enrollment 2021
- New Employee Administration Orientation – Water Lead Operator
- Customer Service Field Representative Recruitment
- Public Outreach – Mt. Top Days
- Cross training the Administration Team in A/R, A/P, Billing and Payroll

The following are various statistics for the Administration Division:

Billing	July	August	September
Rereads	6	7	2
Closings	43	42	46
Delinquent Bill	422	433	391
Door Tags	8	7	10
Locked Meters	0	0	0
Disconnected Meters	1	1	0
Reconnected Meters	7	4	0
Liens Applied	0	1	0
Liens Released	0	4	11

Accounts Receivable	July	August	September
Phone/Online Payment	870	886	898
Credit Card Payments	27	14	25
Leak Letters Mailed	29	30	41
Hydrant Meters	2	2	3
Co-Customer Accounts	38	38	38
Paperless Billing	362	378	390

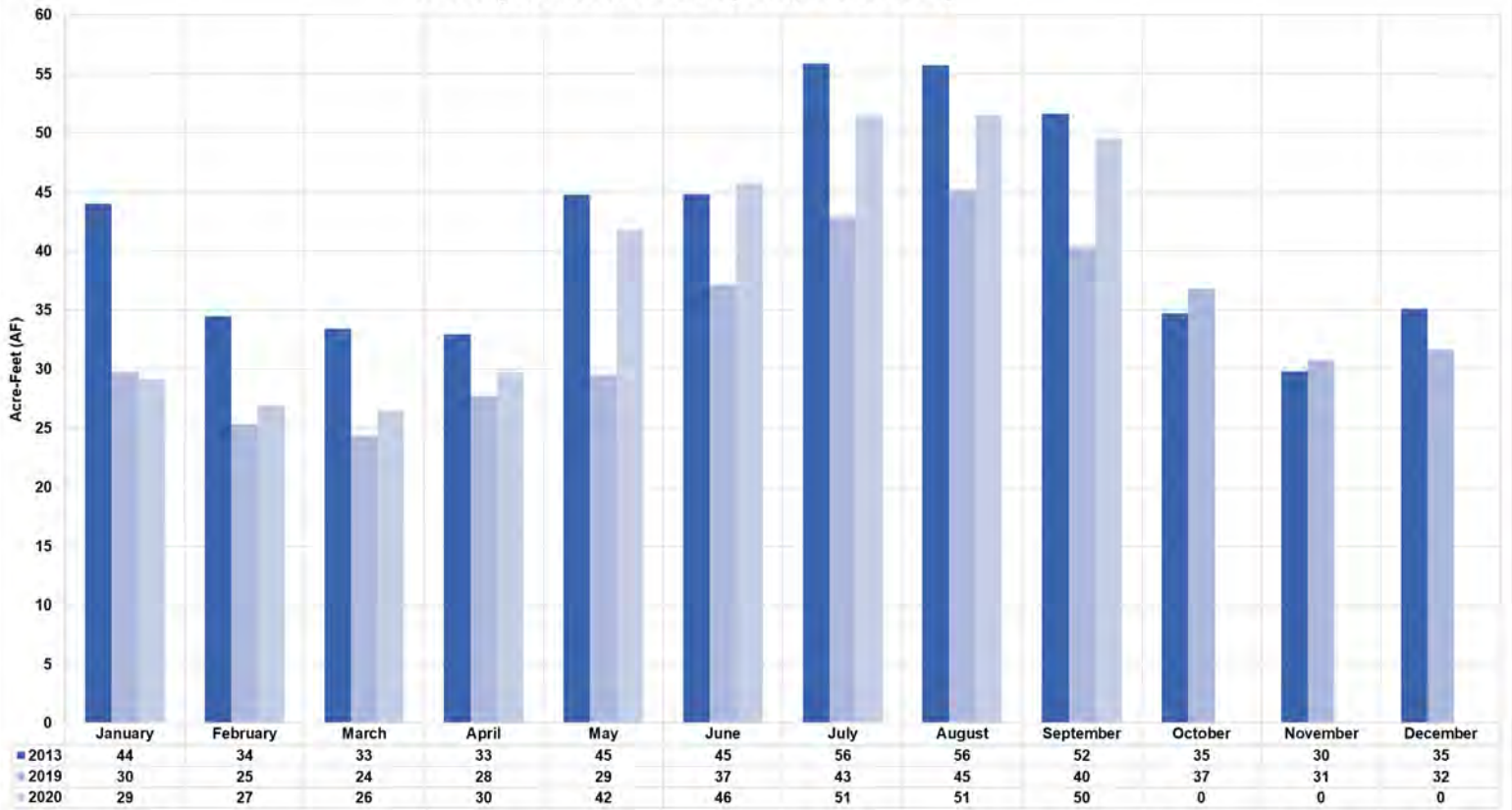
Accounts Payable	July	August	September
Requisitions Processed	22	20	15
POs Processed	10	27	19
Invoices Processed	123	171	182
New Owner Packets	39	31	28

WATER DIVISION

RSWD Total Water Production (Acre-Feet)

	2013			2019			% Reduction from 2013	2020			% Reduction from 2013	% Change from 2019
	Precipitation (Inches)	(AF)	(gallons)	Precipitation (Inches)	(AF)	(gallons)		Precipitation (Inches)	(AF)	(gallons)		
January	3.90	44	14,348,960	14.85	30	9,682,215	33%	0.00	29	9,500,357	34%	-2%
February	3.60	34	11,222,900	27.02	25	8,249,389	26%	0.81	27	8,780,107	22%	6%
March	2.40	33	10,897,679	6.00	24	7,918,460	27%	10.30	26	8,617,602	21%	9%
April	0.35	33	10,743,916	0.25	28	9,035,515	16%	6.63	30	9,689,729	10%	7%
May	0.90	45	14,601,449	7.78	29	9,600,057	34%	0.00	42	13,630,358	7%	42%
June	0.00	45	14,610,203	0.06	37	12,102,027	17%	0.00	46	14,917,041	-2%	23%
July	0.10	56	18,206,345	0.00	43	13,974,530	23%	0.00	51	16,777,936	8%	20%
August	0.00	56	18,170,122	0.00	45	14,716,302	19%	0.00	51	16,771,989	8%	14%
September	0.00	52	16,831,647	0.00	40	13,145,475	22%	0.00	50	16,132,810	4%	23%
October	2.60	35	11,312,308	0.00	37	11,997,247	-6%	0			100%	
November	3.40	30	9,723,378	8.54	31	10,024,402	-3%	0			100%	
December	1.25	35	11,433,417	9.65	32	10,319,540	10%	0			100%	
Total	18.50	497	162,102,324	74.15	401	130,765,159	19%	17.74	352	114,817,928	24%	

Monthly Water Production (2013, 2019 & 2020)



Water Accounting Report				
Water Production (gallons)	Fiscal Year 2020/21			
District Groundwater Wells	1Q	2Q	3Q	4Q
Ayers Acres	3,433,192			
Sidewinder Canyon	10,205,134			
Luring Canyon	1,398,949			
Weiss Canyon	1,501,273			
Rimwood	3,874,864			
Owl Rock	1,501,953			
Luring Pines	1,963,605			
Complex	1,823,512			
Harris	3,154,338			
Total District Groundwater Wells	28,856,820	0	0	0
PURCHASED SOURCES:				
CLAWA	15,994,880			
APCWD	4,929,993			
TOTAL PURCHASED SOURCES:	20,924,873	0	0	0
TOTAL PRODUCTION:				
	49,781,693	0	0	0
<u>WATER CONSUMPTION</u>				
Metered Sales to Customers	46,592,045			
Metered Sales Thru Fire Hydrants	21,542			
Metered Sales to Smiley Park	157,678			
Metered District Consumption	42,509			
Known Unmetered Estimated Consumption	154,500			
TOTAL CONSUMPTION:	46,968,274	0	0	0
UNACCOUNTABLE WATER				
	2,813,419	0	0	0
		2020/21 Water Loss:		5.65%

Water Operations Report				
	Fiscal Year 2020/21			
Water Service Installations	1Q	2Q	3Q	4Q
Potable Water Meter - Residential	10			
Fire Service Water Meter - Residential	5			
Potable Water Meter - Commercial	0			
Fire Service Water Meter - Commercial	0			
Water Service Line Replacement	1			
Leak Detection (feet)	640			
Leak Repair - Service Lateral	10			
Leak Repair - Main	2			
Fire Hydrant Maintenance	0			
Fire Hydrant Replacement	0			
Fire Hydrant Repair	1			
Pipe Bollard/Pole Installation/Replacement	0			
Water Quality Samples	388			
Valve Replacement	10			
Valve Can Repair	28			
Valves Exercised	2			
Curb Stop Replacement	0			
Water Meter Change Outs/Swaps	5			
Water Meter Relocations	0			
Water Meter Box Repair/Replacements	15			
Dead End Line Flushing	0			
Road Patches Permanently Paved	2			
Service Order & Other Work				
Check for Leaks	60			
Door Tags	75			
Underground Service Alert (DigAlert) Ticket	148			
Turn On/Off Water Meters (Cust. Leak)	32			
Physical Meter Readings	16			
AMR Read/Verifications	900			
Check Water Pressure/No Water Calls	2			
Water Quality Check/Color, Taste, Odor	0			
Install/Remove Fire Hydrant Water Meter	2			
Cust./Dist. On/ Off Valve Checks	3			
AMR Repair / Replace	18			
Lock Meter Work Orders	1			
Check Meter Box	8			

Fiscal Year 2020/21 Water Leak Report

Date	Address/Location	Service Leak	Main Related Leak	Pipe Material	Size (inches)	Estimated GPM	Estimated Loss	Dechlor.	BMP's	Notes
7/16/2020	32147 West Dr.	X		P.E.	2" CTS	5	100,000	X		Station 51 "abandoned" standpipe stub leaking
7/21/2020	31704 Hilltop Blvd.		X	Galvanized	2" O.D.	2	2,800			Back lot main /
7/21/2020	30244 Enchanted Way	X		Meter	3/4"	1	7,200			Meter bottom leaking for 5 days / Replaced
8/7/2020	P.Z. 4						20,000			Fire Dept. Training
8/20/2020	2548 Rim of the World Dr.	X		P.E.	1"		6,000	X	X	Leak in PE behind PJ fitting of u-branch
8/26/2020	31279 Circle View Dr.	X		Copper	1"	20	5,000	X	X	1" copper service line hit by Edison
9/18/2020	32161 Cove Circle	X		Meter	3/4"	10	1,500			Meter bottom leaking
9/25/2020	32165 Enchanted Way	X		Galvanized	1"	1	10,000	X	X	Galvanized 90 bend
9/28/2020	2452 Hunsaker Dr.	X		Meter	3/4"	5	2,000			Meter bottom leaking

WASTEWATER COLLECTION

Wastewater Collections Operations Report				
	2020-2021			
	1Q	2Q	3Q	4Q
Sewer Pipeline Cleaning				
In-House Hydro Jetting/Flushing (feet)	0			
Contractor Cleaning (feet)	0			
Debris Removed (gallons)	0			
Water Use for Cleaning				
Potable (gallons) approximate	0			
Reclaimed (gallons)	0			
Sewer Pipeline & Manhole Inspections				
Contractor Video Inspection (feet)	0			
In-House Video Inspection (feet)	1800			
Smoke Testing (feet)	0			
Fats, Oils & Grease (FOG) Inspections	0			
Hot Spot Inspections & Cleaning	0			
Manhole Rehabilitation				
Manholes Inspected/Sealed	0			
Manholes Raised to Grade	0			
Manholes Seal Coated	0			
Manhole Repairs	0			
New Manhole Installation	0			
Pipeline Rehabilitation				
Cured In Place Pipe Sliplining (feet)	0			
Pipeline Point Repairs	0			
New Pipeline Installation (feet)	0			
Sewer Pipeline Odor Control & Inhibitors				
Bioxide Usage (gallons)	0			
Grease Inhibitor	0			
Root Foam Inhibitor	0			
Sewer Lift Station Inspections & Maintenance				
SLS 1-9 Site Visits	26			
Other Maintenance Activities				
Service Order & Other Work				
Underground Service Alert (Digalert) Tickets	148			
Door Tags	0			
Odor Complaints	3			
Sewer Lateral Inspections	4			
Sewer Saddle Connection Inspections	0			
Dye Testing	0			
District Sewer Issues	1			
Private Sewer Issues	0			
Sanitary Sewer Overflows (SSOs)				
Category 1	0			
Category 2	0			
Category 3	0			
Private	0			
Flooded Home	1			

WASTEWATER TREATMENT

MAJOR SYSTEM COMPONENT AND EQUIPMENT OPERATION / MAINTENANCE

- Bi-Annual MBR 2 take down and mechanical cleaning
- MBR 2 OV960 side panel modifications
- Phase 1 of Drum Screen installation and Drying Bed Modifications



BIO SOLIDS

- 6 Loads to One Stop Recycling
- 2 Loads to Liberty Composting
- Total gallons Waste Activated Sludge = 858,000

MONTHLY WATER QUALITY TESTING RESULTS

Total Number of Samples: 17
 Regional Board Waste Discharge Requirements Met: Yes

GREEN ACRES IRRIGATION

0 Hours of runtime

WASTEWATER TREATMENT PLANT FLOWS**FIRST QUARTER**

	Flows *	Percentages**
<i>ARROWBEAR</i>	<i>5,959,214</i>	<i>17.32</i>
<i>CSA-79</i>	<i>5,723,600</i>	<i>16.63</i>
<i>RUNNING SPRINGS WATER DISTRICT</i>	<i>22,731,193</i>	<i>66.05</i>

SPRAY IRRIGATION / EFFLUENT DISPOSAL DATA

No spray irrigation for effluent disposal was used in the upper, middle or lower areas for this reporting period.

EFFLUENT DISPOSAL PONDS DATA

As of Memorandum date:

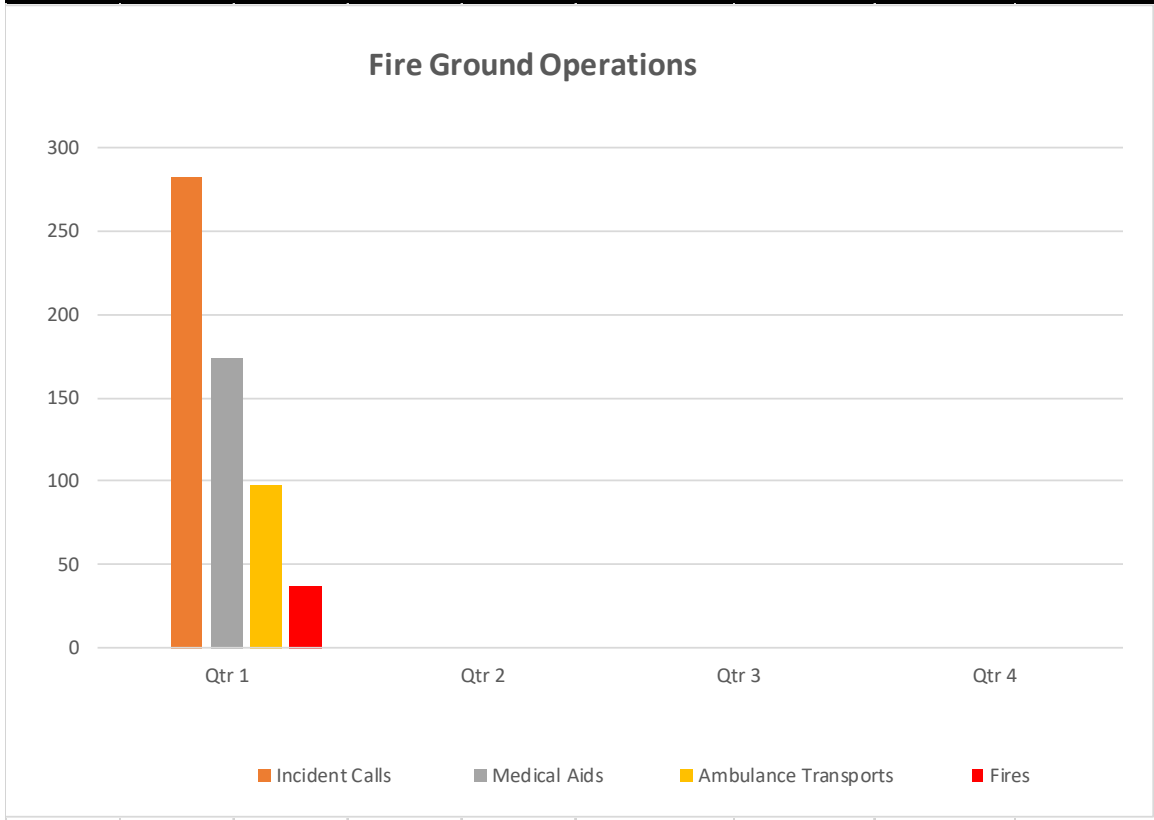
Pond 9 - 8" of capacity, 3 thru 8 and 10 thru 13, 48" of capacity.

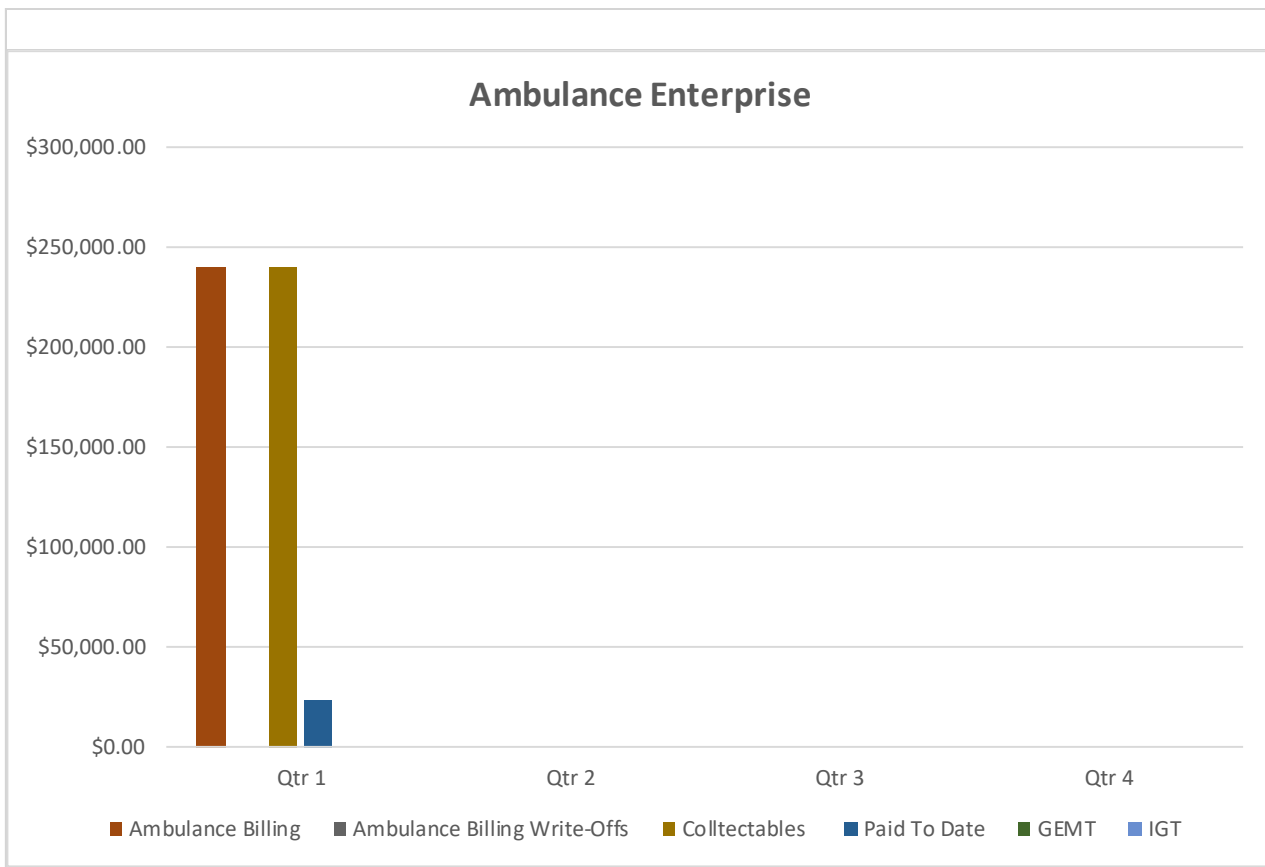
FIRE DEPARTMENT

FIRE DEPARTMENT OPERATIONS REPORT				
FISCAL YEAR 2020-2021				
REPORTABLE OPERATIONS	Qtr 1	Qtr 2	Qtr 3	Qtr 4
Fire Ground Operations				
Incident Calls	283			
Medical Aids	174			
Ambulance Transports	98			
Fires	37			
FIRE/EMS Training Hrs.	248			
Ambulance Enterprise				
Ambulance Billing	\$239,666.57			
Ambulance Billing Write-Offs				
Collectables	\$239,666.57			
Paid To Date	\$ 22,689.04			
GEMT				
IGT				
Collection Percentage				
Weed Abatement				
Warrants				
Weed Abatement Fees Collected	\$ 9,550.00			
Residential Inspections	4250			
Residential Violations - 2nd notice	411			
Community Risk Reduction				
Commercial Inspections	10			
Commercial Violations	1			
Plans Checks/Review	1			
Sprinkler Plans Checks	2			
Sprinkler Inspections				
Hydrant Inspections				
Fees Collected				
Commercial Fire Sprinkler Inspection				
Commercial Plans Review				
Residential Fire Sprinkler Plans	\$ 197.00			
Residential Plans Review	\$ 157.00			
Mult Family Fire Sprinkler Plans				
Mult Family Plans Review				
Special Event Fees				
Flow Tests				
Public Education				
Cost Recovery				

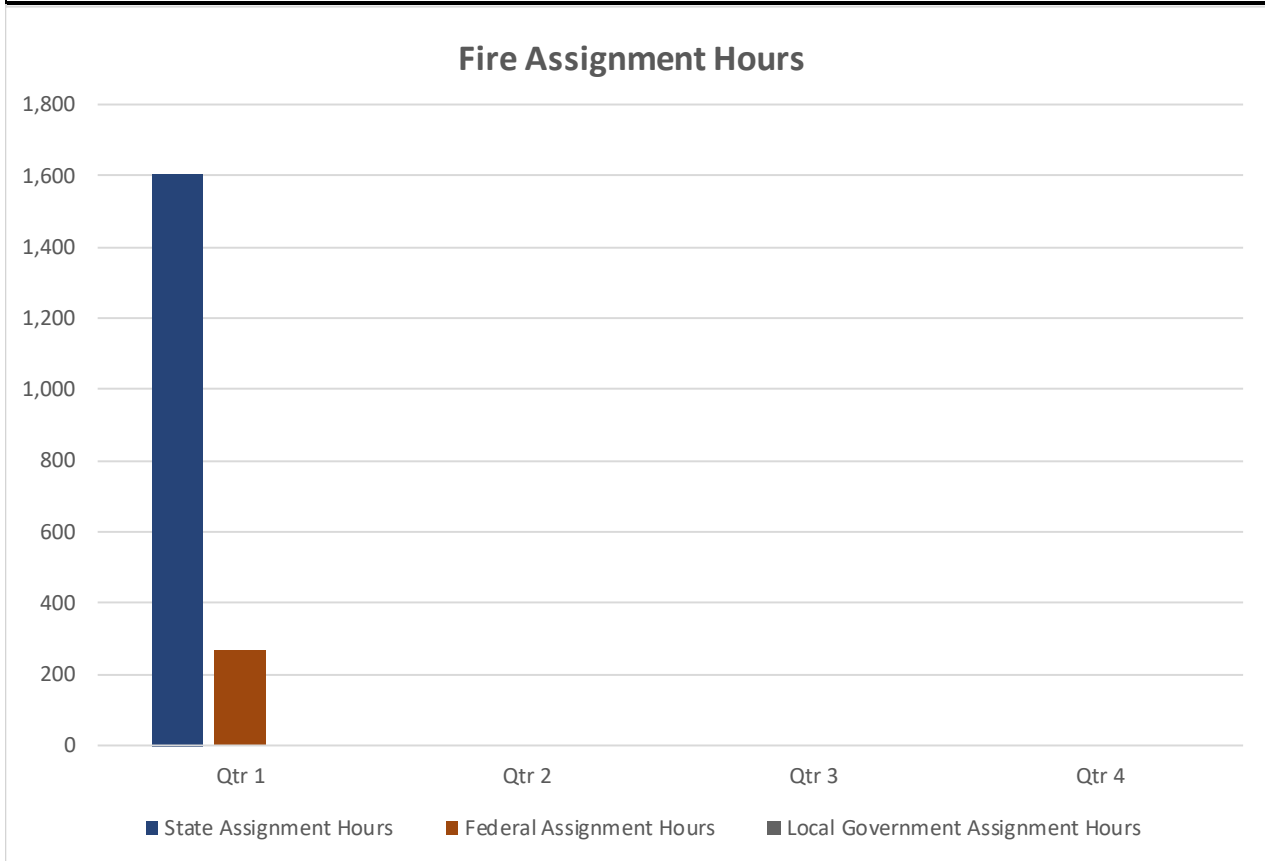
FIRE DEPARTMENT OPERATIONS REPORT				
FISCAL YEAR 2020-2021				
REPORTABLE OPERATIONS	Qtr 1	Qtr 2	Qtr 3	Qtr 4
Community Service				
School Events				
Public Relations				
Recruitment Outreach				
FIRE Assignments				
State Assignment Hours	1607			
Federal Assignment Hours	266			
Local Government Assignment Hours				
State Reimbursement				
Federal Reimbursement				
Local Government Reimbursement				
Reimbursable				
ISA Instructional Service Agreement				

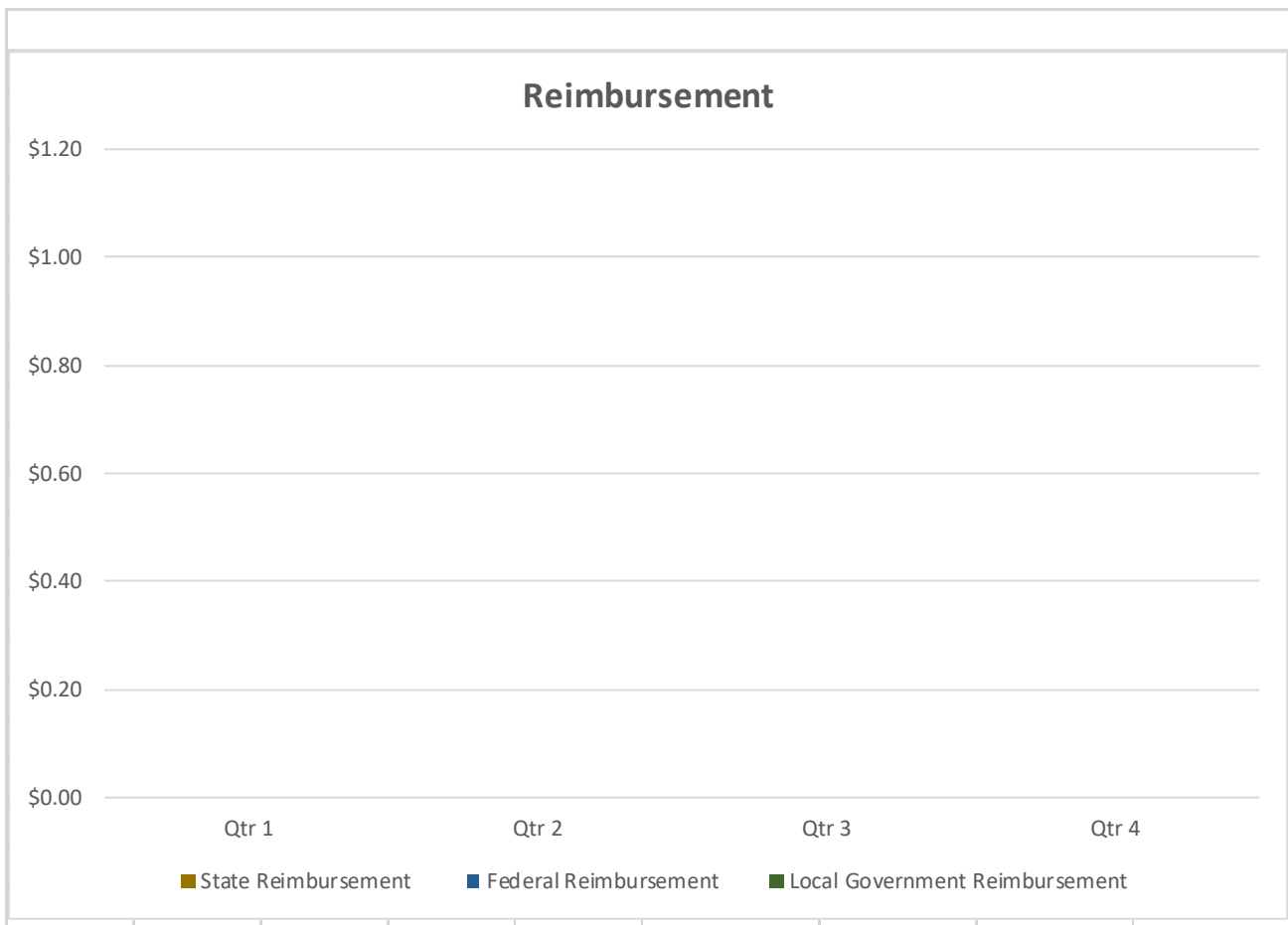
FIRE DEPARTMENT OPERATIONS REPORT
FISCAL YEAR 2020-2021





FIRE DEPARTMENT OPERATIONS REPORT
FISCAL YEAR 2020-2021





RUNNING SPRINGS WATER DISTRICT

MEMORANDUM

DATE: October 21, 2020
TO: Board of Directors
FROM: Ryan Gross, General Manager
SUBJECT: QUARTERLY INVESTMENT REPORT

RECOMMENDED BOARD ACTION

This is an information item only.

REASON FOR RECOMMENDATION

This is an information item only.

BACKGROUND INFORMATION

The District's Policy for Investment of Surplus Funds is set forth in the attached Resolution No. 1-96. In accordance with this policy Attachment 2 contains a copy of the latest Local Agency Investment Fund (LAIF) remittance advice indicating the amount invested and the rate of return. The District's surplus funds are invested in accordance with this policy and the District is able to meet its anticipated expenditure requirements for the next subsequent six months.

FISCAL INFORMATION

This is an information item only.

ATTACHMENTS

Attachment 1 – Resolution No. 1-96
Attachment 2 – LAIF Remittance Advice

RESOLUTION NO. 1-96

**RESOLUTION OF THE BOARD OF DIRECTORS OF
RUNNING SPRINGS WATER DISTRICT SETTING FORTH
A POLICY FOR INVESTMENT OF SURPLUS FUNDS**

WHEREAS, the Legislature of the State of California has declared that the deposit and investment of public funds by local officials and local agencies is an issue of State-wide concern; and

WHEREAS, the Legislature has directed that the treasurer or chief fiscal officer of each local agency shall annually render to the legislative body of the local agency a statement of investment policy, which the legislative body of the local agency shall consider at a public meeting; and

WHEREAS, the Legislature has also directed that the treasurer or chief fiscal officer of each local agency shall render a quarterly report to the legislative body of each local agency which includes the type of investment, issuer, date of maturity par and dollar amount invested on all securities, investments and monies held by the local agency, a description of any of the local agency's funds, investments, or programs that are under the management of contracted parties, and shall include a statement whether the investment portfolio is in compliance with the local agency's investment policy and a statement denoting the ability of the local agency to meet its expenditure requirements for the next subsequent six months; and

WHEREAS, the Legislature has determined that if a local agency has placed all of its investments in the Local Agency Investment Fund or in Federal Deposit Insurance Corporation-insured accounts in a bank or savings and loan association, the treasurer or chief fiscal officer may satisfy the above reporting requirements by simply supplying to the governing body and to the auditor of the local agency the most recent statement or statements received by the local agency from these institutions; and

WHEREAS, Government Code Section 16429.1 provides that notwithstanding any other provision of law, a local governmental official, with the consent of the governing body of that agency, having money in its treasury not required for immediate needs, may remit such surplus funds to the State Treasurer for deposit in the Local Agency Investment Fund for the purpose of investment;

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Running Springs Water District as follows:

1. It is the policy of the Running Springs Water District to invest funds in a manner which will provide the highest investment return with the maximum security while meeting the daily cash flow demands of the District and conforming to all statutes governing the investment of Running Springs Water District funds.

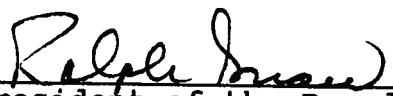
2. This Board of Directors determines that the most feasible and flexible method of implementing this policy, at least expense to the District, is to invest all surplus District funds in the Local Agency Investment Fund of the State of California.

3. Responsibility for deposits into and withdrawals from the Local Agency Investment Fund is hereby delegated to the District's General Manager.

4. At least quarterly, the General Manager will provide the Board of Directors with the most recent copies of statements from the Local Agency Investment Fund indicating amounts invested and rates of return. With each such quarterly report, the General Manager shall also indicate to the Board of Directors whether the District's surplus funds are invested in accordance with this policy, and whether the District is able to meet its anticipated expenditure requirements for the next subsequent six months.

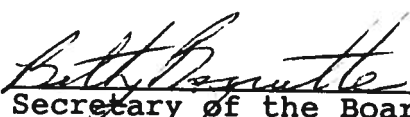
5. This policy shall be reviewed by the Board of Directors at least on an annual basis, and any modifications must be approved by the Board of Directors.

ADOPTED this 21st day of February, 1996.



President of the Board of
Directors of Running Springs
Water District

ATTEST:



Secretary of the Board of
Directors of Running Springs
Water District



BETTY T. YEE
California State Controller

LOCAL AGENCY INVESTMENT FUND
REMITTANCE ADVICE

Agency Name RUNNING SPRINGS WATER DISTRICT
Account Number 90-36-002

As of 10/15/2020, your Local Agency Investment Fund account has been directly credited with the interest earned on your deposits for the quarter ending 09/30/2020.

Earnings Ratio		.00002309407394024
Interest Rate		0.84%
Dollar Day Total	\$	393,207,754.60
Quarter End Principal Balance	\$	4,121,904.82
Quarterly Interest Earned	\$	9,080.77



State Water Resources Control Board Division of Drinking Water

October 14, 2020

System No. 3610062

Ryan Gross
General Manager
Running Springs Water District
PO Box 2206
Running Springs, CA 92382
rgross@runningspringswd.com

2020 SANITARY SURVEY – RUNNING SPRINGS WATER DISTRICT (SYSTEM NO. 3610062)

On September 9 and 10, 2020, the State Water Resources Control Board, Division of Drinking Water (Division) conducted a sanitary survey of Running Springs Water District's (Running Springs WD) drinking water system. The sanitary survey was conducted by Mr. Wei Chang with the Division. We appreciate the professional and courteous assistance provided by Matt Davis throughout this two-day survey, as well as by you and Trevor Miller.

The purpose of this survey is to evaluate Running Springs WD's compliance with permit provisions and all applicable regulations. Eight elements were evaluated and are reported as follows:

1. Sources
2. Treatment
3. Distribution system
4. Finished water storage
5. Pumps, pump facilities, and controls
6. Monitoring, reporting, and data verification
7. System management and operation
8. Operator compliance with state requirements

E. JOAQUIN ESQUIVEL, CHAIR | EILEEN SOBECK, EXECUTIVE DIRECTOR

464 W. 4th Street, #437, San Bernardino, CA 92401 | www.waterboards.ca.gov

Mr. Ryan Gross

October 14, 2020

Overall, Running Springs WD's system is well-maintained. There is no sign of intrusion at each facility, nor has anyone tried to tamper with the facilities. Well sites, booster stations, storage tank locations, and water treatment facilities are clean and secured. Permit provisions are met. All eight elements listed above are satisfactory, except for some deficiencies that need to be corrected.

The deficiencies are tabulated at the end of this letter (first page of the survey report) as well as the Division's suggestions and recommendations. Running Springs WD should review the tabulated deficiency and recommendation list and respond accordingly. The Division requests a written response to this letter by **November 30, 2020**, along with a plan to correct the identified deficiencies.

Physical sanitary survey findings and file review results are also included in the enclosed survey report. This report, however, does not include a comprehensive description of Running Springs WD's facilities and operational practices. Details of Running Springs WD's facilities and operations can be found in the permit and permit amendments.

If you have any questions regarding this letter, please contact Wei Chang at (909) 383-6029 or by email at Wei.Chang@waterboards.ca.gov.

Sincerely,



Digitally signed by Eric Zuniga
Date: 2020.10.13 10:18:10 -07'00'
Water Boards

Eric J. Zúñiga, P.E.
District Engineer
San Bernardino District
South Coast Section

Enclosure:

1. 2020 Deficiency List
2. 2020 Sanitary Survey Report

Cc:

1. Matt Davis, Running Springs Water District via mdavis@runningspringswd.com
2. Trevor Miller, Running Springs Water District via tmiller@runningspringswd.com

**STATE OF CALIFORNIA
STATE WATER RESOURCES CONTROL BOARD
DIVISION OF DRINKING WATER**

DEFICIENCY/ RECOMMENDATION LIST

PWS Name: Running Springs Water District
PWS ID No.: 3610062
Updated By: Wei H. Chang
Date: Wednesday, October 14, 2020

SIGNIFICANT DEFICIENCIES IDENTIFIED			
Date Found	Description of Deficiency	Correction Due Date	Date Corrected Confirmed
STORAGE			
10/14/2020	Deficiency: Air vent screen at Nob Hill Tank (0.133 MG) is broken. Running Springs WD was informed to replace with a #24 mesh screen. Mr. Matt Davis has fixed the deficiency by installing a mesh. Pictures are attached in Appendix P as proof.	11/13/2020	9/17/2020
POTENTIAL HEALTH HAZARD DEFICIENCIES IDENTIFIED			
Date Found	Description of Deficiency	Correction Due Date	Date Corrected Confirmed
MONITORING & REPORTING			
10/14/2020	Deficiency: Monitoring dues at sources for various Title 22 chemicals are listed in Appendix I. Running Springs WD should take samples according to Table 3 in Appendix I.	Varies depending on the chemicals	

MINOR DEFICIENCIES IDENTIFIED			
Date Found	Description of Deficiency	Correction Due Date	Date Corrected Confirmed
MONITORING & REPORTING			
10/14/2020	Deficiency: Although distribution chlorine residuals are monitored at least weekly, Running Springs does not report residuals. Average chlorine residual should be reported quarterly to Division pursuant to Title 22, Section 64534.4 (a). A reporting form is attached to Appendix O of the report. An electronic format of the form can be emailed upon request. Running Springs WD should start reporting chlorine residuals using the attached starting 2021. The first report is due by 3/31/2021.	3/31/2021	
LIST ELEMENT			
10/14/2020	Deficiency: Although ROWCO tank site is secured, access ladders should be locked for all three ROWCO tanks. A lock to prevent someone from accessing the ladder should be installed.	4/12/2021	
STORAGE			
10/14/2020	Deficiency: Peeling on the top of the Luring Pines tank was observed. Areas with peeling should be repaired and recoated within the next year or two, or sooner if the tank starts rusting.	N/A	

REQUESTS AND RECOMMENDATIONS			
Date Found	Description	Correction Due Date	Date Corrected or Confirmed
DISTRIBUTION SYSTEM			
10/14/2020	Request: Update "Distribution Data Sheet". The data sheet will be emailed from the Division. Running Springs WD should also verify the data listed in Appendix G with the Distribution Data Sheet.	3/31/2021	
DISTRIBUTION SYSTEM			
10/14/2020	Request: Bacteriological Sample Siting Plan (BSSP) should be updated once every ten years or at any time when the plan no longer ensures representative monitoring of the system. Running Springs WD's BSSP is dated October 2011. The BSSP should be updated before November 1, 2021. An electronic format of the BSSP template will be emailed to Running Springs WD upon request.	11/1/2021	
MONITORING & REPORTING			
10/14/2020	Suggestion: Running Springs WD is eligible for reduced monitoring for disinfection by-products (i.e., TTHM and HAA5). If interested in requesting reduced monitoring, Running Springs WD can contact the Division anytime.	N/A	

DISTRIBUTION SYSTEM			
10/14/2020	Recommendation: Running Springs should create a written main disinfection program referencing AWWA Manual. The program should tailor to Running Springs WD's operational needs and practices.	N/A	

GENERAL INFORMATION

Public Water System (PWS) Name: Running Springs Water District

PWS ID No.: 3610062

Inspection Date: Wednesday, September 09, 2020
Thursday, September 10, 2020

Last Inspection Date: Wednesday, September 19, 2012

Report Date: Wednesday, October 14, 2020

Last Report Date: Monday, January 14, 2013

Reviewing Engineer: Wei H. Chang

District Engineer: Eric J. Zuniga

District Office: San Bernardino

Person(s) contacted during the inspection: Mr. Matt Davis (main contact), Trevor Miller, and Ryan Gross

Full Permit No.: 03-13-99P-001

Date Issued: Friday, August 06, 1999

No. of Permit Amendments: 7

Is the original permit more than 10 years old? Yes

Are there more than 15 permit amendments to the original permit? No

Permit and amendment history since last sanitary survey: *See Appendix A*

Are permit provisions complied with? Yes

Public Water System Classification: Community (CWS)

Distribution Classification: D3

Treatment Classification: T2

Seasonal Operation: No

If seasonal, explain:

Enforcement history since last sanitary survey: *See Appendix B*

Is the PWS in compliance with enforcement issued? Yes

COMMENTS ON GENERAL INFORMATION

1) None

SOURCES

Source Water Type: Groundwater (GW)

Are there abandoned wells? No

Is a Drinking Water Source Assessment (DWSAP) on file for all sources? Yes

Is each DWSAP accurate? Yes

PURCHASED WATER

Does the system buy water? Yes

If yes, what PWS? Crestline Lake Arrowhead Water Agency (CLAWA)
Arrowbear Park County Water District

PWS ID: 3610114
3610110

Connection type: CLAWA: surface Water turnout/
permanent intertie
Arrowbear Park CWD: groundwater
turnout/ permanent intertie

Is the connection permitted? Yes

SOLD WATER

Does the system sell water? Yes

If yes, what PWS? Smiley Park Country Club

PWS ID: 3600260

Connection type: Intertie

Is the connection permitted? N/A

SOURCE CAPACITY

List of Active Sources: *See Appendix C*

Total # of Groundwater sources: 28
(11 vertical, 16 horizontal, 1 purchased)

Total # of Surface water sources: 1
(1 purchased)

Total # of GUDI sources: 0

Total number of active sources: 29

Is the assigned source class codes for active sources accurate? Yes

Are the most recent pump tests on file? No

Total Capacity (sum of active sources): 1.70 MGD

Maximum Day Demand (MDD): 1.03 MGD

Does the total capacity meet the Maximum Day Demand (MDD)? Yes

Water Production Review: See Appendix D

MDD Review: See Appendix D

COMMENTS ON SOURCES (required for "no" responses)

1) Interconnections with CLAWA and APCWD were mentioned in the 2000 inspection report, but cannot be found in the full permit or permit amendments.

2) No pump tests for horizontal wells. Well data sheets collected in 2012 seem current . If there are new measurements for capacity, a pump test will be requested.

TREATMENT

Treatment is provided for: Corrosion control, uranium removal

Approved Water Treatment Process: Soda ash for corrosion control. Ion Exchange for uranium and gross alpha removal.

List of Water Treatment Facilities: See Appendix E

What is the highest treatment operator requirement: T2

Is the PWS in compliance with treatment operator permit requirements? Yes

Have all treatment classifications been updated? Yes

DISINFECTION REVIEW

Disinfection Treatment: Wellhead continuous disinfection

What is the type and manufacturer? Liquid Sodium Hypochlorite, Multi-Chlor

What is the dosage?	0.3 ppm	
Is the dosage continuous or emergency?	Continuous	
Is it ANSI/NSF 60 certified?	Yes	
Is it ANSI/NSF 61 certified?	Yes	
Is the chemical feed equipment calibrated per manufacturer's recommendations?	Yes	
Is there an emergency chlorination plan on file?	No	There is an emergency chlorinator.
Is the PWS free of the MCL exceedances for Maximum Residual Disinfectant Levels (MRDL) for systems that chlorinate, pursuant to Title 22, CCR, Section 64533.5?	Yes	
Is the PWS in compliance with monitoring and reporting requirements pursuant to Title 22, CCR, Sections 64535.4 and 64537.4? (MRDL)	N/A	Monitoring: yes. Record keeping: yes. Reporting: No.
Is there an operations and maintenance (O+M) manual on file and is it up to date?	Yes	
Is the PWS in compliance with permit requirements for disinfection?	Yes	
Is the PWS in compliance with disinfection requirements?	Yes	

<i>SURFACE WATER REVIEW</i>

Is the surface water evaluation report attached?	N/A	Running Springs does not have SW sources or SWTPs
Is the PWS free of the treatment technique exceedances pursuant to Chapter 17 of Title 22 CCR?	N/A	
Is the PWS in compliance with monitoring and reporting requirements pursuant to Chapter 17 of Title 22 CCR?	N/A	
Is there an operations and maintenance (O+M) manual on file and is it up to date?	N/A	
Is the PWS in compliance with permit requirements for surface water treatment?	N/A	
Have all monthly reports been reviewed and received by DDW?	N/A	
Is the PWS in compliance with surface water treatment requirements?	N/A	

COMMENTS ON TREATMENT (required for "no" responses)

1) Running Springs does not report residuals. The minimum requirement is to sample when distribution bacteriological samples are collected [Title 22 CCR, Section 64534.4 (a)]. Average chlorine residual should be reported quarterly to Division. A first-year reporting form is attached in Appendix O. An electronic format of this form can be emailed to Running Springs WD upon request

DISTRIBUTION SYSTEM

Population:	4862
Service Connections:	2935
Metered?	Yes

Does the system have an up-to-date distribution map? Yes

LEAKS

Discuss leak history since the last sanitary survey: 2018 water main break: Four (4) Shear main breaks on A.C. pipe repaired with full circle clamps. One (1) Broken saddle on main repaired with new saddle. One (1) 2" flush out valve leaking, replaced with new valve. One (1) 4" steel main leak repaired with Redi Repair clamp. 2017 water main break: One (1) Clamped 4" Steel. main One (1) A.C. main shear break repaired with full circle clamp. One (1) Clamped cracked 12" C-900 and scheduled pipe replacement. Two (2) leaks requiring replacement of elbows 2" & 8".

Review of leaks: See Appendix F

Is the distribution system free of low-head lines (<5 psi)? Yes

Is there a leak detection program? Yes

WATERWORKS STANDARDS

Are water main and sewer separation practices meeting Title 22, CCR, Section 64572? Yes

Is the distribution system free of all known lead pipes or lead solder joints in the distribution system? Yes

What are the known materials of water lines? PVC, asbestos, steel, galvanized steel, CMLC (cement mortar lined & coated steel)

Is the main inventory table complete and attached? Yes

Review of the main inventory: See Appendix G

Are the materials standards for water mains in compliance with Title 22, CCR, Section 64570? No

For community systems, are mains at least four inches in diameter? (Title 22, CCR, Section 64573) Yes

Are all direct additives NSF/ANSI 60? (Title 22, CCR, Section 64590) Yes

Are all indirect additives NSF/ANSI 61? (Title 22, CCR, Section 64591) Yes

COMMENTS ON DISTRIBUTION SYSTEM (required for "no" responses)

1) Asbestos cement pipes are in the distribution system. According to Running Springs WD, material of the new water mains will be selected pursuant to California Waterworks Standards (ex: PVC). The Division recommends a plan to replace existing AC pipes.

FINISHED WATER STORAGE

List of storage reservoirs: See Appendix H

Total number of storage reservoirs: 11 reservoirs, 4 forebays, 2 hydropneumatics

STORAGE CAPACITY

Total capacity (sum of finished storage): 2.74 MG

Maximum Day Demand (MDD): 1.03 MGD

Does the finished water storage meet the Maximum Day Demand (MDD)? Yes

Water Storage Review: See Appendix H

Were the tanks free of physical deficiencies? No

TANK INSPECTION AND CLEANING

Were reservoirs internally inspected? Yes

Were reservoirs externally inspected? Yes

Does the PWS have comprehensive evaluations performed on the tanks? (i.e. dive, tank draining) Yes

Explain the comprehensive evaluation: Daily/Weekly visual exterior inspection plus annual 3rd party diver as budget allows.

COMMENTS ON FINISHED WATER STORAGE (required for "no" responses)

- 1) Peeling on the top of the Luring Pines tank was observed. Areas with peeling should be recoated
- 2) Although ROWCO tank site is secured, access ladders should be locked for all three ROWCO tanks.
- 3) Nob Hill 1 MG tank: vent screen is broken. No animal was found in the tank on the date of survey. An notification email was sent to Running Springs WD. USEPA recommends the screen size and material be #24 mesh, non-corrodible. Running Springs WD has installed a screen and fixed the deficiency. Pictures are attached in Appendix P.

Pumps

Are there booster pumps? Yes

Are there spare parts and tools readily available for pumps? Yes

Are all booster pump locations in adequate, sanitary conditions? Yes

COMMENTS ON PUMPS (required for "no" responses)

1) The majority of Running Spring WD's system is gravity fed. Running Springs WD recently received quotes for duplex pumping systems for our critical sites and will be purchasing them soon.

MONITORING, REPORTING AND DATA VERIFICATION

BACTERIOLOGICAL MONITORING

Total number of monthly samples taken per approved Bacteriological Sample Siting Plan (BSSP)? 40

What is the Total Coliform Rule required minimum samples per week/month? 3 per week

Is the BSSP up to date and representative of the Groundwater Rule (if applicable)? Yes

Dated October 2011

Free of MCL exceedances? Yes

Free of any monitoring and reporting (M&R) violations? Yes

SOURCE CHEMICAL MONITORING

If any waivers have been issued, have the letters been attached to this report? (i.e. SOC, VOC) No

Running Springs WD does not apply for monitoring waiver.

Review of the source monitoring: See Appendix I

Is there an approved Sampling Monitoring Plan on file? (Title 22, CCR, Section 64416) Yes

Refer to "Monitoring requirements for compliance cycle 2020-2028" letter

Is the PWS using modified Drinking Water Watch (mDWW) for monitoring and reporting? Yes

Is all source chemical monitoring and reporting in compliance? No

Explain any increased or reduced monitoring updates: Delinquent monitoring is observed during this sanitary survey. Monitoring due dates have been provided to Running Springs WD.

Free of any primary and/or secondary MCL exceedances? No

If no, explain: Gross alpha and uranium exceedance at Luring Pines Well (034), Rimwood Vertical (022), Luring Canyon (011).

Free of any monitoring and reporting (M&R) violations? No

If no, explain: Missed a nitrate sample at Luring Pine Well in 2016

TREATMENT SYSTEM MONITORING

Review: See Appendix J

Free of any monitoring and reporting (M&R) violations? Yes

GENERAL/PHYSICAL MONITORING (DISTRIBUTION)

Has the system sampled for color, odor, and turbidity? Yes

If yes, how many and at what frequency? Once per month at all of the pressure zones.

Is color, odor, and turbidity monitoring required? (Title 22, CCR, Section 64449.5) Yes

DISINFECTANT/DISINFECTION BYPRODUCT (D/DBP) MONITORING (DISTRIBUTION)

When is the PWS required to monitor for D/DBPs?	Quarterly: February, May, August, November. Running Springs WD is eligible for reduced monitoring for DBPs.	Running Springs WD is eligible for reduced DPB monitoring (annual monitoring).
Is there an approved D/DBP plan on file (is it up to date)?	Yes	
What are the required number of samples?	Two	
Free of OEL exceedances?	Yes	
Free of MCL exceedances?	Yes	
Free of M&R violations?	Yes	
D/DBP Review:	<i>See Appendix K</i>	

LEAD AND COPPER MONITORING (DISTRIBUTION)

Is Corrosion Control Treatment Provided?	Yes
Is the PWS in compliance with corrosion control requirements of the Lead and Copper Rule (LCR)? (if applicable; Title 22, CCR, Sections 64682 and 64684)	Yes
Are the corrosion control treatment parameters met?	Yes
Are corrosion control treatment monitoring and reporting requirements met?	Yes
What is the PWS' required frequency for monitoring?	Every three years

How many sites are required to be sampled?	20
When are the next samples due by?	September 30, 2022
Is the PWS free of lead and copper action level exceedances (ALEs)?	Yes
Is M&R for the LCR in compliance?	Yes
Review of LCR since the last inspection:	See Appendix K

ADDITIONAL REPORTING

Has DDW received all electronic Annual Reports (eARs) since the last sanitary survey?	Yes
Were all eARs complete?	Yes
Has DDW received all Consumer Confidence Reports (CCRs) since the last sanitary survey?	Yes
Were all CCRs complete according to Title 22, CCR, Section 64480?	Yes
Has DDW received all CCR certification forms?	Yes
Was enforcement reported in the CCR and was public notification included (if applicable)	N/A

COMMENTS ON MONITORING, REPORTING, AND DATA VERIFICATION (required for "no" responses)

- 1) See Appendix I, Table 3 for monitoring dues
- 2)

SYSTEM MANAGEMENT AND OPERATIONS

MANAGEMENT

Is record retention in compliance?	Yes	
Record retention review:	See Appendix L	
Does the PWS have an Urban Water Management Plan? (CA Water Code, Statute 10620; required for systems $\geq 3,000$ customers)	Yes	2010

CROSS-CONNECTION CONTROL PROGRAM

Are all backflow devices tested annually to comply with Title 17, CCR, Section 7605(c)?	Yes	According to eARs
Does the utility have a Cross-Connection Control Ordinance? (Title 17, CCR, Section 7584)	Yes	
Was the PWS free of cross-connections during the survey?	Yes	
Does the PWS have a customer complaint program?	Yes	All water quality complaints are processed in our work order system and the operators follow up with the customers and office, the work orders are then held for five years, they are reported in the monthly report submitted to your department and in the electronic annual report.
Is the complaint program adequate?	Yes	

FINANCIAL CAPACITY

Is there a budget? Yes

Is the budget audited? Yes

Do revenues exceed expenditures? Yes

Is there a capital improvement plan? Yes

Is there a main replacement program? Yes

EMERGENCY RESPONSE

Is there an up-to-date emergency notification plan on file with the Division? Yes

Is there an emergency response plan? Yes Dated 7/26/2010

AUXILIARY POWER

Is there auxiliary power on-site? Yes

Is the auxiliary power routinely tested? Yes

Is the auxiliary power (or standby storage) able to supply and pressurize the entire distribution system for a minimum of 8 hours for normal operation? Yes

MAIN DISINFECTION PROGRAM

Does the main disinfection program comply with AWWA Standards? Yes

Running Springs does not have a written main disinfection program but follows AWWA Manual to disinfect water mains.

VALVE MAINTENANCE PROGRAM

Does the utility have a map of all system valves? Yes

Does the utility have a formal valve maintenance program? Yes

Number of valves exercised last year: 300 valves in 2019. Biennial valve exercise Total number of valves: 702.

FLUSHING PROGRAM

Describe the flushing program: Dead end main flushing done annually. Fire flow testing done in zones to flush mains.

Does the PWS annually flush all dead ends? Yes

Does the PWS have flushing records? Yes

RECYCLED OR NON-POTABLE WATER DISTRIBUTION PROGRAM

Are there recycled water projects in the service area? No

Does the system have an approved ordinance for using recycled water? N/A

Are mains, hydrants, and appurtenances easily identified (purple)? N/A

Are annual survey tests completed (dual plumbed)? N/A

Are shut down tests completed? (every 4 years) N/A

OPERATORS

PWS Minimum Distribution Operator Requirement: D3

Is the PWS in compliance with Distribution Operator requirements? Yes

PWS Minimum Treatment Operator Requirement: T2

Is the PWS in compliance with Treatment Operator requirements? Yes

Is there an operations and maintenance (O+M) manual on file and is it up to date? (Title 22, CCR, Section 64600) Yes

Does the PWS utilize a SCADA system? Yes

Review of operators and certifications: See Appendix M

Review of PWS Distribution system classification: D3. See Appendix N

Review of PWS Treatment system classification: T2 due to ion exchange system

COMMENTS ON SYSTEM MANAGEMENT AND OPERATION (required for "no" responses)

1) Running Springs WD has a list of homes installed with cross connection devices. The backflow prevention devices are tested once every year by WD staff.

RESILIENCY AND PREPAREDNESS

EXTREME WEATHER VULNERABILITIES

What extreme weather conditions is the system susceptible to? Wind, snow, rain, freezing conditions

What are the vulnerabilities under these extreme weather conditions? Wildfire, power outage

OTHER IDENTIFIED VULNERABILITIES

Other identified vulnerabilities? No

PREPAREDNESS

Explain the public water system's measures to prepare for and respond to the extreme weather conditions if there is any: Keeping tanks full for fire danger

OTHER USEFUL RESOURCES

Is the water system familiar with the EPA CREAT tool for risk assessment? N/A

CREAT tool link: <https://www.epa.gov/crwu/build-resilience-your-utility>

COMMENTS ON SYSTEM RESILIENCY AND PREPAREDNESS

1) Brought the awareness of CREAT tool to Running Springs WD


LIST OF APPENDICIES

- A Permit History
- B Enforcement History
- C List of Active Sources

- D Water Production and Maximum Day Demand Review
- E List of Treatment Facilities
- F Leak Review
- G Main Inventory
- H Storage Reservoirs
 - I Source Monitoring Review
 - J Treatment Monitoring Review
- K Distribution Monitoring Review
- L Records Retention Review
- M Operator Certifications Review
- N Distribution System Classification
- O Chlorine Residual reporting form
- P Deficiency Pictures
- Q Data Sheets

LIST OF SOURCES OF REVIEW*

- 1 Wells and Reservoir Inspection Forms
- 2 Site Inspection Photos
- 3 eARS submitted to the Division
- 4 CCRs submitted to the Division
- 5 Monthly/quarterly/other reports submitted to the Division
- 6 Permits and Previous Sanitary Surveys
- 7 System Files
 - *Files are available at the Division's District office

Report Prepared by: 
 Wei H. Chang

Date: 10/10/2020

Appendix A: Permit and Amendment History (since last sanitary survey)

Last Sanitary Survey:		Monday, January 14, 2013		
Permit or Amendment Number	Issue Date	Permit Description	All Conditions Followed?	If not, explain why?
03-13-99P-001	8/6/1999	Full permit	Yes	
Amendment 1	10/3/2002	Add a new horizontal well, 99-6-20H	Yes	
Amendment 2	11/19/2002	Add a new horizontal well, 99-6-21H	Yes	
Amendment 3		Reactivate horizontal wells 04C, 86-7-11H, 04E, 96-5-15H, 86-7-12H, and 86-7-14H. To initiate corrosion control treatment (soda ash) at Wiess Canyon Well.	Yes	
05-13-05PA-006	4/7/2005	Reactivate horizontal well 86-7-10H	Yes	
05-13-06PA-001	5/17/2006	Add uranium IX treatment at Luring Pines Vertical Well	Yes	
05-13-08PA-018	5/15/2008	Add uranium IX treatment at Rimwood Well #2	Yes	
05-13-16PA-022	5/18/2016	Add Ayers Acres Well 2 and uranium IX treatment at Ayers Acres Well 2	Yes	

Appendix B: Enforcement History (since last sanitary survey)

Last Sanitary Survey:	Monday, January 14, 2013			
Enforcement Number	Issue Date	Enforcement Description	All Directives Completed?	If not, explain why?
Notice of Violation	4/18/2018	Missed nitrate sampling at Luring Pines Well	Yes	

Appendix C Active Sources

Table 1: List of Active Sources, PS Codes, Type, Capacity							
Source Name	PS Code	Source Class Code	Type (Well, SW, CC, etc.)	Capacity	Units	Most recent pump test date on file?	Current DWSAP on file?
HORIZONTAL WELLS							
Horizontal Well 04C	3610062-003	GMVS	Well			No	Yes
Horizontal Well 04E	3610062-004	GMVS	Well			No	Yes
Horizontal Well 04I	3610062-008	GMVS	Well			No	No
Horizontal Well 04J	3610062-009	GMVS	Well			No	No
Horizontal Well 86-7-12H	3610062-024	GMVS	Well			No	Yes
Horizontal Well 86-7-14H	3610062-025	GMVS	Well			No	Yes
Horizontal Well 86-7-10H	3610062-026	GMVS	Well			No	Yes
Horizontal Well 86-7-11H	3610062-027	GMVS	Well			No	Yes
Horizontal Well 86-7-13H	3610062-028	GMVS	Well			No	No
Horizontal Well 04D	3610062-029	GMVS	Well			No	No
Horizontal Well 96-5-15H	3610062-032	GMVS	Well			No	Yes
Horizontal Well 96-6-16H	3610062-033	GMVS	Well			No	No
Horizontal Well 99-6-20H	3610062-042	GMVS	Well			No	Yes
Horizontal Well 99-7-21H	3610062-043	GMVS	Well			No	Yes
Horizontal Well 98-9-17H	3610062-103	GMVS	Well			No	No
Horizontal Well 98-9-18H	3610062-104	GMVS	Well			No	No
Sidewinder Composite (entry point)	3610062-044			70	gpm		
VERTICAL WELLS							
Luring Canyon Vertical Well	3610062-011	GMVS	Well	7.5	gpm	No	No
Sidewinder Canyon Vertical 05	3610062-016	GMVS	Well	12.8	gpm	No	No
Sidewinder Canyon Vertical 01A	3610062-017	GMVS	Well	22	gpm	No	No
Sidewinder Canyon Vertical 03	3610062-018	GMVS	Well	27	gpm	No	No
Weiss Canyon Vertical	3610062-019	GMVS	Well	7.7	gpm	No	No
Owl Rock Vertical Well	3610062-031	GMVS	Well	19.6	gpm	No	No

Rimwood Vertical No. 2 Well	3610062-022	GMVS	Well	24	gpm	No	No
Luring Pines Well	3610062-034	GMVS	Well	15.3	gpm	No	No
Ayers Well 2	3610062-050	GMVS	Well	150	gpm	Yes	Yes
District Complex Vertical Well	3610062-101	GMVS	Well	12.8	gpm	No	No
Harris Vertical Well	3610062-105	GMVS	Well	28.8	gpm	No	No
Purchased – Arrowbear CWD	3610062-045		CC	80	gpm		
Purchased - CLAWA	3610062-046		CC	705	gpm		

Table 2: List of Active Sources, PS Codes, Type, Capacity		
Subtotal Capacity:	1182.50	gpm
Total Capacity:	1.70	MGD
Subtotal Capacity (with Highest Source Offline):	477.50	gpm
Total Capacity (with Highest Source Offline):	0.69	MGD

Appendix D Water Production Review

Table 1: Water Produced in the Past Ten Years (2010-2019)

Year	Maximum Day Demand (gallons)	Maximum Day	Maximum Month	Max Month Total (gallons)	Annual Produced Total (gallons)
2019	563987	8/18/2019	August	14716302	130765159
2018	637531	8/11/2018	August	17218608	141249038
2017	669830	6/26/2017	July	15410083	139308177
2016	593653	7/22/2016	July	15889782	135735939
2015	527879	9/2/2015	August	13213275	128418048
2014	690805	7/4/2014	July	17035512	154251549
2013	814628	8/13/2013	July	18208577	162117602
2012	700580	8/30/2012	August	18267231	156855102
2011	697322	8/24/2011	July	18179251	153394560
2010	1026432	n/a	July	22389251	191682102

Notes:

Information obtained from Annual Reports Submitted to the Division.

**Maximum Day was estimated using maximum month, divided by number of days in month and multiplied by 1.5 peaking factor.*

Table 2: Maximum Day Demand

Year with Maximum Day Demand	Maximum Day Demand	Total Source Capacity	Units
2010	1.03	1.70	MGD

Table 3: System-Wide Source Compliance (Title 22, CCR, Section 64554)

Requirement for Capacity	Demand	Capacity	Units	Meets Requirement? (Capacity ≥ Demand)
1) Source Capacity at all times ≥ the maximum day demand (MDD)	1.03	1.70	MGD	Yes
2) MDD met in the system as a whole and in each pressure zone	1.03	1.49	MGD	Yes
3) 4 Hours of Peak Hourly Demand is met (for systems with ≥1,000 service connections)	0.26	1.70	MGD	Yes
4) MDD is met in the system with the highest-capacity source offline (for systems with only groundwater)	1.03	0.69	MGD	No

Notes: Running Springs plans on drilling a new groundwater source in the future, so it does not rely too much on CLAWA

Appendix E: Water Treatment Facilities

Facility	PS Code	Treatment Type	Contaminant Treated	Treatment Operation Requirement	Comment
Corrosion control at Weiss Canyon Well	3610062-047	Soda ash	Corrosion control	T1	
Luring Pines vertical well IX facility	3610062-049	Ion Exchange	Uranium	T1	
Rimwood Well #2 IX facility	3610062-048	Ion Exchange	Uranium	T2	
Luring Canyon Vertical Well	3610062-102	Ion Exchange	Uranium	T1	
Ayers Acres Well 2 IX facility	3610062-051	Ion Exchange	Uranium	T2	

*: PS Code is assigned during this sanitary survey

Appendix F: Leaks (since last sanitary survey)					
Last Sanitary Survey:	Monday, January 14, 2013				
Type	2014	2015	2016	2017	2018
Main Breaks or Leaks	5	5	3	5	7
Service Line Breaks or Leaks	9	8	7	6	15
Water Outages	0	0	1	2	0
Boil Water Orders	0	0	0	3	1

*Information obtained from eARs submitted to the Division

Appendix G: Main Inventory Table

Material	Amount	ft or %	Size	Class / Gage	Condition and/or Year Installed
Asbestos	51	%	2" - 30"	150/200	Moderate
Steel	32	%	2" - 48"		Moderate
CMLC Steel	3	%	4" - 24"		Moderate
PVC	13	%	4"- 24"	150/200	Moderate
Galvanized Steel	1	%	2"	150/200	Moderate
TOTAL	100	%			

Percent of mains that are 40+ years old?:	at least 50%
Percent of mains that are less than 4":	5%

Asbestos cement pipes are 40+ years old

Appendix H Storage Tank Reviews

Table 1: Storage Reservoirs

Reservoir	Capacity	Units	Type / Material	Receives from...	Delivers to...	Date Last Coated
Nob Hill No. 1	0.133	MG	Welded Steel	CLAWA	Zone 3	1979
Nob Hill No. 2	1	MG	Welded Steel	Nob Hill No. 2 tank	hydropneumatic zone	1985
Rowco No. 1	0.1	MG	Bolted Steel	Sidewinder or pressure zone 2 or 3.	Pressure zone No. 1 or 2 by gravity; Pressure zone No.3 by booster.	1999
Rowco No. 2	0.1	MG	Bolted Steel	Sidewinder or pressure zone 2 or 3.	Pressure zone No. 1 or 2 by gravity; Pressure zone No.3 by booster.	1995
Rowco No. 3	0.3	MG	Welded Steel	Sidewinder or pressure zone 2 or 3.	Pressure zone No. 1 or 2 by gravity; Pressure zone No.3 by booster.	1979
Enchanted Forest No. 1	0.1	MG	Welded Steel	Rowco Pressure zone No.1	Pressure zone No. 5 by gravity	2004
Enchanted Forest No. 2	0.2	MG	Steel	Upper Zone (Rowco)	Enchanted Forest customers	2003
Nordic No. 1	0.2	MG	Welded Steel	ABPCWD and Rimwood vertical well, and PZ 2	PZ No. 4 by gravity; Nordic hydropneumatic PZ by booster	1998
Nordic No. 2	0.2	MG	Welded Steel	ABPCWD and Rimwood vertical well, and PZ 2	PZ No. 4 by gravity; Nordic hydropneumatic PZ by booster	1997
Luring Pines	0.2	MG	Welded Steel	Luring Pines and Weiss Canyon Well, PZ 1 and 4	Pressure zone No. 2 by gravity and pressure zone 1 and 4 by booster	2012
Rimwood Tank	0.2	MG	Welded Steel	Nordic Zone	Rimwood Zone G	2004

Forebay	Capacity	Units	Type / Material	Receives from...	Delivers to...	Date Last Coated
Brookings	0.0014	MG	Welded Steel	Brookings vertical and Weiss Canyon vertical wells.	Luring Canyon booster forebay	2003
Sidewinder Canyon Central	0.0014	MG	Welded Steel	Sidewinder canyon	Rowco tanks and Pressure zone No. 1 by booster	2002
Sidewinder Canyon Lower	0.002	MG	Welded Steel	Sidewinder canyon	Central Booster station	2008
Luring Canyon	0.002	MG	Welded Steel	Luring Canyon vertical and Smilley Park Vertical wells. Also from Brookings booster.	Pressure zone No. 2 by booster	1993 (external) 2004 (internal)
Forebay	Capacity	Units	Type / Material	Receives from...	Delivers to...	Date Last Coated
Nob Hill Tank	0.0006	MG	Welded Steel	from Nob Hill Tank No. 2 – CLAWA	Nob Hill hydropneumatic pressure zone	1964
Nordic Tank	0.0012	MG	Welded Steel	Nordic Tank	Nob Hill hydropneumatic pressure zone	1974
Total Storage Capacity	2.7416	MG				

Table 2: System-Wide Storage Compliance (22 CCR 64554) For systems with more than 1,000 service connections			
Requirement for Storage Capacity	Demand (MG)	Capacity (MG)	Meets Requirement? (Capacity ≥ Demand)
1) Storage Capacity at all times ≥ four hours of peak hourly demand (PHD)	0.26	2.74	Yes

Table 3: Pressure Zones				
Pressure Zone	Pressure Range (psi)	Storage Capacity (MG)	No. of Connections	Water Sources
Zone 1, includes 3 PRV sub-zones	35-184	0.5	964	Sidewinder Canyon Wells, PZ 2, PZ 3
Zone 2	37-166	0.2	729	Luring Canyon, Smiley Park, Brookings, and Weiss Canyon Wells, PZ 1, PZ 2
Zone 3	35-148	1	609	Owl Rock, Harris, and District Complex Wells, CLAWA, PZ 1
Zone 4, includes 1 PRV sub-zone	45-161	4	466	Arrowbear Park CWD, Rimwood No. 2 Well, PZ 2
Zone 5	37-107	0.3	78	PZ 1
Nob Hill Hydro	34 - 69	600 gal	19	Nob Hill Tank No. 2
Nordic Hydro	40 - 97	1,200 gal	19	Nordic Tanks
Zone 7, Rimwood	33 - 75	0.2	17	PZ 4

Appendix I Source Monitoring Reviews

Table 1: Minimum Required Source Monitoring Frequencies (in months): for Source Class Code GMVS									
	Inorganics	Nitrate	Nitrite	Asbestos **	Perchlorate	Radionuclides **	VOCs ***	SOCs ****	Secondary Chemicals
Groundwater	36	12*	36*	108	36	36	36	36	36

*Every three months if above half of the MCL

**Possible less monitoring is allowed due to waiver or approved monitoring reduction

*** VOC: volatile organic compound

*** SOC: synthetic organic compound

Possible increased monitoring is required due to past detections or permit condition

Table 2: Minimum Required Source Monitoring Frequencies (in months) for Running Springs WD Sources

	Inorganics	Nitrate	Nitrite	Asbestos	Perchlorate	Radionuclides	VOCs	SOCs	Secondary Chemicals
Luring Canyon Vertical Well	36	12	36	108	36	3	36	36	36
Sidewinder Canyon Vertical 05	36	12	36	108	36	36	36	36	36
Sidewinder Canyon Vertical 01A	36	12	36	108	36	36	36	36	36
Sidewinder Canyon Vertical 03	36	12	36	108	36	36	36	36	36
Weiss Canyon Vertical	36	12	36	108	36	36	36	36	36
Owl Rock Vertical Well	36	12	36	108	36	36	36	36	36
Rimwood Vertical No. 2 Well	36	12	36	108	36	3	36	36	36
Luring Pines Well	36	12	36	108	36	3	36	36	36
Ayers Well 2	36	12	36	108	36	3	36	36	36
District Complex Vertical Well	36	12	36	108	36	36	36	36	36
Harris Vertical Well	36	12	36	108	36	36	36	36	36
Sidewinder Composite (entry point)	36	12	36	108	36	36	36	36	36

Table 3: Monitoring Due Dates

PS Code	Source Name	VOCs Due Date	SOCs Due Date
3610062-011	LURING CANYON VERT WELL	Apr 2021	End of 2022
3610062-019	WEISS CANYON VERTICAL	Due Now	End of 2022
3610062-022	RIMWOOD VERTICAL #2 WELL	Due Now	End of 2022
3610062-031	OWL ROCK VERTICAL WELL	Due Now	End of 2022
3610062-034	LURING PINES WELL	Due Now	End of 2022
3610062-044	SIDEWINDE R CYN ENTRY POINT	Due Now	End of 2022
3610062-050	AYERS WELL 2	Mar 2021	End of 2022
3610062-101	DISTRICT COMPLEX VERTICAL WELL	Jan 2021	End of 2022
3610062-105	HARRIS VERTICAL WELL	Due Now	End of 2022

Appendix J Treatment Monitoring Reviews

Table 1: Monitoring Requirements for Corrosion Control - Soda Ash		
Monitoring Location	PS Code	Frequency
Weiss Canyon Well	3610062-019	pH: Daily
Treatment Effluent*	3610062-047	pH, sodium carbonate dosage, and well production: Daily

Table 2: Monitoring Requirements at IX Treatment		
Monitoring Location	PS Code	Frequency
Luring Pines	3610062-034	Gross Alpha & Uranium: Quarterly
Treatment Effluent*	3610062-049	Uranium: Monthly

*: Compliance Point

Table 3: Monitoring Requirements at IX Treatment		
Monitoring Location	PS Code	Frequency
Rimwood Well #2	3610062-022	Gross Alpha & Uranium: Quarterly
Treatment Effluent*	3610062-048	Uranium: Monthly

*: Compliance Point

Table 4: Monitoring Requirements at IX Treatment		
Monitoring Location	PS Code	Frequency
Luring Canyon Vertical	3610062-011	Gross Alpha & Uranium: Quarterly
Treatment Effluent*	3610062-102	Uranium: Monthly

*: Compliance Point

Table 5: Monitoring Requirements at IX Treatment		
Monitoring Location	PS Code	Frequency
Ayers Well 2	3610062-050	Gross Alpha & Uranium: Quarterly
Treatment Effluent*	3610062-051	Gross Alpha & Uranium: Monthly

*: Compliance Point

Appendix K Distribution System Monitoring Review

Table 1: D/DBP Monitoring Review

D/DBP Site	PS Code	Frequency?	Sample Date	TTHM results, µg/L	HAA5 results, µg/L	Next Due
DBP2-30137 PIXIE DR	3610062-601	Every Quarter	Feb, May, Aug, Nov.	RAA = 4.5	RAA = 0	Nov. 2020
DBP2-30029 ENCHANTED WAY	3610062-602	Every Quarter	Feb, May, Aug, Nov.	RAA = 4.8	RAA = 0	Nov. 2020

Running Springs WD is eligible for reduced monitoring for DBPs. LRAA is ≤ 0.040 mg/L for TTHM and ≤ 0.030 mg/L for HAA5 at all monitoring locations

Table 2: Lead and Copper Monitoring Review

Date of Monitoring	No. of Samples Taken	No. of Samples Required	90th Percentile Lead (mg/L)	90th Percentile Copper (mg/L)	Comments
From 6/17/2019 to 6/26/2019	20	20	0.007	0.42	
From 7/8/2016 to 7/17/2016	20	20	0.006	0/31	

Appendix L Records Retention Review

Table 1: Record Retention		
Type	Requirement	Meets Requirement?
Backflow device tests and maintenance (17 CCR 7605 (f))	≥3 years	Yes
Distribution bacteriological analysis (22 CCR 64423.1 (d))	5 years	Yes
Source Microbiological and turbidity analysis (22 CCR 64470 (b)(1))	5 years	Yes
Source chemical analysis (22 CCR 64470 (b)(1))	10 years	Yes
Water system complaints (22 CCR 64470 (a))	5 years	Yes
Records of corrective action (22 CCR 64470 (b)(2))	≥3 years after final action	Yes
Sanitary survey reports /summaries /communication (22 CCR 64470 (b)(3))	10 years	Yes
Variances (22 CCR 64470 (b)(4))	5 years	Yes
Tier 1/2/3 Notices (22 CCR 64470 (b)(5))	3 years	Yes
Consumer confidence report (22 CCR 64483 (g))	≥3 years	Yes
Source Monitoring Plans (22 CCR 64470 (b)(6))	10 years	Yes
Distribution Bacteriological Monitoring Plan (22 CCR 64470 (b)(6))	10 years	Yes
Distribution TTHM / HAA5/ MRDL Results and Monitoring Plans 22 CCR 64470 (b)(6); 22 CCR 64537 (e)	10 years	Yes
Main/Reservoir/Well Disinfection, Main Flushing, Reservoir Inspection and Cleaning (22 CCR 64604 (c))	≥3 years	Yes
Treatment Plant Records (22 CCR 64662 (b))	≥3 years	Yes
Distribution Lead and Copper analysis and records (22 CCR 64690.80)	2 Compliance Cycles (18 Years)	Yes

Appendix M Operators Certification Review

Table 1: Treatment Operators					
Name	Operator Number	Chief or Shift?	Treatment Classification	Expiration Date	Meets requirement?
Randall Bobroff	17297	Chief	T2	7/1/2021	Yes
Kent Jenkins	20927	Shift	T2	7/1/2022	Yes
Rich Teter	29448	Shift	T2	7/1/2023	Yes
Matt Davis	26741	Shift	T2	1/1/2023	Yes

Table 2: Distribution Operators					
Name	Operator Number	Chief or Shift?	Distribution Classification	Expiration Date	Meets requirement?
Randall Bobroff	6008	Chief	D3	3/1/2021	Yes
Kent Jenkins	8690	Shift	D3	3/1/2021	Yes
Rich Teter	28743	Shift	D3	8/1/2022	Yes
Matt Davis	32548	Shift	D3	5/1/2021	Yes

* Mr. Randall Bobroff retired in September 2020. Mr. Matt Davis is the Chief Operator.

Appendix N Distribution Classification Review

Distribution Classification D3

Section 64413.3. Distribution System Classification

Table 64413.3-A

Population	Class
1,000 or less	D1
1,001 through 10,000	D2
10,001 through 50,000	D3
50,001 through 5 million	D4
Greater than 5 million	D5

Section 64413.3 (b) The class determined above shall be upgraded by one level if the sum of all points (1) through (6) below exceeds 20.

INSTRUCTIONS - For "system characteristics" that apply to your system, place the proper Point Value in the calculation box. For system characteristics (1) through (4) select one calculation only (whichever is higher). Total your calculations and adjust your system's classification if required.

System Characteristics	Point Value	Calculation
(1) Pressure Zones = 1 to 3	0	4
(1) Pressure Zones = 4 to 10	4	
Pressure Zones = greater than 10	6	
(2) Single Disinfectant Added	5	5
Multiple Disinfectants*	8	
(3) Pump Station(s) up to 50 HP	4	6
Pump Station(s) greater than 50 HP	6	
(4) Distribution Reservoirs = 1 to 5	4	6
Distribution Reservoirs greater than 5	6	
(5) One or More Uncovered Reservoirs	10	0
(6) Customers Served Non-Potable Water	6	0
System Characteristics Total =		21

Notes:

* i.e., blending chlorinated and chloraminated supplies

Appendix O Chlorine Reporting Form

**Quarterly Report for Disinfectant Residuals Compliance
For Systems Using Chlorine or Chloramines
For the First Year of Monitoring Only***

System Name: _____ System No.: _____

Calendar Year*: _____ Quarter: _____

1st Quarter		
Month	Number of Samples Taken	Monthly Ave. Chlorine Level (mg/L)
January		
February		
March		
Average of 1st Quarter's Results:		
Meets standard? (i.e. average \leq 4xMRDL of 4.0 mg/L as Cl ₂)		<input type="checkbox"/> Yes <input type="checkbox"/> No

2nd Quarter		
Month	Number of Samples Taken	Monthly Ave. Chlorine Level (mg/L)
January		
February		
March		
April		
May		
June		
Average of 1st & 2nd Quarter's Results:		
Meets standard? (i.e. average \leq 2xMRDL of 4.0 mg/L as Cl ₂)		<input type="checkbox"/> Yes <input type="checkbox"/> No

3rd Quarter		
Month	Number of Samples Taken	Monthly Ave. Chlorine Level (mg/L)
January		
February		
March		
April		
May		
June		
July		
August		
September		
Average of 1st, 2nd, & 3rd Quarter's Results:		
Meets standard? (i.e. average \leq 1.33xMRDL of 4.0 mg/L as Cl ₂)		<input type="checkbox"/> Yes <input type="checkbox"/> No

4th Quarter		
Month	Number of Samples Taken	Monthly Ave. Chlorine Level (mg/L)
January		
February		
March		
April		
May		
June		
July		
August		
September		
October		
November		
December		
Running Annual Average (RAA)*:		
Meets standard? (i.e. RAA \leq MRDL of 4.0 mg/L as Cl ₂)		<input type="checkbox"/> Yes <input type="checkbox"/> No

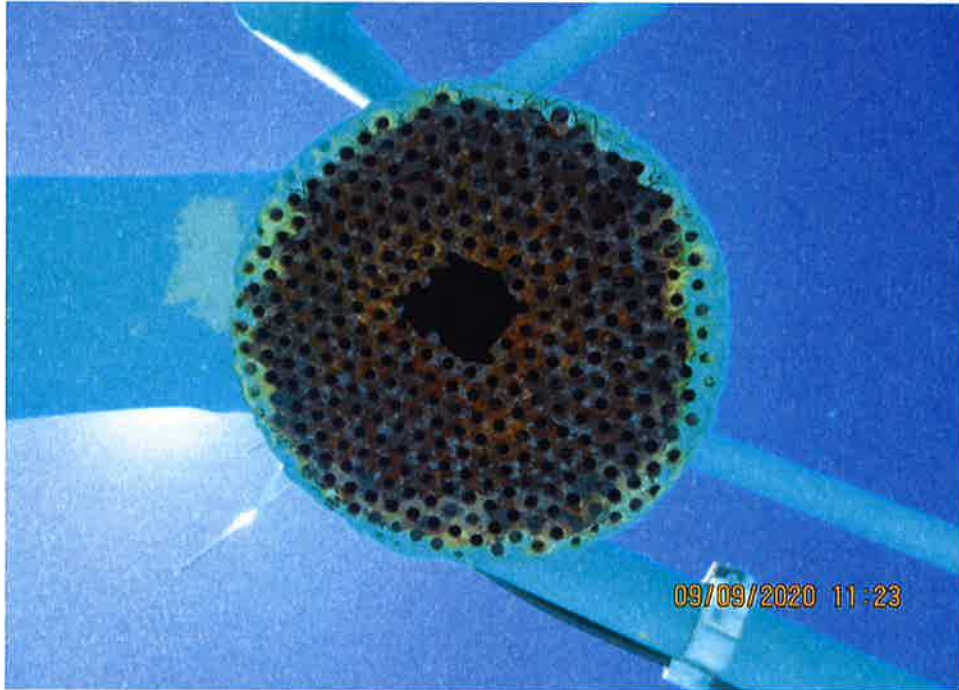
Comments: _____

Signature: _____ Date: _____

*This form should be used for the first year of monitoring only. A standard reporting form has been developed for use after the first year of monitoring has been completed. After 12 months of monitoring have been completed, compliance is based on a running annual average (RAA), computed quarterly, of monthly averages.

Appendix P Photos

Nob Hill Tank
(0.133MG)
Air vent broken



Vent screened on 9/17/2020



Appendix P Photos

ROWCO tanks:

A lock to prevent someone from accessing the ladder should be installed.



Appendix P Photos

Roof of Luring Pines tank
(external) Coating is peeling

